

**JAYARAJ ANNAPACKIAM COLLEGE
FOR WOMEN (AUTONOMOUS)**

**A Unit of the Sisters of St. Anne of Tiruchirappalli
Accredited with 'A' Grade (3rd Cycle) by NAAC
DST FIST Supported College**

**Affiliated to Mother Teresa Women's University,
Kodaikanal**

**PERIYAKULAM – 625 601, THENI DT.
TAMIL NADU.**



ACADEMIC COUNCIL

DEPARTMENT OF COMMERCE

09.09.2020

P.G. AND RESEARCH CENTRE OF COMMERCE

U.G. PROGRAMME OUTCOMES

PO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO
1.	Think critically, evaluate analytically and apply the expertise of their discipline worldwide.
2.	Enhance the communicative skills and gain confidence to disseminate knowledge through oral/verbal communications effectively at various situations.
3.	Express the cultural and environmental diversity that they have been exposed in various studies.
4.	Identify the different roles in an organizational structure of the work place and carry out multiple roles in social responsibilities.
5.	Develop higher-order thinking, problem solving and self-direction skills through effective use of technologies and other resources.
6.	Increase self-awareness, set and pursue meaningful goals, and develop positive personal qualities.

U.G. PROGRAMME SPECIFIC OUTCOMES

PSO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO	PO MAPPED
1.	Gain knowledge on Multi Disciplines, namely Accounting, Finance, Marketing, Statistics, Business Mathematics, Business Law, Indian Taxation, Banking and Insurance, Computer Application in Business, Accounting Software and the like.	PO-1
2.	Apply appropriate Problem-Solving Techniques in emerging business areas.	PO-5
3.	Become Business Professional by equipping with Managerial Skills.	PO-6
4.	Explore Comprehensive Knowledge on all subjects to pursue higher education/ write competitive exams.	PO-2
5.	Become a creative and innovative entrepreneur in the present competitive scenario.	PO-4

UG COURSE PATTERN - 2020 - 2023 (UGC/ TANSICHE/ MTU)

Sem.	Part	Code	Title of the Course	Hours	Credit
I	I	20GT1GS01/	Tamil - I	6	3
		20GH1GS01/	Hindi - I		
		20GF1GS01	French - I		
	II	20GE1GS01	English - I	6	3
	III	20CO1MC01	Financial Accounting-I	5	4
	III	20CO1MC02	Principles of Management	4	3
	III	20CO1AC01	Introduction to Indian Economy	5	4
	IV	20CO1AE01	Ability Enhancement Compulsory Course (AECC)- 1: Professional English	2	2
IV	20SE1CE1C	Skill Enhancement Compulsory Course (SECC)- 1: Computer Education - MS - Office	2	2	
V	20STPNS01/ 20STPNC01/ 20STPPE01	Students Training Programme: National Service Scheme/ National Cadet Corps/ Physical Education	-	-	
			Total	30	21
II	I	20GT2GS02/	Tamil - II	6	3
		20GH2GS02/	Hindi - II		
		20GF2GS02	French - II		
	II	20GE2GS02	English - II	6	3
	III	20CO2MC03	Financial Accounting- II	5	5
	III	20CO2MC04	Principles of Marketing	4	3
	III	20CO2AC02	Managerial Economics	5	4
	IV	20AE2ES02	Ability Enhancement Compulsory Course (AECC)- 2: Environmental Studies	2	2
IV	20SE2CB02	Skill Enhancement Compulsory Course (SECC)- 2: Capacity Building	2	2	
V	20STPNS01/ 20STPNC01/ 20STPPE01	Students Training Programme: National Service Scheme/ National Cadet Corps/ Physical Education	-	-	
			Total	30	22

Sem.	Part	Code	Title of the Course	Hours	Credit
III	I	20GT3GS03/	Tamil - III	6	3
		20GH3GS03/	Hindi - III		
		20GF3GS03	French - III		
	II	20GE3GS03	English - III	6	3
	III	20CO3MC05	Modern Banking	5	5
	III	20CO3MC06	Insurance and Risk Management	4	3
	III	20CO3AC03	Statistical Methods	5	4
III	20CO3DE1A/ 20CO3DE1B	Discipline Specific Elective - 1 Retail Marketing/ Services marketing	4	3	
V	20STPNS01/ 20STPNC01/ 20STPPE01	Students Training Programme: National Service Scheme/ National Cadet Corps/ Physical Education	-	-	
			Total	30	21
IV	I	20GT4GS04/	Tamil - IV	6	3
		20GH4GS04/	Hindi - IV		
		20GF4GS04	French - IV		
	II	20GE4GS04	English - IV	6	3
	III	20CO4MC07	Financial Accounting -III	5	5
	III	20CO4MC08	Financial Management	4	3
	III	20CO4AC04	Business Mathematics	5	4
	III	20CO4DE2A/ 20CO4DE2B	Discipline Specific Elective - 2 Security Analysis & Portfolio Management / Financial Markets and Institutions	4	3
V	20STPNS01/ 20STPNC01/ 20STPPE01	Students Training Programme: National Service Scheme/ National Cadet Corps/ Physical Education	-	2*	
V	20SLPEX01	Service Learning Programme - Extension JACEP	-	-	
			Total	30	21+2*

Sem.	Part	Code	Title of the Course	Hours	Credit
V	III	20CO5MC09	Corporate Accounting	6	6
	III	20CO5MC10	Income Tax	6	6
	III	20CO5MC11	Legal Systems in Business	6	5
	III	20CO5MC12	Auditing	4	3
	III	20CO5DE3A/ 20CO5DE3B	Discipline Specific Elective - 3 Business Environment/ Consumer Behaviour	4	3
	IV	20CO5GE01/ 20GE5NC01	Generic Elective - 1 (NME) Advertising Media/ NCC - National Integration and Personality Development	2	2
	IV	20SE5AB03	Skill Enhancement Compulsory Course (SECC) -3: Aptitude Building	2	2
V	20SLPEX01	Service Learning Programme - Extension JACEP	-	4*	
			Total	30	27+4*
VI	III	20CO6MC13	Cost & Management Accounting	6	5
	III	20CO6MC14	Corporate Law	6	5
	III	20CO6MC15	Corporate Communication	4	4
	III	20CO6MC16	Computerised Accounting Package (Lab)	6	6
	III	20CO6DE4A/ 20CO6DE4B	Discipline Specific Elective - 4 Entrepreneurship Development/ E-Commerce	4	3
	IV	20CO6GE02/ 20GE6NC02	Generic Elective - 2 (NME) Principles of Accountancy/ NCC - Organization and Health Programme in NCC	2	2
	IV	20SE6CO04	Skill Enhancement Compulsory Course (SECC)- 4: Women Entrepreneurship	2	2
V	20CO6SS01/ 20CO6SM01	Self Study Course: Human Resource Management / MOOCs	-	2*	
			Total	30	28+2*
			Total	180	140+8*

*** Extra Credits - Self Study Course, MOOCs**

CERTIFICATE COURSE

Code	Title of the Course	Hours	Credit
20CO1SD01	Skill Development Programme (SDP) Accounting Software Package - Tally (Lab)	60	2

CERTIFICATE COURSE ON GANDHIAN THOUGHT

Code	Title of the Course	Hours	Credit
CCHYGT01	Life of Mahatma Gandhi	60	2
CCHYGT02	Non Violence and Sarvodaya		

Continuous Internal Assessment Component (CIA)

Theory:

Component	Marks	Marks
Internal test I	40	Converted to 25
Internal test II	40	
Quiz	10	
Assignment	5	
Attendance	5	
Total	100	25

Continuous Internal Assessment Component (CIA)

Practical can be decided by the respective Dept.

Component	Marks	Marks
Internal test I	40	Converted to 50
Internal test II	40	
Continuous Performance	10	
Lab Records	5	
Attendance	5	
Total	100	50

FINANCIAL ACCOUNTING - I

Semester: I

Hours: 5

Code : 20CO1MC01

Credits: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Understand the basic concepts and accounting standards.	PSO - 1	K
CO - 2	Acquire basic accounting skills.	PSO - 1	K
CO - 3	Develop sufficient confidence in solving practical questions in examinations.	PSO - 2	K & Ap
CO - 4	Manage the maintenance of basic accounting records in small and medium size business.	PSO - 3	An & Sy
CO - 5	Prepare financial statements at the year end in small and medium size business.	PSO - 2	An & Sy

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		FINANCIAL ACCOUNTING-I										Hours: 5
Code : 20CO1MC01												Credits: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	3	2	4	2	3	2	5	4	4	4	4	3.36
CO - 2	2	3	3	2	4	3	4	5	4	5	4	3.55
CO - 3	3	2	3	3	2	5	5	4	4	5	4	3.64
CO - 4	2	4	2	2	4	4	4	4	5	4	5	3.64
CO - 5	3	4	4	3	4	4	4	5	5	4	5	4.09
Overall Mean Score											3.65	

Result: The score for this course is **3.65** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Meaning and Scope of Accounting - Basic Accounting Principles, Concepts and Conventions - Objectives of Accounting - Double Entry System - Journal, Ledger, Trial Balance - Preparation of Trading, Profit & Loss Account and Balance Sheet- Cash Book. **(15 Hours)**

UNIT II

Errors - Types of Errors - Rectification of Errors - Suspense Account -Bank Reconciliation Statement. **(15 Hours)**

UNIT III

Accounts of Non-Trading Concerns - Receipts and Payments Account, Income and Expenditure Account- Balance Sheet. **(15 Hours)**

UNIT IV

Average Due Date - Account Current - Red Ink Interest- Forward and Backward Method - Daily Balance Method. **(15 Hours)**

UNIT V

Bill of Exchange - Types of Bills of Exchange - Trade Bills - Accommodation Bills - Promissory Note - Distinction between Bills of Exchange and Promissory Note. **(15 Hours)**

COURSE BOOK:

- > T.S. Reddy & Dr. E. Moorthy, Advanced Accountancy, Vol I, Margham Publications, Chennai, 2011.

BOOKS FOR REFERENCE:

1. R.S.N. Pillai & Bagavathi, Advanced Accounting-Volume-I, S. Chand & Company Ltd., New Delhi, 2009.
2. R.L. Gupta & M. Radhaswamy, Advanced Accounting, Sultan Chand & Sons, New Delhi, 2005.
3. M.C. Shukla, T.S. Grewal, Advanced Accounts, S.C. Gupta, S. Chand & Company Ltd., New Delhi, 2009.
4. Dr. M.A. Arulanandam, Dr. K.S. Raman, Advanced Accounting, Himalaya Publishing House, Bombay, 2009.
5. Jain and Narang, Financial Accounting, Kalyani Publishers, New Delhi, 2010.

Part A (MCQ) Only Theory Questions Part B & C Problems

PRINCIPLES OF MANAGEMENT

Semester: I

Hours: 4

Code : 20CO1MC02

Credits: 3

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Understand the basic concepts of Management.	PSO - 1	K
CO - 2	Acquire knowledge about management functions	PSO - 1	K
CO - 3	Apply the principles of Management in an organisation.	PSO - 2	K & Ap
CO - 4	Understand the importance of motivation and examine their leadership qualities.	PSO - 3	An & Sy
CO - 5	Manage the small and medium size enterprises.	PSO - 2	An & Sy

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		PRINCIPLES OF MANAGEMENT										Hours: 4
Code : 20CO1MC02												Credits: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	1	2	3	4	5	6	1	2	3	4	5	
CO - 2	5	2	4	5	3	3	4	2	5	2	4	3.54
CO - 3	4	2	3	5	3	2	4	3	5	1	4	3.27
CO - 4	4	2	4	4	2	2	3	2	5	2	5	3.18
CO - 5	4	2	3	5	3	5	4	2	5	2	5	3.63
Overall Mean Score											3.36	

Result: The Score for this course is 3.36(High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I: INTRODUCTION TO MANAGEMENT AND ORGANISATION

Management - Meaning, Definition - Nature and Importance - Science or Art-
Functions - Organisation - Meaning - Types of Business Organization - Sole
Proprietorship - Partnership- Company - Private and Limited Sector Enterprises-
Current Trend and Issues in Management. **(12 Hours)**

UNIT II: PLANNING

Planning - Meaning - Nature and Importance - Elements - Types - Process of
Planning - Barriers to Effective Planning - Forecasting - Need and Techniques -
Decision Making - Concepts and Process. **(12 Hours)**

UNIT III: ORGANISING

Organising: Meaning - Importance and Principles - Span of Management -
Centralization and Decentralization - Forms of Organization - Staffing: Nature and
Scope - Manpower Planning - Selection and Training - Performance Appraisal -
Delegation of Authority. **(12 Hours)**

UNIT IV: DIRECTING

Direction - Concept - Nature - Importance Process and Methods - Motivation:
Concept - Importance Characteristics - Classification of Motives - Theories of
Motivation - Leadership - Concept and Types. **(12 Hours)**

UNIT V: CONTROLLING

Process of Controlling - Types of Control - Budgetary and Non-Budgetary Control-
Essentials of a Good Control System. **(12 Hours)**

COURSE BOOK

- Prasad L M, Principles of Management, S. Chand Publishers, New Delhi, 2013.

BOOKS FOR REFERENCE:

1. Balaji. C.D, Fundamentals of Management, Margam Publications, Chennai, 2015.
2. Business Management - Dinkar Pagare - Sultan Chand & Sons Chennai, 2015.
3. Stephen P. Robbins and Mary Coulter, 'Management', Prentice Hall of India, 8th edition, 1999.
4. Dr. S.C Saksena , "Principles of Management", Sathya Bhawan Publication, 2000.
5. Natarajan K and Ganesan K P, Principles of Management, Himalaya Publishing House, Mumbai, 2018.

INTRODUCTION TO INDIAN ECONOMY

Semester: I

Code : 20CO1AC01

COURSE OUTCOMES:

Hours: 5

Credits: 4

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Understand different economic systems of the country and frame suitable economic policies for business units.	PSO - 1	K
CO - 2	Bridge the gap between theoretical perspectives of population problems and remedies for the problems.	PSO - 1	An
CO - 3	Gain knowledge on various employment generation schemes of both central and state governments and ways of reducing poverty.	PSO - 2	Ap
CO - 4	Know various agricultural pricing policies and government support schemes towards agriculture for starting agribusiness or farm business.	PSO - 2	Ap
CO - 5	Analyze the importance of planning and become good planner.	PSO - 3	An

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		INTRODUCTION TO INDIAN ECONOMY										Hours: 5
Code : 20CO1AC01												Credits: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	1	3	3	4	3	4	3	3	4	2	3.18
CO - 2	3	4	3	3	4	4	4	4	2	3	3	3.36
CO - 3	5	3	4	4	2	4	4	3	3	4	4	3.64
CO - 4	4	3	3	4	3	3	4	4	3	3	4	3.45
CO - 5	4	3	3	4	4	3	4	3	3	4	4	3.55
Overall Mean Score												3.43

Result: The score for this course is **3.43** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I: INTRODUCTION

Features of Indian Economy- An Under developed Economy- Meaning, Definitions of Under development - Causes for Under development- A developing Economy- Meaning - Features -Mixed Economy-Meaning-Features-Merits and Demerits.

(15 Hours)

UNIT II: POPULATION IN INDIA

Population in India- Sex Ratio- Literacy level- Theory of demographic transition- Causes of the growth of population - effects of population on economic development - Population explosion- Remedies for population explosion- National population policy- Human Resource Devolvement-Meaning-Need- Highlights of New Education Policy 2020

(15 Hours)

UNIT III: NATIONAL INCOME AND CONCEPT OF POVERTY

National Income - Meaning and Definitions- Concepts - Gross National Product(GNP), Net National Product(NNP), Personal Income(PI), National Income(NI), Gross Domestic Product(GDP), Disposable Income(DI)and Per Capita Income (PCI) - Methods of NI measurement- Problems in measurement- Uses of National Income- Poverty- Meaning- Absolute and Relative Poverty- Causes for Poverty- Poverty Eradication and Employment Generation Programmes- National Rural Employment Programme (NREP) - Integrated Rural Developed Program(IRDP)-Training for Rural Youth Self Employment -Jawahar Rozgar Yojana -Prime Minister's Rozgar Yojana and Schemes for Providing Self-Employment to Educated Unemployed (SEEUY) - National Rural Employment Guarantee Act(NREGA).

(15 Hours)

UNIT IV: AGRICULTURE SECTOR AND INDIAN ECONOMY

Role of Agriculture sector in Indian economy- Agricultural production and productivity - Causes for low productivity in Agriculture- Green Revolution- Features - Achievements and failures - Agricultural price and price policy in India - Food problems - Meaning, aspects and causes-Establishing safety net among the poor through Public Distribution System in India.

(15 Hours)

UNIT V: PLANNING IN INDIA VS NITI AAYOG

Meaning and definitions of planning- General objectives of India's five year plan- Planning machineries- Democratic and Totalitarian planning-Achievements and targets of India's plans-Niti Aayog- Meaning-Formation- Components-Functions.

(15 Hours)

COURSE BOOK:

- Dr. N. Srinivasan, Economic Development of India, Meenakshi Pathipagam, Madurai, 2018.

BOOKS FOR REFERENCE:

1. Dr. S. Sankaran, Indian Economy, Policy and Problems, Margham Publications, Chennai, 2015.
2. Dr. S. Sankaran, International Business and Environment, Margham Publications, Chennai, 2012.
3. Dr. S. Sankaran, Agricultural Economy of India, Margham Publications, Chennai, 2015.
4. S.K. Misra and R.K. Puri, Indian Economy, Himalaya Publishing House, New Delhi, 2015.

PROFESSIONAL ENGLISH

Semester: I

Hours: 2

Code : 20CO1AE01

Credits: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Recognise their own ability to improve their competence in using the language	PSO-1, PSO-4	C,AP, S
CO - 2	Use language for speaking with confidence in an intelligible and acceptable manner	PSO-1, PSO-4, PSO-3,PSO-5	C, AP, E
CO - 3	Read independently unfamiliar texts with comprehension	PSO-2, PSO-3, PSO-5	K,C,AP,E
CO - 4	Understand the importance of reading for life and writing in academic life.	PSO-1, PSO-3, PSO-4, PSO-5	C,AP, E
CO - 5	Write simple sentences without committing error of spelling or grammar	PSO-4	C,E

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester : I		PROFESSIONAL ENGLISH										Hours: 2
Code : 20CO1AE01												Credits: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO-1	4	4	4	4	4	4	4	3	4	4	4	3.90
CO-2	3	4	4	4	4	4	4	3	4	4	4	3.81
CO-3	4	3	3	3	4	4	4	4	3	3	4	3.63
CO-4	3	4	4	3	4	4	4	3	3	3	4	3.54
CO-5	3	4	3	3	3	3	3	4	4	4	4	3.45
Overall Mean Score											3.68	

Result: The score for this course is 3.68 (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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NB: All four skills are taught based on texts/passages.

UNIT I: COMMUNICATION

Listening: Listening to audio text and answering questions - Listening to Instructions

Speaking: Pair work and small group work.

Reading: Comprehension passages -Differentiate between facts and opinion

Writing: Developing a story with pictures.

Vocabulary: Register specific - Incorporated into the LSRW tasks

UNIT II: DESCRIPTION

Listening: Listening to process description.-Drawing a flow chart.

Speaking: Role play (formal context)

Reading: Skimming/Scanning- Reading passages on products, equipment and gadgets.

Writing: Process Description -Compare and Contrast Paragraph-Sentence Definition and Extended definition-Free Writing.

Vocabulary: Register specific -Incorporated into the LSRW tasks.

UNIT III: NEGOTIATION STRATEGIES

Listening: Listening to interviews of specialists / Inventors in fields (Subject specific)

Speaking: Brainstorming.(Mind mapping). Small group discussions (Subject-Specific)

Reading: Longer Reading text.

Writing: Essay Writing (250 words)

Vocabulary:Register specific - Incorporated into the LSRW tasks

UNIT IV: PRESENTATION SKILLS

Listening: Listening to lectures.

Speaking: Short talks.

Reading: Reading Comprehension passages

Writing: Writing Recommendations

Interpreting Visuals inputs

Vocabulary: Register specific -Incorporated into the LSRW tasks

UNIT V: CRITICAL THINKING SKILLS

Listening: Listening comprehension- Listening for information.

Speaking: Making presentations (with PPT- practice).

Reading: Comprehension passages -Note making.

Comprehension: Motivational article on Professional Competence, Professional Ethics and Life Skills)

Writing: Problem and Solution essay- Creative writing -Summary writing

Vocabulary:Register specific - Incorporated into the LSRW tasks

COURSE BOOK:

- *English for Commerce & Management* by Tamil Nadu State Council for Higher Education

INTERNAL ASSESSMENT	
COMPONENTS	MARKS
Test-I	30
Test-II	30
Listening Comprehension	10
Reading Comprehension	10
Language lab (Speaking skills)	10
Assignment	10
Total	100

PROFESSIONAL ENGLISH - 20CO1AE01**QUESTION PATTERN****Time: 1 Hour****Max. Marks: 30**

- I. Match the following (Unit I & V) 10
or
True or False (Unit I & V)
- II. Writing Definition (unit II) 5
or
Transcript of a passage (unit II)
- III. Sketch mind maps for the following (unit III) 10
or
Essay Writing (unit III)
- IV. Comprehension on short talks (unit IV) 5
or
Writing Recommendations (unit IV)

COMPUTER EDUCATION-MS-OFFICE

Semester: I

Hours: 2

Code : 20SE1CE1C

Credits: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO-1	Acquire effective working knowledge of features that affect page layout of documents, create and modify tabs and tables	PSO-3	Ap
CO-2	Familiarise working on clipart, pictures and mail merge wizard	PSO-3	Ap
CO-3	Work efficiently on excel for mark entry, bill preparation and salary calculation	PSO-3	Ap
CO-4	Develop working knowledge in financial, statistical, date & time and chart wizard functions	PSO-3	Ap
CO-5	Use Power point application with effects and animation	PSO-3	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		COMPUTER EDUCATION-MS-OFFICE										Hours: 2
Code : 20SE1CE1C												Credits: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	4	3	4	5	5	5	5	5	4	4.55
CO - 2	4	4	3	4	5	4	5	5	5	5	4	4.36
CO - 3	4	3	4	4	5	4	5	4	5	5	4	4.27
CO - 4	4	3	4	5	5	4	5	4	5	5	4	4.36
CO - 5	5	4	3	4	5	4	5	4	5	5	4	4.36
Overall Mean Score											3.65	

Result: The score for this course is **3.65** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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WORD

1. Open a word document to prepare **Resume** by performing the following operations.
 - (a) Formatting the Text- Alignment & Font style
 - (b) Page setup (margin alignment, page height & width)
2. Create a student mark sheet using table, find out the total & average marks and display the result.
3. Design an invitation of programme inauguration function using different fonts, font sizes, bullets and Word Art/ Clip Art
4. Mail Merge Concept
 - (a) Prepare an invitation and to be sent to specific addresses in the data source.

EXCEL

1. Create suitable work sheet with student mark details and use Data sort to display results and make out a suitable chart.
2. Create suitable work sheet with Date and Time, Statistical and Financial functions in Excel.
3. Prepare Salary Bill in a Worksheet showing Basic Pay, DA, HRA, Gross Salary, PF, Tax and Net Salary using suitable Excel Functions.
4. Prepare Electricity Bill Calculation using Excel

POWER POINT

1. Create a power point presentation to explain various aspects of college using auto play.
2. Create a power point presentation to explain the sales performance of a company over a period of five years. Include slides covering the profile of the company, year wise sales and graph with gridlines, legends and titles for axes. Use Clip Art and animation features.
3. Create a power point presentation to explain the product details of a Company using smart art, and Transition effects.

FINANCIAL ACCOUNTING - II

Semester: II

Hours: 5

Code : 20CO2MC03

Credits: 5

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Understand the additional accounting standards.	PSO - 1	K
CO - 2	Acquire additional accounting skills.	PSO - 1	K
CO - 3	Develop sufficient confidence in solving practical questions in examinations.	PSO - 2	An
CO - 4	Manage the maintenance of complete frame work of accounting records in small and medium size business.	PSO - 3	An & Sy
CO - 5	Prepare all types of financial statements at the year end in small and medium size business.	PSO - 2	An & Sy

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		FINANCIAL ACCOUNTING-II										Hours: 5
Code : 20CO2MC03												Credits: 5
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	3	2	4	2	3	2	5	4	4	4	4	3.36
CO - 2	2	3	3	2	4	3	4	5	4	5	4	3.55
CO - 3	3	2	3	3	2	5	5	4	4	5	4	3.64
CO - 4	2	4	2	2	4	4	4	4	5	4	5	3.64
CO - 5	3	4	4	3	4	4	4	5	5	4	5	4.09
Overall Mean Score											3.65	

Result: The score for this course is **3.65** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Single Entry Methods - Net Worth Method - Conversion of Single Entry into Double Entry. **(15 Hours)**

UNIT II

Branch Accounts excluding Foreign Branches- Dependent Branches- Inter Branch Transaction. **(15 Hours)**

UNIT III

Departmental Accounts - Accounting Procedure- Allocation of Common Expenses - Inter Departmental Transfers. **(15 Hours)**

UNIT IV

Depreciation Accounting, Meaning - Causes - Methods - Straight Line - Written Down Value Method - Annuity- Depreciation Fund- Insurance Policy- Depletion Method. **(15 Hours)**

UNIT V

Consignment Accounts - Normal Loss - Abnormal Loss - Calculation of the Value of Unsold Stock - Accounting treatment of Normal Loss and Abnormal Loss - Joint Venture - Common set of books method. **(15 Hours)**

COURSE BOOK:

- T.S. Reddy & Dr. E. Moorthy, Advanced Accountancy, Vol I, Margham Publications, Chennai, 2011.

BOOKS FOR REFERENCE:

1. R.S.N. Pillai & Bagavathi, Advanced Accounting-Volume-I, S. Chand & Company Ltd., New Delhi, 2009.
2. R.L. Gupta & M. Radhaswamy, Advanced Accounting, Sultan Chand & Sons, New Delhi, 2005.
3. M.C. Shukla, T.S. Grewal, Advanced Accounts, S.C. Gupta, S. Chand & Company Ltd., New Delhi, 2009.
4. Dr. M.A. Arulanandam, Dr. K.S. Raman, Advanced Accounting, Himalaya Publishing House, Bombay, 2009.
5. Jain and Narang, Financial Accounting, Kalyani Publishers, New Delhi, 2010.

Part A (MCQ) Only Theory Questions Part B & C Problems

PRINCIPLES OF MARKETING

Semester: II

Hours: 4

Code : 20CO2MC04

Credits: 3

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Understand the concept of marketing	PSO - 1	K
CO - 2	Analyze the different modes of Transportation	PSO - 2	An
CO - 3	Understand the concept of storing and warehousing	PSO - 3	Ap
CO - 4	Acquire knowledge on Standardisation	PSO - 3	C
CO - 5	Understand the Marketing Research and information system.	PSO - 2	U

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		PRINCIPLES OF MARKETING										Hours: 4
Code : 20CO2MC04												Credits: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	3	4	4	4	4	3	3	4	2	5	4	3.64
CO - 2	4	5	3	4	2	4	3	5	4	3	4	3.73
CO - 3	3	5	2	4	3	4	5	4	3	4	4	3.73
CO - 4	5	4	2	4	3	4	5	3	4	4	4	3.82
CO - 5	4	2	3	4	5	4	3	4	3	4	3	3.55
Overall Mean Score											3.69	

Result: The score for this course is **3.69** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

$\text{Mean Score of Cos} = \frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	$\text{Mean Overall Score for Cos} = \frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Nature and Scope of Marketing - Definitions - Classification of Markets- Objects- Importance - Basic Approaches to Marketing- Modern Marketing Concept- Functions of Marketing. **(12 Hours)**

UNIT II

History and Development- Functions-Classification- Road Transport- Railway Transport-Water Transport-Airway Transport- Choice of Transport. **(12 Hours)**

UNIT III

Market storage Situation - Advantages - Essentials of Good Storage - Storage Vs. Warehouses- Functions - Classifications - Warehouse Receipt and Warrant- Advantages- Importance - Warehouses in India - Causes of Slow Growth.

(12 Hours)

UNIT IV

Meaning- Standardisation - Standard - Elements - Grading - Inspection - Labelling-Grading Vs.Standardisation- Methods of Grading- Types of Grading- Significance of Standardisation- Benefits of Standardisation- Control of Standard- Agricultural Produce- Extractive Industries and Manufactured Products- Controls- ISI- AGMARK **(12 Hours)**

UNIT V

Marketing Information - Importance - MIS - Marketing Research - Objectives - Procedure - Types - Method of Data Collection - Gathering Primary Data - Questionnaire - Sampling - A Good Sample - Sources of Secondary Data- Precautions of Secondary Data - Primary Data Vs. Secondary Data - Organisation of Marketing Research - Marketing Research in India - Report writing. **(12Hours)**

COURSE BOOK:

- R.S.N Pillai & Bagavathi, Modern Marketing, S. Chand & Company Ltd, 2011.

BOOKS FOR REFERENCE:

1. Dr. C.B Gupta & Dr. Rajan Nair, Marketing Management, Sultan Chand & Sons, 2012.
2. B.V.H. Kameswara Sastry, Marketing Management, J.V. Publishing House, 2009.
3. C.B. Memoria Joshi, Principles and Practices of Marketing, Pearson Education, 11th edition New Delhi, 2003.S.P.Bansal, Marketing Management, Kalyani Publishers, 2010.

MANAGERIAL ECONOMICS

Semester: II

Code : 20CO2AC02

Hours: 5

Credits: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO-1	Understand the internal and external environment influencing business.	PSO - 1	K
CO-2	Acquire knowledge on consumer behaviour with respect to changes in demand and frame suitable sales policies.	PSO - 1	K
CO-3	Acquire basic frame suitable production policies and sales knowledge of elasticity of demand and techniques.	PSO - 2	Ap
CO-4	Identify the objectives of pricing and methods and frame appropriate price policies.	PSO - 2	An
CO-5	Determine profit targets, techniques and sources and prepare different profit planning methods.	PSO - 2	C

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		MANAGERIAL ECONOMICS										Hours: 5
Code : 20C02AC02												Credits: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	4	3	4	3	4	3	5	4	3	4	2	3.55
CO - 2	3	4	3	3	2	4	3	2	3	2	3	2.91
CO - 3	3	2	4	3	4	4	3	4	3	3	3	3.27
CO - 4	4	3	3	4	4	3	4	3	3	3	4	3.45
CO - 5	4	3	3	4	4	3	4	3	3	4	4	3.55
Overall Mean Score											3.34	

Result: The score for this course is **3.34** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I INTRODUCTION

Definitions of economics (wealth, welfare and scarcity definitions only) and managerial economics-Nature and scope of managerial economics- Difference between economics and traditional economics-Relation of managerial economics to other subjects-Role of a managerial economist. **(15 Hours)**

UNIT II CONSUMER BEHAVIOUR

Utility -Meaning and Types- Approaches -Cardinal and Ordinal Utility-The law of Diminishing-Marginal Utility-The law of Equi Marginal Utility- Demand- Meaning- Law of Demand -Exception to the Law of Demand-Determinants-Extension and Contraction of Demand-Consumer surplus. **(15 Hours)**

UNIT III ELASTICITY OF DEMAND

Meaning-Definitions-Types-Price elasticity-Meaning, types, Factors determining elasticity of demand-Methods of measuring elasticity - Income elasticity-Meaning and uses-Cross elasticity -Meaning types and uses-Advertising elasticity-Types and factors influencing advertising elasticity. **(15 Hours)**

UNIT IV PRICING POLICIES AND METHODS

Meaning-Objectives of pricing policy- Factors influencing pricing policy-Pricing methods- Full cost pricing- Marginal cost pricing- Target pricing- Differential pricing (Types and objectives only)-Peak load pricing- Cyclical pricing- Administered pricing- Dual pricing. **(15 Hours)**

UNIT V PROFIT ANALYSIS

Meaning-objectives-Accounting and economic profit-Profit planning-Meaning - Reasons for profit planning-Methods of profit planning and control-Profit budget-meaning and uses- Break Even Point-Determinants-Uses -Limitations-Profit forecasting. **(15 Hours)**

COURSE BOOK:

- N. Srinivasan, Managerial Economics, Meenakshi Pathippagam, Madurai, 2018.

BOOKS FOR REFERENCE:

1. R. Cauvery, Dr. M. Girija and Dr. R. Meenakshi, Managerial Economics, S. Chand & Company Ltd, New Delhi, 2014.
2. R.L Varshney & K.L. Maheswari, Managerial Economics, Sultan Chand & Sons, New Delhi, 2013.
3. Dr. M. John Kennedy, Fundamental of Business Economics, Britto Publishing House, Madurai, 2011.
4. S.Sankaran, Micro Economics, Margham Publications, Chennai, Seventh edition 2014.
5. Sankaran, Business Economics, Margham Publications, Chennai, 2014.

**ENVIRONMENTAL STUDIES
PROGRAMME OUTCOMES**

PO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO
1.	Endow with in-depth knowledge, analyze and apply the understanding of their discipline for the betterment of self and society.
2.	Synthesize ideas from various disciplines, enhance the interdisciplinary knowledge and extend it for research.
3.	Gain confidence and skills to communicate orally/ verbally in research platforms and state a clear research finding.
4.	Develop problem solving and computational skills and gain confidence to appear for the competitive examinations.
5.	Enhance knowledge regarding research by accumulating practical knowledge in specific areas of research.
6.	Achieve idealistic goals and enrich the values to tackle the societal challenges.

PSO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PO MAPPED
1.	Assess the scope and importance of environmental studies and need for public awareness	PO1,2,3
2.	Develop deeper understanding in classification of resources	PO 1,2,5
3.	Analyse the concept of an eco system	PO1,2,4,6
4.	Comprehend the definitions, causes and control measures of environmental pollutions	P O 1 ,5
5.	Participate in the environmental issues programmes from the unsustainable to sustainable development	PO 1 , 4,5,6

ENVIRONMENTAL STUDIES

Semester: II

Hours: 2

Code : 20AE2ES02

Credits: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Recall the components of our planet earth.	PSO 1,2,4	K, A ,S
CO - 2	Elucidate the importance of the natural resources.	PSO 2,3,5	K, An, E
CO - 3	Summarise the energy status of the environment.	PSO1,2,5	K,A,An
CO - 4	Acquire knowledge on the conservation of our environment.	PSO1,4,5	K,AP,S
CO - 5	Analyse the significance of water and climate towards sustainable development.	PSO 2,3,5	K,An, Ap, S,E

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		ENVIRONMENTAL STUDIES										Hours: 2
Code : 20AE2ES02												Credits: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	4	4	3	4	3	4	5	4	5	4	5	4.09
CO - 2	3	4	3	4	3	4	5	4	4	4	4	3.81
CO - 3	3	4	3	4	3	4	5	4	4	4	4	3.81
CO - 4	3	4	3	4	3	3	5	4	5	5	4	3.90
CO - 5	4	4	3	4	3	4	5	4	4	4	5	4.00
Overall Mean Score for COs											3.92	

Result: The Score for this Course is 3.92 (High Relationship)

Note:

Mapping	1 - 20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I: MULTIDISCIPLINARY NATURE OF ENVIRONMENTAL STUDIES

Definition, scope and importance - Need for public awareness **(2 Hours)**

UNIT II: NATURAL RESOURCES

Classification of Resources: Renewable and non - renewable resources - Forest resources, water resources, mineral resources, food resources, energy resources, Land resources - associated problems; Role of an individual in conservation of natural resources - Equitable use of sources for sustainable life styles. **(8 Hours)**

UNIT III: ECOSYSTEMS

Concept of an ecosystem - Structure and function of an ecosystem - producers, consumers and decomposers - Energy flow in the ecosystem - Food chains, food webs and ecological pyramids - Introduction, types, characteristic features, structure and function of the following Eco system: Forest, grass land, desert and aquatic. **(6 Hours)**

UNIT IV: ENVIRONMENTAL POLLUTION

Definition, Causes, effects and control measures of Air pollution, Water pollution, Soil pollution, Marine pollution, Noise pollution, Thermal pollution, Nuclear hazards, Solid waste management, Role of an individual in prevention of pollution. **(8 Hours)**

UNIT V: SOCIAL ISSUES AND THE ENVIRONMENTS

From unsustainable to sustainable development - Urban problems related to energy Water conservation, rain water harvesting, water shed management, Resettlement and rehabilitation of people, its problem and concerns, case studies, Environmental ethics, Climate change, global warming, acid rain and ozone layer depletion, nuclear accidents and holocaust, case studies. Waste land reclamation. Environmental protection act, air act, water act, wild life protection act. **(6 Hours)**

FIELD WORK

Visit to local area to document environmental assets- river/forest/ grassland/hill/ mountain.

COURSE BOOK:

Murugesan, R., (2007). Environmental science and Engineering, Millenium publication, Madurai.

UNIT I : Section - 1.1 & 1.2

UNIT II : Section - 1.3 to 1.37

UNIT III : Section - 2.1 to 2.7 & 2.10 to 2.27

UNIT IV : Section - 3.1 to 3.37

UNIT V : Section - 4.1 to 4.17

Note: Tamil Version for Tamil Literature and History Tamil Medium Students.

Continuous Internal Assessment Component (CIA)

Theory:

Component	Marks
Internal test I	40
Internal test II	40
Quiz	10
Assignment	5
Attendance	5
Total	100

Continuous Internal Assessment Component (CIA)

Passing Minimum: 40% out of 100

Internal Question Pattern

Part - A

10 Questions × 1Mark =10 Marks

Part - B

2 Questions × 5 Marks = 10 Marks

(Internal Choice)

Part - C

2 Questions × 10 Marks = 20 Marks (2 Questions out of 3)

(Open Choice and atleast one Question from allotted Units)

**SKILL ENHANCEMENT COMPULSORY COURSE (SECC -2)
CAPACITY BUILDING**

PROGRAMME OUTCOMES

PO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO
1.	Fix healthy attitudes and standards to face the outside world.
2.	Develop healthy interpersonal, intrapersonal and social relationships.
3.	Analyze the portrayal of social issues depicted in films that help them aware of the issues and figure out ways to eliminate them.
4.	Identify the role of social media in the present scenario and adopt the positive changes.
5.	Build up qualities like team work, leadership and problem solving
6.	Improve perspectives on positive thinking, team work, and creativity

PROGRAMME SPECIFIC OUTCOMES

PSO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO	PO MAPPED
1.	Develop positive thinking that helps them to set and pursue for meaningful goals.	PO-1, 6
2.	Develop leadership qualities that lead them to inspire and guide people among peer groups and in workplaces.	PO-1, 2, 3, 6
3.	Assess the advantages and disadvantages of social media.	PO-2, 6
4.	Acquiring trade skills by developing social relationships effectively with trade experts.	PO-2,5,6
5.	Understand the portrayal of social causes in films	PO-3

CAPACITY BUILDING

Semester: II

Hours: 2

Code : 20SE2CB02

Credit: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO – 1	Realised the importance of physical health, emotional well-being, and stress management.	PSO-1	K
CO – 2	Apply the features of team work and strive to become good leaders.	PSO-2,4	Ap
CO – 3	Enhance their awareness on social media and e- learning.	PSO-3	Sy
CO - 4	Develop interactive skills in online trade, and become value based professionals.	PSO-4	Ap
CO - 5	Acquire film making skills.	PSO-5	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester : II		CAPACITY BUILDING										Hours: 2
Code : 20SE2CB02												Credits: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO-1	4	4	4	4	4	5	4	4	5	4	4	4.18
CO-2	4	4	5	4	4	4	4	4	4	4	4	4.09
CO-3	4	3	4	4	4	3	4	4	4	4	4	3.81
CO-4	5	4	4	4	4	3	4	4	5	4	3	4
CO-5	4	4	5	4	4	4	3	4	4	4	4	4
Overall Mean Score											4.01	

Result: The score for this course is 4.01 (Very high)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Positive thinking-Seven steps in dealing with doubts. Traits of positive thinking. Goal setting-techniques of positive thinking to achieve the goals-creativity and components of creativity (6 Hours)

UNIT II

Leadership - Types of Leadership - Team work and public speaking - Importance of maintaining good interpersonal relationship with Team - Motivation - Self confidence - Attitude - Working in Group - Time Management - Effective Planning. (6 Hours)

UNIT III

Skilful usage of Social media (Whatsapp, Twitter, Facebook, Instagram, other app). Cyber bullying, photo, video morphing & editing, fake news. Useful study apps, e learning apps, Health, Police, Lawyer help app, Social issues complaint app. (6 Hours)

UNIT IV

Online interaction with Experts – Mushroom Cultivation – Mrs. Arthi (Batlagundu) –Apiculture –Mrs. Josephine (Madurai), Garment making – Mr. Alagusundaram (Tirupur) - Terrace Garden – Mrs. Megala – (Madurai) – Spirulina Cultivation - D. Aarthi (Madurai) – Antenna Foundation, (Madurai) (6 Hours)

UNIT V

Film Review: Thani Oruvan , Peranmai, Dhangal, 36 Vayadhinile, Kaatrin Mozhi, Ratchasi, English Vinglish - Short Film Making–Submission of Short Film. (6 Hours)

BOOKS FOR REFERENCE:

1. Power of positive thinking, Mile, D.J.Rohan Book Company Delhi, 2004.
2. Dolmans 1922, A Handbook Public Speaking 1922, New York, Harcourt Brearee and company.
1. <http://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/positive-thinking/art-20043950>.
2. <http://mayoclinic.org/healthy-lifestyle/stress-management/in-depth/3-simple-strategies-to-help-you-focus-and-de-stress/art-20390057>.
3. <http://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/3-ways-to-become-more-stress-resilient/art-20267213>
4. <http://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/3-ways-to-learn-patience-and-amp-up-your-well-being/art-20390072>
5. <http://www.mayoclinic.org/4-proven-ways-you-can-feel-happier/art-20390079>
6. <http://mayoclinic.org/healthy-lifestyle/adult-health/in-depth/anger-management/art-20048149>

7. <http://www.gaiam.com/blogs/discover/positive-thinking-strategies-to-help-you-achieve-yourgoals#:text=Focus%20on%20what's%20of%20old%20failures>.
8. <http://www.linkedin.com/pulse/what-makes-positive-attitude-10-components-gary>
9. <http://ifflab.org/how-to-prevent-cyber-bullying-anti-cyber-bullying-law-in-india/>
10. <http://www.sciencedaily.com/terms/morphing.htm#:text=Morphing%20is%20special%20effect,little%20instruction%20from%20the%20user>.
11. <http://www.educationalappstore.com/>
12. <http://www.mobihealthnews.com/37340/38-more-health-and-wellness-apps-that-connect-to-apples-healthkit>
13. <http://www.youtube.com/watch?v=skfqt9mm7j4>
14. <http://www.youtube.com/watch?v=rvy44i-ciE>
15. <https://www.youtube.com/watch?v=rINOELMCiqc>
16. <http://www.youtube.com/watch?v=N5R-KCWPzr0&list=PLHw83ZMxtQ9NdRd5yAxYrxkRsqcvwiae@index=3>
17. <http://www.youtube.com/watch?v=PUzaLjSjERE>
18. <http://www.youtube.com/watch?v=QkVue8XmVr8>
19. <http://www.youtube.com/watch?v=XcRs4JBN43o>
20. <http://www.youtube.com/watch?v=dzvpQG-2xC4>

Continuous Internal Assessment Component (CIA)

Theory:

Component	Marks
Internal test I	40
Internal test II	40
Quiz	10
Assignment	5
Attendance	5
Total	100

Continuous Internal Assessment Component (CIA)

Passing Minimum: 40% out of 100

Internal Question Pattern

Part - A

10 Questions × 1Mark =10 Marks

Part - B

2 Questions × 5 Marks = 10 Marks

(Internal Choice)

Part - C

2 Questions × 10 Marks = 20 Marks (2 Questions out of 3)

(Open Choice and atleast one Question from allotted Units)

STREAM - C
COMPUTER EDUCATION-MS-OFFICE

Semester: I

Hours: 2

Code : 20SE1CE1C

Credits: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO-1	Acquire effective working knowledge of features that affect page layout of documents, create and modify tabs and tables	PSO-3	Ap
CO-2	Familiarise working on clipart, pictures and mail merge wizard	PSO-3	Ap
CO-3	Work efficiently on excel for mark entry, bill preparation and salary calculation	PSO-3	Ap
CO-4	Develop working knowledge in financial, statistical, date & time and chart wizard functions	PSO-3	Ap
CO-5	Use powerpoint application with effects and animation	PSO-3	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		COMPUTER EDUCATION-MS-OFFICE										Hours: 2
Code : 20SE1CE1C												Credits: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	4	3	4	5	5	5	5	5	4	4.55
CO - 2	4	4	3	4	5	4	5	5	5	5	4	4.36
CO - 3	4	3	4	4	5	4	5	4	5	5	4	4.27
CO - 4	4	3	4	5	5	4	5	4	5	5	4	4.36
CO - 5	5	4	3	4	5	4	5	4	5	5	4	4.36
Overall Mean Score											3.65	

Result: The score for this course is **3.65 High**

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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WORD

1. Open a word document to prepare **Resume** by performing the following operations.
 - a) Formatting the Text- Alignment & Font style
 - b) Page setup (margin alignment, page height & width)
2. Create a student mark sheet using table, find out the total & average marks and display the result.
3. Design an invitation of programme inauguration function using different fonts, font sizes, bullets and Word Art/ Clip Art
4. Mail Merge Concept
 - (a) Prepare an invitation and to be sent to specific addresses in the data source.

EXCEL

1. Create suitable work sheet with student mark details and use Data sort to display results and make out a suitable chart.
2. Create suitable work sheet with Date and Time, Statistical and Financial functions in Excel.
3. Prepare salary bill in a worksheet showing Basic Pay, DA, HRA, Gross salary, PF, Tax and Net salary using suitable Excel Functions.
4. Prepare Electricity Bill Calculation using Excel

POWER POINT

1. Create a power point presentation to explain various aspects of college using auto play.
2. Create a power point presentation to explain the sales performance of a company over a period of five years. Include slides covering the profile of the company, year wise sales and graph with gridlines, legends and titles for axes. Use Clip Art and animation features.
3. Create a power point presentation to explain the product details of a Company using smart art, and Transition effects.

NATIONAL CADET CORPS

NON MAJOR ELECTIVE

Sem.	Part	Code	Title of Paper	Hours	Credits
V	IV	20GE5NC01	NCC - National Integration and Personality Development	2	2
VI	IV	20GE6NC02	NCC- Organization and Health Programme in NCC	2	2

INTERNAL COMPONENTS

Internal - I	:	30 marks
Internal - II	:	30 marks
Component - I	:	10 marks
Component - II	:	10 marks
Component - III	:	10 marks
Component - IV	:	10 marks
Total	:	100 marks

NATIONAL INTEGRATION AND PERSONALITY DEVELOPMENT

Semester: V

Hours: 2

Code : 20GE5NC01

Credits: 2

UNIT I: NATIONAL INTEGRATION

Motto of National Integration - Importance of National Integration Culture and heritage of Tamil Nadu. **(6 Hours)**

UNIT II: CIVIL AFFAIRS

Aim of aid to civil authority - Role of NCC Cadets during natural calamities - Types of disaster - Essential services during natural calamities **(6 Hours)**

UNIT III: CIVIL DEFENCE AND SELF DEFENCE

Civil Defence - Organization - Aims and services - Aid to Civil authorities in emergency - Self Defence -Aims of Self Defence - Women and Self Defence **(6 Hours)**

UNI IV: LEADERSHIP AND PERSONALITY DEVELOPMENT

Leadership - Types and traits - Man Management in NCC - Duties of a Good Citizen - Role of Youth in Nation Building - Morale - Factors which affect morale - Factors which develop high morale Personality Development - Factor influencing Personality-Time Management . **(6 Hours)**

UNIT V: SOFT SKILLS

Soft skills - interview skill - influencing skill - social skill - communication skill - self motivation - self esteem - body language. **(6 Hours)**

BOOK FOR REFERENCE:

Mishra R.C., **A Handbook of NCC**, Kanti Prakashan, Etawah, 2000.

ORGANIZATION AND HEALTH PROGRAMME IN NCC

Semester: VI

Hours: 2

Code : 20GE6NC02

Credits: 2

UNIT I: INDIAN MILITARY AND NCC ORGANIZATION

History of Indian Military - Paramilitary forces - BSF- CRPF and CISF - NCC Organization and History - Aims and Objectives of NCC - Motto of NCC - DG's Four Cardinal Principles of NCC - NCC Song- Ranks in Army, Air force and Navy - Certificate Examination in NCC- Honours and Awards. **(6 Hours)**

UNIT II: MAP READING

Map and its features - kinds of north - Service protractor and Compass-bearing - Conversion of bearings - Conventional signs - Setting of map - Finding own position - Map to ground - Ground to map - Night March chart. **(6 Hours)**

UNIT III: HYGIENE AND SANITATION

Personal Hygiene - Sanitation - Methods of purification of drinking water -Latrine types - Urinal Types. **(6 Hours)**

UNIT IV: TYPES OF DISEASE AND POLLUTION

Define Health - Types of Health - Communicable and Non communicable Disease - Pollution and its type. **(6 Hours)**

UNIT V: FIRST AID

Aims of First Aid - Principle of First Aid - Motto of First Aid - List of items in First aid Box - Types of Bandages - Types of Fracture - Dislocation - Types of Wounds - Burns and Scalds - Sprain - Strain - Asphyxia - Drowning - Poison - Shock - Snake bite - Sun and Heat Stroke - Insect bite - Dog bite - Hanging - Artificial Respiration - Haemorrhage. **(6 Hours)**

BOOK FOR REFERENCE:

Mishra R.C., **A Handbook of NCC**, Kanti Prakashan, Etawah, 2000.

INTERNAL QUESTION PATTERN

Time: 2 hours

Marks: 30

PART - A

Answer Any 4 out of five

$4 \times 2 = 8$

PART - B

Two either or questions (one from each)

$2 \times 4 = 8$

PART - C

Two either or questions (one from each)

$2 \times 7 = 14$

DEPARTMENT OF PHYSICAL EDUCATION

COURSE PATTERN

(PART V)

Sem.	Code	Title of the Paper	Hours	Credits
I & II	20STPPE01	Yoga and Rhythmic Activities	120	-
III & IV		Fundamentals of Physical Education	120	1
		Total	240	1

YOGA AND RHYTHMIC ACTIVITIES

Semester: I & II

Hours: 120

Code : 20STPPE01

COURSE OUTCOMES:

O. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	COGNITIVE LEVEL
1.	call the principle of Asnas	K
2.	classify Pranayama for different needs	C
3.	appraise the application and effects of Suryanamaskar for human wellness	An
4.	execute the techniques in Free Hand Exercise	Ap
5.	construct Pyramids based on the underlying principles	S

UNIT I: ASNAS

Sitting Postures - Standing Posture - Prone Posture - Supine Postures.

(24 hours)

UNIT II: PRANAYAMA

Pranayama - Suga Pranayama - Chandra bethana - Nadi Sudhi - Ujjayee - Seethali -Seethakari - Brahmari.

(24 hours)

UNIT III: SURYANAMASKAR

Suryanamaskar: 12 Postures - 12 Postures & Breathe consioius - 12 Postures With manthra - Relaxation Techniques.

(24 hours)

UNIT IV: CALLISTHENICS (FREE HAND EXERCISE)

Standing series - Bending series - Sitting series - Twisting series - Dumb - bells - Indian Clubs - Lezium - Hoops.

(24 hours)

UNIT V: AEROBICS & PYRAMIDS

Aerobics: Aerobic Basics - Aerobic Movements - Aerobic With Rhythm - Aerobic Programme Pyramids: Basics of Pyramids - Types of Pyramids.

(24 hours)

BOOKS FOR REFERENCE:

1. Wuest Jeborah,A and Charles A. Bucher (1987), 'Foundation of Physical Education, B.I Publication Pvt.Ltd., New Delhi.
2. Elangovan.R, (2002), 'Utarkalvi Oru Arimugam', Ashwin Publication, Triunelveli.
3. Chandrasekaran.K, (1999), 'Sound Health through Yoga, Prem Kalyan Publication, Sedapatti.
4. Iyengar, B.K.S,'Lights on Yoga', Unwin Hyman Company, London

FUNDAMENTALS OF PHYSICAL EDUCATION

Semester: III & IV

Hours: 120

Code : 20STPPE01

Credits: 1

COURSE OUTCOMES:

O. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	COGNITIVE LEVEL
1.	familiarize the fundamentals of Physical Education	K
2.	illustrate different rules for different games and athletic events	C
3.	examines the need for good nutrition	Ap
4.	synthesize the relation between hygiene and health	S
5.	apply the first aid techniques	Ap

UNIT I: PHYSICAL EDUCATION

Definition, need, scope, aims and objectives of physical education. **(24 hours)**

UNIT II: GAMES AND ATHLETIC EVENTS

History of Games: Basketball, Volley Ball, Kho-Kho, Kabaddi, Badminton and Ball Badminton - Rules and regulation of the Games and Athletic Events. **(24 hours)**

UNIT III: NUTRITION

Balanced Diet, Daily Energy Requirement, Nutrient Balance, Nutrition Intake, Diet and Competition, Nutritional Tips, Your Ideal Weight. **(24 hours)**

UNIT IV: HEALTH EDUCATION

Meaning of health education, Definition of health education, Personal Hygiene, Communicable Diseases **(24 hours)**

UNIT V: FIRST AID

First Aid: Injuries to bones and Muscles, Sprain, Strain, Muscle Cramp and joints Dislocation and Fractures Snake-bite, Dog bite Poisoning, Artificial Respiration, (Drowning) **(24 hours)**

BOOKS FOR REFERENCE:

1. Sathyanesan, R.C., 'Hand Broken Physical Education, 'Gheena Publishers, Madurai.
2. Thirunarayanan,C and Hariharan,s, 'Analytical History of physical Education 'South India Press, Karaikudi.
3. St. John Ambulance Association, 'First Aid to the Injured' New Delhi.
4. Prabhakar Eric, (1995), 'The way to Athletic Gold', Affiliated East West Pvt. Ltd., New Delhi.

SCHEME OF EVALUATION

1.	Summative Examination (2 hours)	:	40 marks
2.	Continuous Internal Assessment	:	60 marks
	Total	:	100 marks

SCHEME OF EVALUATION FOR CONTINUOUS INTERNAL ASSESSMENT

1.	Attendance (240 hrs)				
	❖ Theory Class	:	120 hrs	:	20 marks
	❖ Games	:	60 hrs		
	❖ Field Work	:	60 hrs		
2.	Performance in any one Game	:			10 marks
3.	Performance in any one of Athletic event	:			10 marks
4.	Performance in Yoga / Rhythmic activities	:			10 marks
5.	Assignment	:			10 marks
	Total	:			60 marks

QUESTION PATTERN FOR SUMMATIVE EXAMINATION

Total marks: 40

Time: 2 hours

SECTION - A

Answer All Questions (5x1=5)
(Choose the best Answer)

SECTION - B

Answer any four questions (4x2=8)
(Four question out of six)

SECTION - C

Answer any Four out of Six questions (4x5=20)
(Four question out of six)

SECTION - D

Answer any one question (1x7=7)
(One question out of two)

CERTIFICATE COURSE ON GANDHIAN THOUGHT

PROGRAMME OUTCOMES

PO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO
1.	Think critically, evaluate analytically and apply the acquired knowledge of their discipline in related scenario.
2.	Formulate hypothesis, design experiments, use appropriate tools and interpret the results.
3.	Demonstrate the precise understanding of the principles and theories of their discipline through experiments.
4.	Enhance the communicative skills and gain confidence to disseminate knowledge through oral/verbal communications effectively at various situations.
5.	Identify the different roles in an organizational structure of the work place and carry out multiple roles in social responsibilities.
6.	Increase self-awareness, set and pursue meaningful goals, and develop positive personal qualities such as self-esteem, positive attitude, self-discipline and self-motivation.

PROGRAMME SPECIFIC OUTCOMES

PSO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PO MAPPED
PSO - 1	Analyse the social, political, economic, cultural and religious conditions of the various dynasties of India, British India, Indian Constitution, Indian Administration and Indian Economy to acquire the special skill in the field of administration.	PO- 1, PO-2, PO-4
PSO - 2	Evaluate the History of World Civilizations and Europe in the world politics and compare the various types of constitution and the constitutional development in England.	PO- 1, PO-2
PSO - 3	Get knowledge on the principles of Economics, functions of banking system, development of Science and Technology, Tourism, the importance of Human Rights and equip with computer knowledge and applications for all competitive examinations.	PO- 1, PO-4, PO-5
PSO - 4	Recognize the sacrifice of the freedom fighters in the National Movement and picturize the traditional values in the right perception on Women Studies and Women Entrepreneurship.	PO- 1, PO- 5, PO- 6
PSO - 5	Participate in discussions by listening to others perspectives, asking productive questions, articulating original ideas, correspond efficiently with good vocabulary, realize the need of historical research and excel in General Studies for Competitive Examinations.	PO- 2, PO- 5, PO- 6

PAPER I: LIFE OF MAHATMA GANDHI - CCHYGT01

Code: CCHYGT01

Hours: 1

Credit: 1

COURSE OUTCOMES:

CO. NO	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO- 1	Gain Knowledge on the Early Life of Mahatma Gandhi	PSO - 5	K
CO-2	Analyse the racial equality and Mahatma Gandhi's Experience in South Africa	PSO - 5	An
CO-3	Explain the role of Mahatma Gandhi in Indian Freedom Struggle	PSO - 2	Ap
CO-4	Assess the constructive works of Mahatma Gandhi in Indian Nationalism	PSO - 2	Ap
CO-5	Discuss the major Incidents from the Life of Mahatma Gandhi	PSO - 5	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

		PAPER I: LIFE OF MAHATMA GANDHI - CCHYGT01										Hours: 1
Code: CCHYGT01												Credits: 1
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 2	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 3	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 4	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 5	5	5	5	5	5	5	4	5	4	3	3	4.45
Overall Mean Score												4.45

Result: The score for this course is High

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Family background and beginnings of the Mahatma - Birth and childhood - Education and family life - lessons learned - The London Experience

UNIT II

Making of the Mahatma: Gandhi in South Africa - From a barrister to a people's leader - Towards racial equality - From family life to ashram life - Birth of Satyagraha and constructive work - experiments with truth

UNIT III

Beginnings of Indian Freedom Struggle: Early resistances and 1857 Revolt - Birth of Indian National Congress: Moderates, Extremists and Terrorists - Gandhi leads the nation in a new direction - Early micro satyagrahas

UNIT IV

Mahatma Gandhi leads the Freedom struggle to victory: Major satyagrahas - Constructive Work - Sabarmathi and Sevagram - Various currents of Indian Nationalism - Towards partition and freedom - The final martyrdom

UNIT V

Video shows on Gandhi - Field and life experiences - Incidents from the life of Gandhi that inspired and shaped your life.

PAPER II: NON VIOLENCE AND SARVODAYA - CCHYGT02

Code: CCHYGT02

Hours: 1

Credit: 1

COURSE OUTCOMES:

CO. NO	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO- 1	Gain Knowledge on Mahatma Gandhi's Non - violence	PSO - 5	As
CO-2	Discuss the Policies of Mahatma Gandhi on Truth and Action	PSO - 5	An
CO-3	Analyse Sarvodaya and Antyodaya	PSO - 5	K
CO-4	Assess the values introduced through Brahmacharya and Aparigraha	PSO - 5	Ap
CO-5	Relate violence and Truth in our day today life with the teachings of Gandhiji	PSO - 2	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

		PAPER II: NON VIOLENCE AND SARVODAYA - CCHYGT02										Hours: 1
Code: CCHYGT02												Credits: 1
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 2	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 3	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 4	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 5	5	5	5	5	5	5	4	5	4	3	3	4.45
Overall Mean Score											4.45	

Result: The score for this course is High

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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UNIT I

Meaning of Nonviolence (*ahimsa*): Nonkilling and noninjuring - Love, service and forgiving - Nonviolent Action: Peaceful resolution of conflict, nonviolent life style & constructive work and Satyagraha - Nonviolent values and ethics

UNIT II

Truth: Absolute and Relative - Moving beyond falsehood, errors and mistakes - Truth and pluralism - Truth and action - Truth and Nonviolence

UNIT III

Sarvodaya (welfare of all at all levels) and Antyodaya (welfare of the last first) - Means and Ends - Removal of untouchability - Communal Harmony - Uplift of Women

UNIT IV

Removal of poverty: Full & total appropriate employment - Self-dependence, Self-reliance, Swaraj and Swadeshi (love thy neighbour) - Self-control and Sublimation (*brahmacharya*) - Simple and Ethical living - *Aparigraha* (nonpossession) and Trusteeship (stewardship) - Appropriate and Holistic Science and Technology.

UNIT V

Place of Nonviolence and truth in our day to-day life and ways to enhance them - learn and practice three skills which would enhance your self-reliance and ability to help (serve) others in need - Resolve conflicts peacefully - Experience inter-religious relationships, dialogue and prayers.

RECOMMENDED BOOKS

PAPER I

Mahatma Gandhi	:	An Autobiography சத்திய சோதனை
R. Nanda	:	Mahatma Gandhi - A Biography
டி.டி. திருமலை	:	காந்தி
கல்கி	:	மாந்தருள் ஒரு தெய்வம்
திரு.வி.க.	:	காந்தியடிகளும் மனித வாழ்க்கையும்
ஜெயகாந்தன்	:	வாழ்விக்க வந்த காந்தி
J.B. Kriplani	:	Gandhi His Life and Thought
லூயி பிஷர்	:	மகாத்மா காந்தி
Louis Fischer	:	The Life of Mahatma Gandhi
பா. ஆனந்தி, மங்களவதி கேப்ரியல் &	:	காந்திய சிந்தனை வினா-விடை
வி.ஏ. வித்யா	:	(Gandhian Thought Quiz)
சி. பெரிதாய் & பா. ஆனந்தி	:	மகாத்மா காந்தியடிகளின் காலம்

PAPER II

M.K. Gandhi	:	Sarvodaya
_____	:	Nonviolence in Peace and War (2 Vols)
_____	:	Truth is God
Richard B. Gregg	:	Power of Nonviolence
மு. வசந்தா (பதி.)	:	சர்வோதயம்
R.R. Diwakar	:	The Saga of Satyagraha
ச. செயப்பிரகாசம்	:	அகிம்சை

COURSE BOOK:

மகாத்மா காந்தியின் வாழ்வும் அறவியலும் - டாக்டர் பா. ஆனந்தி & டாக்டர் ச. செயப்பிரகாசம்
Life and Values of Mahatma Gandhi - Dr. B. Ananthi & Dr. S. Jeyapragasam

தாள் I - மகாத்மா காந்தியின் வாழ்வு - CCHYGT01

Code: CCHYGT01

Hours: 1

Credit: 1

COURSE OUTCOMES:

CO. NO	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO- 1	Gain Knowledge on the Early Life of Mahatma Gandhi	PSO - 5	K
CO-2	Analyse the racial equality and Mahatma Gandhi's Experience in South Africa	PSO - 5	An
CO-3	Explain the role of Mahatma Gandhi in Indian Freedom Struggle	PSO - 2	Ap
CO-4	Assess the constructive works of Mahatma Gandhi in Indian Nationalism	PSO - 2	Ap
CO-5	Discuss the major Incidents from the Life of Mahatma Gandhi	PSO - 5	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Code: CCHYGT01		தாள் I - மகாத்மா காந்தியின் வாழ்வு - CCHYGT01										Hours: 1
Code: CCHYGT01		தாள் I - மகாத்மா காந்தியின் வாழ்வு - CCHYGT01										Credits: 1
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 2	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 3	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 4	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 5	5	5	5	5	5	5	4	5	4	3	3	4.45
Overall Mean Score												4.45

Result: The score for this course is High

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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அலகு 1

குடும்ப பின்னணியும் மகாத்மாவின் தொடக்கமும் - பிறப்பும் குழந்தைப் பருவமும் - கல்வியும் குடும்ப வாழ்வும் - கற்ற பாடங்கள் - இலண்டன் அனுபவங்கள்.

அலகு 2

மகாத்மா உருவாகிறார் - தென்னாப்பிரிக்காவில் காந்தி - பாரிஸ்டரிலிருந்து மக்கள் தலைவராக - இன சமத்துவத்தை நோக்கி - குடும்ப வாழ்விலிருந்து ஆசிரம வாழ்வுக்கு - சத்தியாகிரகம் மற்றும் தீர்மானப்பணியின் தொடக்கம் - சத்திய பரிசோதனைகள்.

அலகு 3

இந்திய விடுதலைப் போராட்டத்தின் தொடக்கம் - ஆரம்ப கால எதிர்ப்புகளும் 1857 எழுச்சியும் - இந்திய தேசிய காங்கிரசின் தொடக்கம் - மிதவாதிகள், தீவிரவாதிகள் மற்றும் பயங்கரவாதிகள் - காந்தி நாட்டை புதிய திசையில் நடத்துகிறார் - ஆரம்ப வட்டார சத்தியாகிரங்கள்.

அலகு 4

மகாத்மா காந்தி இந்திய விடுதலைப் போராட்டத்தை தலைமையேற்று நடத்துகிறார் - தேசிய சத்தியாகிரங்கள் - நிர்மாணப் பணிகள் - சபர்மதியும் சேவாகிராமும் - இந்திய தேசியத்தின் பல்வேறு போக்குகள் - பிரிவினையும் விடுதலையும் - மகத்தான உயிர் தியாகம்.

அலகு 5

காந்தியைப் பற்றிய படங்கள் - கள மற்றும் வாழ்க்கை அனுபவங்கள் - உங்களது வாழ்வை பரவசப்படுத்திய, உருக்கிய மகாத்மா காந்தியின் வாழ்க்கை நிகழ்ச்சிகள்.

தாள் II - அகிம்சையும் சர்வோதயமும் - CCHYGT02

Code: CCHYGT02

Hours: 1

Credit: 1

COURSE OUTCOMES:

CO. NO	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO- 1	Gain Knowledge on Mahatma Gandhi's Non - violence	PSO - 5	As
CO-2	Discuss the Policies of Mahatma Gandhi on Truth and Action	PSO - 5	An
CO-3	Analyse Sarvodaya and Antyodaya	PSO - 5	K
CO-4	Assess the values introduced through Brahmacharya and Aparigraha	PSO - 5	Ap
CO-5	Relate violence and Truth in our day today life with the teachings of Gandhiji	PSO - 2	Ap

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

		தாள் II - அகிம்சையும் சர்வோதயமும் - CCHYGT02										Hours: 1
Code: CCHYGT02												Credits: 1
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 2	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 3	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 4	5	5	5	5	5	5	4	5	4	3	3	4.45
CO - 5	5	5	5	5	5	5	4	5	4	3	3	4.45
Overall Mean Score												4.45

Result: The score for this course is High

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos = $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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அலகு 1

அகிம்சையின் பொருள் - கொல்லாமையும் துன்பம் செய்யாமையும் - அன்பு, தொண்டு மற்றும் மன்னித்தல் - அகிம்சைச் செயல்- அமைதி வழியில் சிக்கல் தீர்வு, அகிம்சை வாழ்வியலும் நிர்மாணப்பணியும், சத்தியாகிரகம் - அகிம்சை அறவியலும் விழுமியங்களும்.

அலகு 2

உண்மை : பேருண்மையும் (முழுமை உண்மையும்) சார்பு உண்மையும்- பொய்மைகள், தவறுகள் மற்றும் குற்றங்களுக்கு அப்பால் செல்லுதல் - உண்மையும் பன்மியமம் - உண்மையும் செயலும் - உண்மையும் அகிம்சையும்.

அலகு 3

சர்வோதயமும் (அனைவரின் நலம் அனைத்து நிலைகளிலும்) அந்தியோதயமும் (கடையவர் நலன் முதலில்) - குறிக்கோளும் வழிமுறையும் - தீண்டாமை நீக்கம் - சமூக ஒற்றுமை - மகளிர் முன்னேற்றம்.

அலகு 4

வறுமை நீக்கம் : முழுமையான ஏற்புடைய வேலை வாய்ப்பு - தற்சார்பும் தன்னிறைவும், சுயராஜ்ஜியம் மற்றும் சுதேசி (அயலவரை நேசி) - புலனடக்கமும் மேன்மையாக்கமும் (பிரம்மச்சரியம்) - எளிய மற்றும் அறவியல் வாழ்வு உடைமையின்மையும், அறங்காவலர் நெறியும் - ஏற்புடைய மற்றும் முழுமை அறிவியலும் தொழில் நுட்பமும்.

அலகு 5

நமது அன்றாட வாழ்வில் அகிம்சையும் உண்மையும் பெறுமிடமும் அதனை மேம்படுத்தும் வழிகளும் - உங்களது தற்சார்பையும் தேவையில் பிறருக்கு உதவும் ஆற்றலையும் வளர்க்கும் ஏதாவது மூன்று திறன்களைக் (Skills) கற்றல் - அமைதி வழியில் சிக்கல் தீர்வு அனுபவங்கள் - சர்வசமய நட்புறவு, உரையாடல் மற்றும் வழிபாட்டு அனுபவம் பெறல்.

DEPARTMENT OF HINDI
PART I - HINDI - COURSE PATTERN

Part	Sem.	Code	Title of the Paper	Hours	Credits
I	I	20GH1GS01	Paper - I - Prose, Short Story and Grammar- I	5	3
	II	20GH2GS02	Paper - II - Novel, One act Play, and Grammar - II	5	3
	III	20GH3GS03	Paper - III Poetry and History of Hindi Literature, Alankar	5	3
	IV	20GH4GS04	Paper IV - General Essay, Technical Hindi, Translation, and Letter Writing	5	3
			Total	20	12

TESTING AND EVALUATION

Course	Continuous Internal Assessment	Semester Examination
Hindi	40%	60%

Continuous Internal Assessment

Continuous Assessment will be carried out by the Course Teachers. The components of CIA are as follows:

Components	Marks
Test -I	30
Test -II	30
Seminar/Quiz	10
Assignment	05
Attendance	05
Total	*80

* The total internal marks obtained for 80 will be converted into marks obtained for 40.

HINDI - EXTERNAL QUESTION PATTERN

Time: 3 Hours

Marls: 60

Section A: (One Word / Sentence)

10 x 1 = 10 Marks

Section B: (Paragraph / Annotation)

4 x 5 = 20 Marks

Section C: (Essay)

3x 10 = 30 Marks

PAPER I - PROSE, SHORT STORY AND GRAMMAR - I

Semester: I

Hours: 5

Code : 20GH1GS01

Credits: 3

- 1. Prose** : Naveen Hindi Patamala Part-3
Published by Dakshina Bharathi Hindi Prachar Sabha,
Thyagaraya Nagar, Chennai - 600 017.
The following Lessons have been prescribed
- Shiraj Ki Gurubhakthi
 - Shri Krishn
 - Gupth Rupya
 - Karmaveer Kamaraj
- 2. Short Story** : Kahani Manjari
Edited by : Dakshin Bharath Hindi Prachar Sabha,
Thyagaraya Nagar, Chennai - 600 017.
The following short stories have been prescribed
- Badegar kee beti - Premchand
 - Thayee - Vishwamranava
Shrama Kaushik
 - Paanch minute - Mohanlalji Mahato yogi
 - Usne Kaha tha - Chandra dharshama
Guleri
- 3. Grammar I** : Vyakaran Pradeep Published by Ramdev, Hindi Bhaan,
63, Tagore Nagarm Allahabad -2
The following topics have been prescribed
- Noun
 - Gender and Number
 - Pronoun
 - Adjectives

PAPER II - NOVEL, ONE ACT PLAY AND GRAMMAR - II

Semester: II

Hours: 5

Code : 20GH2GS02

Credits: 3

- 1. Novel** : Nirmala (Abridged version)
by Premchand, Hamsa Prakashan Allahabad
- 2. One Act Play** : Aadarsh Ekanki
Published by Dakshina Bharath Hindi Prachar
Sabha,
Thyagaraya Nagar, Chennai - 600 017.
The following Ekankies have been prescribed
 - a) Doosra din - Kanchanlatha sabbarval
 - b) Rajpoothri Ka badla - Divjendralal Rai
- 3. Grammar** : Ramdev, Published by Hindi Bhavan,
63 Tagore Nagar, Allahabad - 2
The following topics have been prescribed
 - a) Verb
 - b) Tense and Voice
 - c) Adverb
 - d) Prepositions
 - e) Conjunctions
 - f) Interjunctions

PAPER III - POETRY AND HISTORY OF HINDI LITERATURE, ALANKAR

Semester: III

Hours: 5

Code : 20GH3GS03

Credits: 3

1. POETRY:

Kavya Saurab Published by Dakshina Bharatha Hindi Prachar Sabha, T. Nagar, Chennai - 600 017.

The following poems have been prescribed

1. Sachche Devtha - Ayodhya Singh Upadhyay Harioudh
2. Murjhaphool
3. Vivshtha
4. Badal - Sumitranandan Panth
5. Vasanth Aayaa
6. Deep Koi jal raha hai
7. Kabir Ke Dohe - 5 numbers
8. Tulasi Ke Dohe - 5 numbers
9. Raheem Ke Dohe - 5 numbers
10. Bihari Ke Dohe - 5 numbers

2. HISTORY OF HINDI LITERATURE:

Hindi Sahitya Ka Ithas by Rajanath Sharma Vinod Pushhak Mandir, Agra - 2

The following topics have been prescribed Salient features of Aadikl Bakthikal (Gyan marg, Premmag, Rambakthi, Krishnabakthi and Reethika.

Short Notes from Adunikkal: Chayavad, Pragathivad, Mythili Sharan, Gupta, Dinkar Premchand Pant Prasad, Ramachandra Shukla

3. ALANKAR:

Ras chand Alankar Chandrika Karnataka Mahila Hindi Seva Samithi, Chamarajpet, Bangalore - 560 008. The following Alankars have been prescribed Anupras, Yamak, Vakrokthi, Upama, Virodabhas.

**PAPER - IV - GENERAL ESSAY, TECHNICAL HINDI, TRANSLATION AND
LETTER WRITING**

Semester: IV

Hours: 5

Code : 20GH4GS04

Credits: 3

1. General Essay:

Nibandh Praveshika, Dakshin Bharath Hindi Prachar Sabha T.Nagar, Chennai - 600
017

The following Sahityotar (General) essay have been prescribed

- a. Anushashan
- b. Parishram Ka Mahatva
- c. Paropkar
- d. Bharat Ki Kalatmak Ekta
- e. Nari Ka Karthavye Aur Adhikaar

2. Translation: Anuvad Abyas - III (1-5 Lessons) English to Hindi, Hindi to
English Published by Dakshina Bharath Hindi Prachar Sabha
T.Nagar, Chennai - 600 017.

3. Technical Hindi: Karyalaya Sahayika, Kendriya Sachivalaya
Hindi Parishad NewDelhi, Hindi Vathayan
Dr. K. Chandra Mohan, Viswa Vidyalaya Prakashan
Varanashi

Banking Terms : 50 only

Nemikaryalaya Tippani : 50 only

Name of the Ministries : 33 only

4. Letter Writing: Pramanik Alekan Aur Tippan Prof Viraj M.A. Kashmirgate,
Delhi - 110 006
PaariVarik Patra, Avedan Patra, Sampathak ke naam Patra,
Padhadhikariyon ke naam Patra