



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr. Sr. S. Jesurani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9442623205
• Alternate phone No.	9442620352
• Mobile No. (Principal)	9445666890
• Registered e-mail ID (Principal)	principal@annejac.ac.in
• Address	Periyakulam
• City/Town	Theni District
• State/UT	Tamil Nadu
• Pin Code	625601
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	15/10/2004
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr. S. Athisaya Ponmani
• Phone No.	04546231482
• Mobile No:	9865722826
• IQAC e-mail ID	aponmanimat@annejac.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.annejac.ac.in/wp-content/uploads/2021/10/AQAR-2019-20.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.annejac.ac.in/wp-content/uploads/2021/04/JAC-hand-book-2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	-	2001	05/11/2001	04/11/2006
Cycle 2	A	3.02	2008	16/09/2008	15/09/2013
Cycle 3	A	3.36	2014	05/05/2014	04/05/2019
Cycle 4	A+	3.46	2021	02/02/2021	01/02/2026

6.Date of Establishment of IQAC

06/08/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
College	FIST	DST, New Delhi	18/11/2015	7000000

8.Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> • Preparation for the Assessment process by NAAC PEER Team. 	
<ul style="list-style-type: none"> • National Level FDP on Quality Enhancement Initiative through Innovative Practices through Google Meet 	
<ul style="list-style-type: none"> • External Academic Audit 	
<ul style="list-style-type: none"> • Internal Academic Audit 	
<ul style="list-style-type: none"> • NAAC PEER Team visit 	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
To conduct Preparatory Meetings for NAAC PEER TEAM visit	Preparatory Meeting for NAAC Peer Team Visit was held on 23rd January, 2021. • Internal Academic Audit was conducted on 25th and 26th January, 2021. • NAAC PEER Team visited the College on 28th & 29th January, 2021 to evaluate and consider reaccreditation. • Awarded with CGPA of 3.46 in Cycle 4 at 'A+' Grade by NAAC
To conduct Planning and Evaluation Committee meeting	Due to the COVID pandemic, the action plans and the action taken reports from the departments, clubs, and cells were submitted to the IQAC
To conduct Faculty Development Programmes	IQAC organised a Faculty Development Programme on Quality Enhancement Initiative through Innovative Practices through Google Meet on 3rd May, 2021
To submit AQAR for the year 2019 - 2020 before 30th May, 2021	AQAR for the year 2019 - 2020 was submitted on 30th May, 2021
To publish IQAC JAC News	Quarterly issues of IQAC JAC News were published
To collect feedback from stakeholders, to consolidate and to take remedial measure	Feedback from parents and alumni were collected, consolidated and remedial measures were taken
To submit data for NIRF ranking	Institutional Data for NIRF was submitted to MHRD on 18th February, 2021
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
General Body Meeting	05/07/2021
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
01/06/2020	16/02/2022
Extended Profile	
1. Programme	
1.1 Number of programmes offered during the year:	41
File Description	Documents
Institutional Data in Prescribed Format	View File
2. Student	
2.1 Total number of students during the year:	2297
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	797
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	2150

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1187
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	124
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	124
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1950
4.2 Total number of Classrooms and Seminar halls	78
4.3 Total number of computers on campus for academic purposes	466
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	1820

CURRICULAR ASPECTS**Part B****1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college offers UG, PG, M.Phil. and Ph. D. programmes and a Post Graduate Diploma Course under Choice Based Credit System. The curriculum is designed to be relevant to the local and regional needs in broader global development by offering Ability Enhancement Compulsory Courses, Skill Enhancement Compulsory Courses, Computer Education, Capacity Building and Environmental Studies. Start-up Courses and Certificate Courses provide hands on training. The course Soft Skills is contented to develop social, interpersonal, cognitive, ethical, professional, reading and communication skills and to face the mock group discussions and interviews. The course Aptitude Building develops problem solving and computational skills and gain confidence to appear for the competitive examinations. Apart from these courses, most of the courses in UG and PG are designed to make students think critically, evaluate analytically and apply the acquired knowledge of their discipline in related scenario. JACEP, YRC and NSS are the outreach programmes which create social awareness among students and promote women empowerment. National Integration and Personality Development and Organization and Health Programme offered by NCC advocates national integration and individual well-being in cognitive, behavioural and emotional levels. Internship is training platform to put in practice the knowledge acquired in the classroom.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.annejac.ac.in/syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

27

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

506

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

161

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college strives to promote humanistic values by moral instruction classes. The courses, English for Communication, Language Through Literature offered in Part -II and Professional English under AECC develop a fair degree of competence in self expression in both writing and speaking. Ability Enhancement Compulsory Course on Environmental Studies develops environmental consciousness. Extension activities (JACEP) enhance the students to cater to the needs of the families in the neighbouring villages which enable them to know the reality. Women in India's Freedom Struggle, Human Rights, Women Studies, Human rights in Literature, Feminist Writing, Business Environment, Industrial Relations, Organizational Behaviour, Body Language and Interview Skill are some courses offered in this regard, by various disciplines. The courses, National Integration and Personality Development and Organisation and Health Programme by NCC inculcate ethical and human values. The Certificate Course on Gandhian Thought offered by the Department of History provides the Gandhian values such as truth and non-violence through the course, Non Violence and Sarvodaya. The course Soft Skills is designed to develop ethical and professional skills. Foundation Course is offered to inculcate human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

10

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1095

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

253

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://annejac.ac.in/AQAR_2020_2021/JAC_1.4.1_Analysis_of_Feedback.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://annejac.ac.in/AQAR_2020_2021/1.4.2.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

736

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

736

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

One week Student Induction Programme conducted for the freshers with the motive of enriching their communicative English on LSRW. The communicative skill of the I UG students is evaluated by conducting a test, and are bifurcated into Stream A and Stream B for Part -II English. The I UG students are classified into four streams namely, A, B, C and D to impart Computer Education according to their diverse needs. General Elective Courses are designed to offer the students the option to explore discipline of interest beyond the choices they make in Core and Discipline Specific Courses. The Self Study courses offered in each UG Programme and the MOOCs enable the students to earn extra credits. Certificate Courses develop multidisciplinary skills among the students. Remedial classes for slow learners and special care through mentoring system are offered to guide the students. Advanced learners are trained by special assignments, motivated to take up funded projects and slow learners are provided with the strategies to compete the professional competency. Projects and Internship are categorised based on their standard of learning. The PG students are encouraged to publish articles in journals, to prepare videos for seminars in virtual platform and for association activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/cia/#1563261512394-b177efa3-e9e9

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/08/2020	2297	124

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential learning is acquired through online webinars, group discussion, online workshops, departmental practical sessions in various laboratories, improvement of listening skills through Language Lab., Start-up programmes with the objective of Earn while Learn, exposing of entrepreneur skill with the concept of Lab. To Land, to extend social contacts by providing services through NSS and JACEP and an acquisition of disciplinary knowledge through Internships. Group discussions, seminars, assignments/term papers, debates and conduct of quizzes prove participative learning. Numerical Methods, Statistics, Linear Programming, Operations Research, Numerical Methods and MATLAB, Mathematical Physics, Optimization Techniques, Stock Market Data Analysis and Accountancy are some problem solving papers included in the curriculum. The courses Aptitude Building and Soft Skills offer experiential and participative learning. The Ability Enhancement Compulsory Course titled, Professional English provides platform to participate in pair work and small group work. Skill Enhancement Compulsory Course provides practical sessions for computer education. The Self Study course for final year UG students and Field project/ student project for PG students provide participative learning. The courses in B. Voc. are designed to indulge the students in participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://annejac.ac.in/AQAR 2020 2021/JAC 2.3 .1 Experienced Learning-Teaching with models.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Google Meet is the virtual platform utilized for regular online classes. The informative tools like internet facilities through Wi-Fi connections are notable. Computers, Scanners, Web-boards and Web cameras were used for online teaching. E- resources such as E-books,

practical tools for online teaching and learning, e-contents and documents available in the internet and the e-materials prepared by the course teachers were also used for online teaching. Hands-on-training for practicals through simulation videos available in NPTEL website and softwares such as MULTISIM. Video lectures from You Tube for various courses were uploaded as secondary sources in GCR. Online assignments and seminars enabled the students to present their skills of teaching and learning. LCD projectors, Interactive pen displays, smart boards and a digital visualizer for ICT enabled teaching were used for effective teaching. Through on-line examinations, online quizzes and quizzes created with the help of Google Forms the outcome of the students was measured.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.annejac.ac.in/e-content/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

120

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar

Toward the closure of every educational year, the academic calendar for the forthcoming year is planned and drafted in consultation with the Principal, the Secretary, Vice Principals, Controller of Examinations, IQAC Co-ordinator, Deans, HoDs and Office Superintendent. The college calendar includes rules and regulations, scholarships details, schedule for all the academic activities. Adherence to the time schedule stated in the calendar is ensured.

Teaching Plans by the Departments

General Time Table was drafted by the Vice Principals in consultation with the HoDs. Based on it, Department time table was prepared. At the beginning of each semester, Master Plan was prepared by every staff member as per the personal time table and submitted to the Principal through HoDs. The lesson plan is submitted to the HoD by the end of each week and to the Principal at the end of every month to get undersigned. Due to the pandemic, Departmental activities were planned in the departments through Google Meet the action plan was submitted to the IQAC in the beginning of the academic year and the activities were evaluated in the Departments and the action taken report was submitted to IQAC at the end of the academic year

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

124

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

63

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1269

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

For UG/PG programme, a candidate shall be declared pass in each course if 40%/50% marks in the semester examination and 40%/50% marks in the CIA is secured. Candidates who fail to secure 40% / 50%

marks in CIA will be allowed to appear for semester examination but their results are declared as fail. A chance will be given to appear for the internal tests in the subsequent semester and the results will be announced in the subsequent semesters. The UG/PG student who fail in CIA in VI / IV semester will appear for Re-CIA along with the supplementary examinations. The CoE office, faculty and students were well trained for online examination system by Video tutorial. Repeated online mock test were conducted by the CoE office and departments. Practical examinations were conducted in offline mode procuring external examiners from other colleges, theory examinations and P.G. Project viva voce were conducted in online mode. Separate GCR were created for internal tests and semester examinations, questions were posted in PDF format/ Google forms. Students were invigilated through Google meet. Mark retrieval, result processing and publication was completely online. Even though EMS was partially online earlier, pen and paper examination system was made online.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/cia-improvement/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes for all the Programmes were designed in the Curriculum Development Cell (CDC) consulting with the members of the CDC and the senior faculties and experts from other institutions. The five units of the syllabus of each course are set to get the impact and outcome of the students to fulfil the requirements of the Programme Outcomes and Programme Specific Outcomes. The course outcomes for all the courses in Part -I, Part -II and Part -III were put down by the faculty in the respective departments and for the courses in Part - IV and Part -V, after a series of discussions with the senior faculties. They are discussed in the BoS with the external members and finalized. The expected outcomes of the programmes and the courses are uploaded in the college website. Each student in the college is provided a blue print of the syllabus of her Programme with Programme Outcomes, Programme Specific Outcomes and Course Outcomes. In the assessment process the faculty inspects the attainment of the course outcomes by evaluating the students on the basis of the course outcomes. The course outcomes are reminded

then and there periodically by the course teacher in the respective classes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.annejac.ac.in/programme-outcomes/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Class tests, surprise tests, internal tests and external examinations; problem solving, practical, field visits/ projects, internships; assignments, term paper, group discussions; translation, paraphrase, storytelling, story writing and summaries are the types of evaluation.; Projects, continuous internal assessment and semester examinations check the attainment of understanding, applying, analyzing, comprehending, creating and evaluating levels respectively. The attainment of Course Outcome is used to evaluate Programme Specific Outcomes and Programme Outcomes. The attainment of the course outcomes are observed by the values, activities, attitudes, culture and beliefs exhibited by the students and alumnae, the employability, entry for higher education, feedback from students and parents and the internal and external academic audits.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/programme-outcomes/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

763

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://annejac.ac.in/AQAR_2020_2021/JAC_2.6.3_Annual_Report_from_CoE.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://annejac.ac.in/AQAR_2020_2021/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A new instrumentation centre and separate research laboratories for the Research Centres of Chemistry, Physics and Zoology and research study rooms with Wi-Fi facility for full time Ph.D. scholars were established. Hi-tech instrument - UV-Visible spectrophotometer is purchased. Distribution of seed money for the faculty and scholars pursuing Ph.D. promotes the eminence of research among the faculty. Deployment of Project Development Officer to facilitate submission of project proposals to various funding agencies produced a number of project proposals submitted to various funding agencies. The faculty members who completed major/minor research projects, faculty and students who published research articles in UGC-CARE list journals were honoured with medals during the annual day celebration. Separate Research Forum for M. Phil. and Ph. D. Scholars, created a platform to improve the quality of research. In the central library, research reviews, journals and e-journals are accessible to regenerate the research spirit. Webinars on "Research Promotion and Proposals -An overview" and "Free Statistical Tool for Research Data Analysis and Research Publication with Special Reference to Citation, Impact Factor and h- Index" were organized. "JACJOSHAM" is a bi-annual journal published by the research committee for original research papers of faculty and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://annejac.ac.in/wp-content/uploads/2019/10/Research-promotion-policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.45

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.85968

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/major-research-projects-funded-by-ugc/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.ugc.ac.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Avian Club inaugurated the cultivation of Azolla Spirulina, a filamentous cyano-bacteria, KOI fish cultured was fed by this multi-cellular bacteria, watched the Avi Fauna in campus, and observed that the campus is adoptable for around 21 species of birds and seeds for hundred Palm trees were sown by the members in the campus. The Department of Chemistry provides facility to train the students in Phenyl, Soap oil, Cleaning and Washing powder preparation and the Entrepreneurship Cell offered training to the students on Preparation of Doormat, making Candle, Paper Bag, Woolen thread items and Soap. The units, Mushroom cultivation and Apiculture serve as incubation centre to provide training for students and the people of the locality. A Demo for Honey Preparation was conducted to fulfil the requirements of the course Capacity Building. The National Webinar organized Entrepreneurship Cell on Women in Entrepreneurship created awareness in Sapling Plantation, Segregation of waste material and Clean Environment. Waste papers are recycled by SARWODEEP, a unit of the college in the campus, to produce files and daily calendars. Eco club conducted a guest lecture on 'It's Time for Nature' and organized various competitions on the topic 'Conserve the Nature'.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/entrepreneur-cell/#1565245083854-dd3581f5-0dff

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	https://www.annejac.ac.in/scholars-pursuing-ph-d/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2020_2021/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

29

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

26

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.98

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

55000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

JACEP extended its community service in the adopted villages through different groups such as Education, Health and Hygiene, People Organization and Liaison and Environment. 'Building mental aptitude through the audio visual aids', 'Awareness programme on corona virus, viral fever, contagious diseases and their symptoms',

'Awareness programme on benefits of self-help groups' and 'awareness on education loans' and cultural activities entitled, Save Water, Made in India and Vetrumail Otrumai' were the activities conducted. JACEP organized an awareness programme in collaboration with National Destitute of Aid Foundation on 'Organic Farming' to the farmers of Vadugapatty. Details of 37 differently abled individuals' were collected and submitted to the District Differently Abled Officer, Theni for Unique ID by NSS. The physical, mental and intellectual impairments of these PWD induced and uplifted the self esteem of the pupils to march forward in their life journey. Under Swachh Bharat Mission Grameen- Gandagi Mukht Bharat Campaign, the NSS volunteers and NCC cadets planted saplings in their villages. A one day medical camp at Chakaraipatti and awareness programmes on 'COVID 19' and 'AIDS' were organized in Seerangapuram, Ammakulam, and Vadugapatti. Empowerment and Social Responsibility, Students Contribution towards Transformative Community Development were some lectures arranged.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/nss/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

30

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

715

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

59

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

19

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has an excellent infrastructure spread over in 58.74 acres of land with the following facilities. 66 classrooms with comfortable furniture, good ventilation and adequate light and fan facilities, 8 seminar halls and one open auditorium and well-furnished mini conference hall; For ICT enabled teaching: 45 LCD projectors, 11 Interactive pen displays, 2 smart boards and a digital visualize; Availability of Wi-Fi facilities; 45 Laptops and 5 Over Head projectors for effective teaching; Separate and well established laboratories for UG, PG and M.Phil., programmes; A centralised instrumentation centre funded by UGC and DST-FIST; A Work station to solve Theoretical and Condensed Matter Physics problems; 466 computers including laptops with required software, servers, internet and 39 printers A secured Wi-Fi with speed of 110 MBPS are available in the campus; Two browsing centers to access the internet; Three computer centers to execute the computer practical; Language Lab supported with sufficient software to fine-tune language and communication skills; Net card for students to access the internet at free of cost; Two blocks for library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/media/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Fine Arts Club functions with a Musical Band Troop comprised of clarinet, bamboos, drums and cymbals; a good collection of stage costumes and accessories like keyboard, tambourin, cupass and cymbals, 4 tape recorders, one CD player and one laptop for practice. Costumes and equipments for Bharatham, Oyilattam, Thevarattam, Karagam, Kolattam and Peacock Dance.

Indoor Auditorium of 6858 sq.m.in 1996, Open Auditorium of 7598 sq.m., in 1998 with 20 speakers, six green rooms, proper lighting and sound facilities, Conference Hall of 1620 sq.m., with 8 speakers in 2005 and Infant Jesus Hall of 1620 sq.m.in 2014. A playground with 4.5 acres, established in 1990, consists of courts for Badminton (13.4 m. × 6.1 m.); Ball Badminton (24 m. × 12 m.); Basket Ball (28 m. × 15 m.); Kabaddi (12 m. × 08 m.); Kho-Kho (32 m.

× 28 m.); Volley Ball (18 m. × 09 m.).Track (200 mts.); Two Sports rooms, (10m.× 10m.); Indoor Sports Center (5649 sq.ft.) laid in 2012 with separate rooms for Carom, Chess, Table Tennis, Basket Ball, Volley Ball, Badminton, Table Tennis courts, Gym with tread mill, air bike, HEPSN mobility device centre for differently abled students, the 100 bedded sports hostel with hall for Yoga practice.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/physical-education/#1563857624116-7c2ebd2f-302f

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

65

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1820

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated through management package NIRMALS

for feasible gate entry,

Circulation and OPAC.

Name of the ILMS software - NIRMALS

Nature of automation (fully or partially) -Fully

Version - NIRMALSPRO 6.1.0

Year of automation - 2003

NIRMALS- the Library Management Package promotes search of articles in the library; It provides cascading menus, open and close pickup lists, and short-cut equivalent function keys; It offers flexible, powerful search tools/search aids for optimizing the search results with customizable display formats to suit user's requirements; It has inbuilt mechanism for data validation, integrity check and access security at every strategic point; It provides throughout the context sensitive online help for the users to feel at home; It applies bibliographical standards while designing the databases to ensure compatibility and portability of records; The bibliographic input screen-format replicates data worksheet to maximize the input Compliance with Y2K / International information exchange protocol. Integrated Modules:

The whole gamut of house-keeping operations, patrons' transactions and online access to information gets galvanized upon invoking the respective functional modules: Acquisitions control system, Bibliographic control system, Circulation control system, Desktop information system, Serials control system, Online public access catalog NIRMALS general utilities, Union public access catalog.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/library/

4.2.2 - Institution has access to the following: e- B. Any 3 of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.6

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

200

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

466 computers for academic and administrative purposes; A Digital display board for dissemination of information; CCTV with 48 cameras to provide electronic surveillance and safety. The College website is a source of updated information about the activities held in the Institution; Lady Hawk, Matlab, SPSS, TALLY and SAP software for teaching and learning

FLAIR, Hi-Grade and ACME softwares (Enterprise Resource Planning

(ERP)) for administrative

purposes are updated regularly. Library is equipped with internet, OPAC and Bar-coding for gate entry, circulation and stock verification INFLIBNET to access e-resources. Antivirus software is renewed on expiry. Internet, intranet and Wi-Fi facilities in the campus. The system administrator, appointed by the management, maintains and updates the systems periodically. Computers are replaced periodically with advanced configurations; Server machines are upgraded with the latest technology; Antivirus and Data security measures are installed; Antivirus software is renewed on expiry.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR_2020_2021/JAC_4.3.1 IT Facilities.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2297	381

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

E. None of the above

software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

33.92

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Maintenance of the infrastructure under the headship of the Secretary of the college, streamlined through the HoDs and the Office Superintendent. Rectification and replacement of furniture and electrical fittings are done periodically. Painting the buildings once in three years, daily cleaning of the campus and the class rooms, dusting in a month, cleaning of washrooms twice a day, maintenance of green campus by the gardener are supervised by the Secretary. Requirement of equipments are taken to the notice of Principal for replenishment and service. Fire safety equipment is installed in all laboratories and in all the blocks as a precautionary measure.

Lab. assistants headed by the system administrator maintain the computer systems and net work facilities. The Software, Hardware and Power Backups in computer centres are maintained by the respective vendors and service engineers respectively. Library rules are strictly followed to ensure proper maintenance and utilization of library resources. Binding of books is carried out periodically, if needed. A damaged or lost book is replaced by the person concerned with. Fumigation, maintenance of tracks, courts and cleaning are

discharged by the library staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR_2020_2021/4.4.2_Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

918

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

228

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.annejac.ac.in/capability-enhancement-schemes/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

106

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

27

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

114

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College Union nurtures amity, harmony and fellowship among students, leaving no room for ragging in the campus. The representatives discharge their responsibilities under the guidance of the Dean of Student Affairs. Secretaries and Joint Secretaries of various associations, clubs and cells are the office bearers of the College Union. College Union Secretary and Joint Secretary are the members of the statutory /non statutory bodies like Campus Amenity, Funding Committee, Anti Ragging Cell. Student representative is included in the BoS of Foundation Course.

The Student Council arranges programmes on important days such as Union Inauguration, Junior's Welcome, St. Anne's Feast Day, Teachers' Day, Christmas Day, Pongal and College Day celebrations and Candle Lighting Ceremony, etc.

The motive of JACSAFA is to mould future leaders. Ministers of various Departments were selected to govern the activities of students in associations, discipline in the campus and buses, cleanliness, online payments and maintenance of charity box. Checking of temperature and sanitization were done by the members of JACSAFA, while the students enter into the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/joint-secretary/# https://www.annejac.ac.in/placement-photos/#1563879028300-45f64b3b-237f

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

College Alumnae association is registered as Jayaraj Annapackiam College for Women

Periyakulam Alumni Association under Tamil Nadu Registration Act 27/1975, with serial number SRG/Periyakulam/48/2019. There is alumni representation in Board of Studies of all disciplines as subject expert and contributes their suggestions in academic affairs and curriculum designing. They contribute funds to raise departmental facilities. Endowment Prizes were created for students who achieve academically. The Golden Jubilee Commemorative Lunch Shed was constructed for students in St. Joseph's Block. The suggestions offered by the alumni in meetings of the Alumni Association for the betterment of the college and the respective departments were taken into account. IQAC is composited with an alumna. The expertise of the alumni is shared to the students through guest lectures and webinars.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/alumni-association-2/

5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Board of Management consists of Superior General, Sisters of St. Anne of Tiruchirappalli, as the President, Provincial as the Vice-President, Secretary and Principal of the College, members from the Congregation and from the Donor's family, sets the goals and objectives mainly to uplift the rural young womenfolk of this area. The Secretary is the Administrative Head and the Principal is the Academic Head of the institution. The Vice-Principals, Controller of Examinations, Deans, IQAC Co-ordinator and Office Superintendent are responsible for the various administrative activities. The staff council consists of all the Heads of the Departments, Vice-Principals, Physical Directress and Librarian as the members, finalizes the annual plan of the academic activities. The Principal conducts meetings with the HoDs to review, plan and execute the activities. Departmental activities are planned by the faculty and submitted to the Planning Committee. The statutory bodies, Governing Body, Academic Council, Finance Committee and BoS conduct meetings regarding academic plans. The co-ordinators of student support services submit their plans to the Principal through the IQAC. The forthcoming events are informed to the students by the Principal in the assembly, academic calendar, college website and notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/wp-content/uploads/2021/04/JAC-hand-book-2020-2021.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Vice-Principals deal with the daily attendance and discipline of the students and conduct of internal examinations. In the absence of the Principal, the Vice-Principals co-ordinate all the activities. Dean of students, Dean of Academic Affairs and Dean of Research coordinate the activities of College Union, plan for academic activities and provide the opportunities to promote research in the college respectively.

Case Study:**Project Development**

The college has a vibrant Research Committee headed by Dean of Research (DoR), which promotes an enabling environment for research activities in the campus. Project Development Officer(PDO), a senior faculty of the committee, kindled the faculty/scholars to apply for projects to various funding agencies such as DBT, TNSCST, SERB & ICHR and motivated the faculty members/ scholars to present/publish research articles. The PDO approved project proposals proposed by a faculty and recommend applying. Adhering to DoR and PDO, the management has disbursed Rs. 1, 45,000/- and a sum of Rs. 40, 202/- to faculty and Ph. D. scholars as seed money for research. A MoU was signed between TNSCST, Government of Tamilnadu and the College on Rural -Urban Connectivity Centres for Technology Dissemination, Research and Livelihood Sustainability: Mushroom Cultivation and Training.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/wp-content/uploads/2019/12/STRATEGIC-PLANS-AND-PERSPECTIVES.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Flipped Classroom (FC)

Teaching in Flipped Classroom enhances students' learning experiences. The objectives of FC teaching are to transform the classroom into an active learning environment and enable the students to learn at their own rate. Due to the Pandemic Covid - 2019, the faculty shifted themselves from class room teaching with ICT facilities to blended mode of teaching and learning by using the tools Google Classroom and Quizzes. The instructors were not dependent of their own lectures but also utilization of flipped contents with scope for better wide knowledge transaction. As it was required to be well equipped with the ICT tools, E-contents were

prepared by the faculty and uploaded in GCR and college website. Teaching, learning and evaluation in FC were well established. It promoted student-centred learning and collaboration and offered access to lessons at home.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://annejac.ac.in/wp-content/uploads/2019/12/STRATEGIC-PLANS-AND-PERSPECTIVES.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Board of management is the apex body. The Managing Board consists of President, Vice-President of the College, Secretary and Principal, members from the Congregation and from the Donor's family. The Governing Body consists of Superior General as the President and Provincial of Madurai Province as the Vice-President. The other members are Vice-Principals, CoE, Dean of Academics, IQAC Co-ordinator, UGC nominee, State Government nominee, University nominee and an Educationist. The major plans of the academic activities are discussed and finalized in the Governing Body. It evaluates the activities and suggests for improvement. The Secretary (Administrative head) and the Principal (Academic head) are the appointing and admitting authorities respectively. The VPs, CoE, Deans, Staff Council, Office Superintendent, the College Union & JACSAFA coordinate the execution of the activities. The Academic Council reviews and approves the recommendations of BoS, the HoDs convene the meeting of the board of studies and the grievances of students are redressed through the Dean of students and the HoDs. The grievances of faculty, administrative and technical staff are represented through the Secretary of the respective staff club to the Principal / Secretary and measures are taken by them accordingly.

File Description	Documents
Paste link to Organogram on the institution webpage	https://annejac.ac.in/wp-content/uploads/2019/12/JAC_6.2.2_Q1M_JAC_Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2020_2021/JAC_6.2.2_Web_Links.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and non-teaching staff have separate staff club. Financial assistance for faculty pursuing research, special loans to the needed staff members by the management, provision to get personal loan from nationalized banks, Benefit from TPF (Teachers Provident Fund), CPS Contributory Pension Scheme of Provident fund for Self-financing teaching and nonteaching staff, concession for bus fee for non-teaching staff, New Health Insurance Scheme for teaching and non-teaching staff, Staff quarters in the campus, Gifts during festivals, sanction of various types of leaves as per government rules to the aided staff members are the existing welfare schemes for the teaching and non-teaching staff. Maternity Leave and Medical Leave are granted to the self-financing staff members on par with the aided staff. Provision for free access to indoor gym is remarkable. Arranging a one day tour for the administrative staff by the management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2020_2021/6.3.1_Link.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

35

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

124

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal financial audit is carried out by a team of auditors headed by the Provincial of Maria Province, Madurai. There is an appointed Chartered Accountant who audits the financial statements of the college. This external auditor completes the statutory audit of the Parent Society at the end of the academic year. The financial statements are certified by the auditor and audit reports are issued every year. The UGC accounts are audited and certified by the chartered accountant and the statement of account and Utilization Certificate are submitted to the funding agency. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme as also audited regularly.

The claim bills for the salary grant to the teaching and non-teaching staff under aided stream, released by the state government are verified by Regional Director of Collegiate Education, Madurai. The financial statements of account comprising of salary, fee collection, scholarship and UGC accounts are submitted every year to the Regional Director of Collegiate Education, Madurai. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme is also audited regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2020_2021/JAC_6.4.1_RJDCE_Audited_Statement.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

573.47

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college taps funds from various resources and funding agencies to accomplish academic activities and to improve the infrastructure facilities of the college. The institution's resource mobilisation includes Grants for UG and PG development, additional grants under special schemes for the college, grant for Community College, grant for major research project from the UGC, creation of endowment by staff and alumni, establishment of research fund by the management, contribution by alumni and well-wishers to the college for infrastructure augmentation and academic activities. The consultancy cell generates fund through consultancy services and it is utilized for equipments in BSR Lab. Endowment fund is utilized for prizes and medals, research fund from the management is distributed to the faculty who are pursuing research. Research grants from UGC are utilized for equipping the research centres and instrumentation centre. The fund generated by the alumnae was utilized for construction of Lunch Shed in the management block. Under the scheme, "Earn while you Learn" students earn money and under "Freeships", economically weaker and deserving students are assisted by the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/wp-content/uploads/2019/12/FUNDRAISING-POLICY-AND-PROCEDURES.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made

during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Self Appraisal of Teaching faculty

IQAC collects the self evaluation from the faculty through which the teaching faculty members are reviewing their academic activities. As a result, research publications of the staff fetched them a great acclaim and carved a place of distinction among the Higher Education Institutions. Active participation and presentation of research papers have strengthened networking with fellow teachers to exchange the topic related issues in all aspects. It ensures the professional competence and development of the faculty members and their attainment of mastery in their subjects by carrying collaborative research and serving as subject experts.

1. Earn while you Learn -Scheme

The start-up programmes like Bouquet Making, Making of Phenyl and Washing Powder, Candle Making, Soap Making, Mushroom Culture propelled the students to venture out their entrepreneur skills. The Entrepreneur Cell of the college initiated 'Earn while you Learn' scheme and provides training on making Soap, Phenyl, Candle, Mask, Hand Wash, Hand Sanitizer, Doormat Preparation. A webinar on 'Women in Entrepreneurship' and a workshop on 'Earn While Learn' were organized. Students of B.Voc. earned money by part-time appointment for bridal make up and Central Library of the college provides opportunities to earn during the course.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2020_2021/JAC_6.5.1.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic Audit

Internal Academic Audit was conducted on 25th and 26th January, 2021 to review the Learning Outcomes, activities under Curriculum and Co-curriculum and the effect of various teaching-learning methods and tools. The various teaching methods and the outcomes were analyzed by the faculty in the departments. The faculty was

motivated to teach using the ICT facilities available in the college. Due to the Pandemic, faculty was self motivated to take classes in virtual platform. External Audit was conducted on 23rd January, 2021 and NAAC PEER Team visited the college on 28th and 29th January, 2021.

Planning and Evaluation Committee

The IQAC of the college convenes a meeting in the beginning of the academic year to discuss the action plan of the departments and various clubs and cells. The HoDs and the coordinators concerned, present the action plan. The Secretary and the Principal suggest strategies for betterment and implementation. At the end of the academic year, the Action Taken Report is presented in the meeting convened by the IQAC. Due to the COVID Pandemic, the IQAC reviewed the action plans and the action taken reports were submitted by the HoDs and the co-coordinators of clubs and cells.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/wp-content/uploads/2021/11/ACADEMIC-ADMINISTRATIVE-AUDIT-2020-21-scaled.jpg

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.annejac.ac.in/wp-content/uploads/2021/10/Annual-Report-2020-2021.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Cell celebrated International Women's Day, a lecture on the topic, Pen Sakthi Perum Sakthi was delivered. Competitions on Essay - Penne Unnal Uyarthathu Ulagam, Verse writing - Penne Nee Karaiyalla Kaviyam and Drawing- Pengal Nettrum Endrum Nalaiyum were conducted. Webinars on "Cyber Awareness for Women", Pattimandram titled, Who are the biggest contributors to community development- Working Women or Women at Home?, "Way to Greatness for Wonder Women" by the Department of Tamil, "Women Entrepreneurship" by Entrepreneur Cell, "Women and Human Rights", "Women Empowerment and Social Responsibility" by JACEP, " Women in Social Development" by YRC and JACEP and a guest lecture on "Women and Education" by college union were organized.

- Safety and security

Monitoring by surveillance CCTV

ID cards for parents, staff and students

College buses

Gate entry card for hostel students

Trained nurse

- Counselling

Trained counsellors

Orientation for new entrants

Separate counselling room

Placement and Career Guidance Cell

- Common rooms

Health centre

Lunch shed

Separate sports room

100 bedded hostel for sports students

Recreation Hall in Hostel

Common Prayer hall

Breast Feeding Room

Dressing room for Muslim students

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2020_2021/7.1.1_Additional.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management

Bio-degradable and non-degradable wastes are separated. Gas produced by processing of degradable waste and gas from night soil plants are used for cooking purpose in the campus. Sanitary napkins are disposed by using incinerators.

Liquid waste management

Waste water is used for gardening and waste water from the RO system is used for hand wash of students. Waste water from the laboratories is properly operated following standard procedures. Proper drainage systems and rain water harvesting system prevent by arresting runoff.

Biomedical waste management

Incinerator, a machine is used to burn needles. Other biodegradable and nonbiodegradable wastes are segregated.

E-waste management

The outdated computers and peripherals are kept in the Hardware Museum. UPS batteries are exchanged by the suppliers. E-wastes are handed over to the agent of the suppliers of electronic equipments when they fall out of use.

Hazardous chemicals and radioactive waste management

Microscale level practicals were conducted in view of reducing chemicals and chemical hazards.

Waste recycling system

Waste papers are processed by SARWODEEP, a unit of the college in the campus, to produce boards for files and daily calendars.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Prayer meetings were conducted in all the departments at least once in a month. Christmas, Deepavali and Pongal, Candle Lighting Ceremony with inter-religious prayer were celebrated. Counseling and inner healing prayer services were conducted for the hostel students by the members of Campus Ministry. The college union extended its support to the poor students by distributing new dress for Deepavali. Students participated in short film competition on 'Be kind with everyone and love your neighbors like you' conducted by the AIACHE. The College Union and NSS jointly observed the Communal Harmony Day, NSS volunteers were addressed on the Significance of Communal Harmony and 'Communal Harmony Day' oath was administered. Department of History celebrated Republic Day, National Voter's Day and Martyr's Day. Department of English organized a virtual celebration in commemoration of Independence Day. Speech and Verse Reading on Independence Day and Importance of Freedom, playing of pre-recorded videos about the unknown and forgotten women freedom fighters of Indian Freedom Struggle were conducted. The History Association organized an Online Essay Competition in commemoration of the Birth Anniversary of Pandit Jawaharlal Nehru. Uniformity in dress code for two days creates inclusive environment among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college union celebrated Independence Day and Department of History celebrated Republic Day, National Voter's Day and Martyr's Day through which the patriotism is instilled in the employees and students. Faculty members talked to the NSS volunteers on the topics, 'To Save Life, Save Environment', 'Pollution Control', 'Tree Plantation' in Zoom meeting. Swachh Bharat Mission Grameen - Gandagi Mukh Bharat Campaign was commemorated by the NSS volunteers of the college through awareness programme regarding clean India. A cadet of NCC participated in six day National level online EBSB Camp (National Integration Camp) and presented a speech on the topic, "National Integration" in the month of August. A guest lecture on 'Student Contribution Towards Nation Building' to JACEP students was delivered by a faculty. Constitutional Day was celebrated by NCC. Zoology Association organized competitions on the topic, Wild Life Conservation. Enactment of drama rekindled the environmental consciousness of students and faculties. A five day online workshop on "Role of Youth in Nation Building" and an International workshop on "Human Rights" were organized.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 21st June, 2020, International Yoga Day was celebrated by all the NSS Units under the theme "Yoga at Home, Yoga with Family". 74th Independence Day was celebrated in the college campus on 15th August, 2020. National Flag was hoisted and an impressive Independence Day message was delivered. The celebration was held based on the adherence of government guidelines towards COVID-19. NSS volunteers participated in this function. Teachers' Day was celebrated in virtual platform by the Department of Chemistry and the Department of English. In connection with International Volunteers day, NSS organized a one day special programme on "volunteerism" for NSS volunteers through online mode. In connection with the Republic Day celebration, the History Association organized a competition on Identification of the Personalities. The History Association celebrated National Voters Day, organized an essay competition in connection with the Martyr's Day and conducted E-Quiz on 151st - Birth day of Mahatma Gandhi. International Women's Day was celebrated by the Women Cell on 8th March, 2021 with the message Pen Sakthi Perum Sakthi.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the

prescribed format of NAAC

1. Title of the Practice

Entrepreneurship

2. Objectives of the Practice

1. To produce student Entrepreneurs
2. To produce women Entrepreneurs in the locality

3. The Context

The awareness on dignity of womanhood and challenges to be faced in the globalized world there is a need for self earning for women by developing entrepreneur skills.

4. The Practice

Entrepreneurship Cell offered training on Preparation of Doormat, Candle, Paper Bag, Woolen thread items and Soap. Training for mushroom cultivation, apiculture and a demo were conducted for students/ people of the locality. Type Writing, Tailoring Units and Start-ups provide opportunities to develop entrepreneur skills.

5. Evidence of Success

Around 100 students were trained by Entrepreneurship Cell and made Doormat, Candle, Paper Bag, Woolen thread items and Soap.

6. Problems Encountered and Resources Required

Due to the COVID pandemic, there were practical difficulties to conduct more training programmes and to get raw materials.

7. Notes (Optional)

The preparation of hand sanitizers following WHO formulation is noteworthy intending to decline the spread of disease. Hand sanitizers were distributed to the staff and students of JAC in order to take precautionary measures as a part of prevention during the pandemic.

File Description	Documents
Best practices in the Institutional website	https://www.annejac.ac.in/wp-content/uploads/2022/02/Best-Practice-converted.pdf
Any other relevant information	https://annejac.ac.in/AQAR_2020_2021/7.2.1_Best_Practice.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Women Empowerment

Since the time of its inception, striving tirelessly towards perfection in realizing the institution's vision and mission under the banner of its motto "Serve with love", the college has been significantly contributing to the mission of empowering the marginalized, rural, economically weaker young women through quality education. NCC, NSS, JACEP and YRC conducted outreach programmes in the adopted and nearby villages. Minority Coaching Cell organized a one week Crash Course for UGC-NET Paper 1 where the questions of past five years for UGC NET Paper 1 were discussed. St. Anne's Vocational Training Centre functioning in the campus is an approved training provider under Tamil Nadu Skill Development Corporation and it imparts skill training to the students and the rural women in Jardosi Work, Hand Embroidery, Tailoring, Garment making and Book Binding. St. Anne's Rural Women Development Education and Empowerment Programme (SARWODEEP) in the campus extended its service to the least in the community. It has 126 Self Help Groups in which 8 are exclusively formed for the differently abled. It focuses on women empowerment, adult literacy and skill development training programmes in Type Writing, Tailoring, Embroidery and Garment Making, Sanitary Napkin Making and Computer Training for the Rural Women and School Dropouts. By the joint efforts taken by SARWODEEP, Khadi and Village Industries Commission, Madurai (KVIC), NABARD gave free earthenware making machines to 40 potters.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college offers UG, PG, M.Phil. and Ph. D. programmes and a Post Graduate Diploma Course under Choice Based Credit System. The curriculum is designed to be relevant to the local and regional needs in broader global development by offering Ability Enhancement Compulsory Courses, Skill Enhancement Compulsory Courses, Computer Education, Capacity Building and Environmental Studies. Start-up Courses and Certificate Courses provide hands on training. The course Soft Skills is contented to develop social, interpersonal, cognitive, ethical, professional, reading and communication skills and to face the mock group discussions and interviews. The course Aptitude Building develops problem solving and computational skills and gain confidence to appear for the competitive examinations. Apart from these courses, most of the courses in UG and PG are designed to make students think critically, evaluate analytically and apply the acquired knowledge of their discipline in related scenario. JACEP, YRC and NSS are the outreach programmes which create social awareness among students and promote women empowerment. National Integration and Personality Development and Organization and Health Programme offered by NCC advocates national integration and individual well-being in cognitive, behavioural and emotional levels. Internship is training platform to put in practice the knowledge acquired in the classroom.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.annejac.ac.in/syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

27

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

506

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

161

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college strives to promote humanistic values by moral instruction classes. The courses, English for Communication, Language Through Literature offered in Part -II and Professional English under AECC develop a fair degree of competence in self expression in both writing and speaking. Ability Enhancement Compulsory Course on Environmental Studies develops environmental consciousness. Extension activities (JACEP) enhance the students to cater to the needs of the families in the neighbouring villages which enable them to know the reality. Women in India's Freedom Struggle, Human Rights, Women Studies , Human rights in Literature, Feminist Writing, Business Environment, Industrial Relations, Organizational Behaviour, Body Language and Interview Skill are some courses offered in this regard, by various disciplines. The courses, National Integration and Personality Development and Organisation and Health Programme by NCC inculcate ethical and human values. The Certificate Course on Gandhian Thought offered by the Department of History provides the Gandhian values such as truth and non-violence through the course, Non Violence and Sarvodaya. The course Soft Skills is designed to develop ethical and professional skills. Foundation Course is offered to inculcate human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered

during the year**10**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1095**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**253**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://annejac.ac.in/AOAR_2020_2021/JAC_1_4.1_Analysis_of_Feedback.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://annejac.ac.in/AOAR_2020_2021/1.4.2.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

736

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

736

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

One week Student Induction Programme conducted for the freshers with the motive of enriching their communicative English on LSRW. The communicative skill of the I UG students is evaluated by conducting a test, and are bifurcated into Stream A and Stream B for Part -II English. The I UG students are classified into four streams namely, A, B, C and D to impart Computer Education according to their diverse needs. General Elective Courses are designed to offer the students the option to explore discipline of interest beyond the choices they make in Core and Discipline Specific Courses. The Self Study courses offered in each UG Programme and the MOOCs enable the students to earn extra credits. Certificate Courses develop multidisciplinary skills among the students. Remedial classes for slow learners and special care through mentoring system are offered to guide the students. Advanced learners are trained by special assignments, motivated to take up funded projects and slow learners are provided with the strategies to compete the professional competency. Projects and Internship are categorised based on their standard of learning. The PG students are encouraged to publish articles in journals, to prepare videos for seminars in virtual platform and for association activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/cia/#1563261512394-b177efa3-e9e9

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/08/2020	2297	124

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential learning is acquired through online webinars, group discussion, online workshops, departmental practical sessions in various laboratories, improvement of listening skills through Language Lab., Start-up programmes with the objective of Earn while Learn, exposing of entrepreneur skill with the concept of Lab. To Land, to extend social contacts by providing services through NSS and JACEP and an acquisition of disciplinary knowledge through Internships. Group discussions, seminars, assignments/term papers, debates and conduct of quizzes prove participative learning. Numerical Methods, Statistics, Linear Programming, Operations Research, Numerical Methods and MATLAB, Mathematical Physics, Optimization Techniques, Stock Market Data Analysis and Accountancy are some problem solving papers included in the curriculum. The courses Aptitude Building and Soft Skills offer experiential and participative learning. The Ability Enhancement Compulsory Course titled, Professional English provides platform to participate in pair work and small group work. Skill Enhancement Compulsory Course provides practical sessions for computer education. The Self Study course for final year UG students and Field project/ student project for PG students provide participative learning. The courses in B. Voc. are designed to indulge the students in participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://annejac.ac.in/AOAR_2020_2021/JAC_2_3.1_Experienced_Learning-Teaching_with_models.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Google Meet is the virtual platform utilized for regular online classes. The informative tools like internet facilities through

Wi-Fi connections are notable. Computers, Scanners, Web-boards and Web cameras were used for online teaching. E- resources such as E-books, practical tools for online teaching and learning, e-contents and documents available in the internet and the e-materials prepared by the course teachers were also used for online teaching. Hands-on-training for practicals through simulation videos available in NPTEL website and softwares such as MULTISIM. Video lectures from You Tube for various courses were uploaded as secondary sources in GCR. Online assignments and seminars enabled the students to present their skills of teaching and learning. LCD projectors, Interactive pen displays, smart boards and a digital visualizer for ICT enabled teaching were used for effective teaching. Through on-line examinations, online quizzes and quizzes created with the help of Google Forms the outcome of the students was measured.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.annejac.ac.in/e-content/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

120

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar

Toward the closure of every educational year, the academic calendar for the forthcoming year is planned and drafted in consultation with the Principal, the Secretary, Vice Principals, Controller of Examinations, IQAC Co-ordinator, Deans, HoDs and

Office Superintendent. The college calendar includes rules and regulations, scholarships details, schedule for all the academic activities. Adherence to the time schedule stated in the calendar is ensured.

Teaching Plans by the Departments

General Time Table was drafted by the Vice Principals in consultation with the HoDs. Based on it, Department time table was prepared. At the beginning of each semester, Master Plan was prepared by every staff member as per the personal time table and submitted to the Principal through HoDs. The lesson plan is submitted to the HoD by the end of each week and to the Principal at the end of every month to get undersigned. Due to the pandemic, Departmental activities were planned in the departments through Google Meet the action plan was submitted to the IQAC in the beginning of the academic year and the activities were evaluated in the Departments and the action taken report was submitted to IQAC at the end of the academic year

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

124

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

63

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1269

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

3

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

For UG/PG programme, a candidate shall be declared pass in each course if 40%/50% marks in the semester examination and 40%/50% marks in the CIA is secured. Candidates who fail to secure 40% / 50% marks in CIA will be allowed to appear for semester examination but their results are declared as fail. A chance will be given to appear for the internal tests in the subsequent semester and the results will be announced in the subsequent semesters. The UG/PG student who fail in CIA in VI / IV semester will appear for Re-CIA along with the supplementary examinations. The CoE office, faculty and students were well trained for online examination system by Video tutorial. Repeated online mock test were conducted by the CoE office and departments. Practical examinations were conducted in offline mode procuring external examiners from other colleges, theory examinations and P.G. Project viva voce were conducted in online mode. Separate GCR were created for internal tests and semester examinations, questions were posted in PDF format/ Google forms. Students were invigilated through Google meet. Mark retrieval, result processing and publication was completely online. Even though EMS was partially online earlier, pen and paper examination system was made online.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/cia-improvement/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes for all the Programmes were designed in the Curriculum Development Cell (CDC) consulting with the members of the CDC and the senior faculties and experts from other institutions. The five units of the syllabus of each course are set to get the impact and outcome of the students to fulfil the requirements of the Programme Outcomes and Programme Specific Outcomes. The course outcomes for all the courses in Part -I, Part -II and Part -III were put down by the faculty in the respective departments and for the courses in Part - IV and Part -V, after a series of discussions with the senior faculties. They are discussed in the BoS with the external members and finalized. The expected outcomes of the programmes and the courses are uploaded in the college website. Each student in the college is provided a blue print of the syllabus of her Programme with Programme Outcomes, Programme Specific Outcomes and Course Outcomes. In the assessment process the faculty inspects the attainment of the course outcomes by evaluating the students on the basis of the course outcomes. The course outcomes are reminded then and there periodically by the course teacher in the respective classes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.annejac.ac.in/programme-outcomes/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Class tests, surprise tests, internal tests and external examinations; problem solving, practical, field visits/ projects, internships; assignments, term paper, group discussions; translation, paraphrase, storytelling, story writing and summaries are the types of evaluation.; Projects, continuous internal assessment and semester examinations check the attainment of understanding, applying, analyzing, comprehending, creating and evaluating levels respectively. The attainment of Course Outcome is used to evaluate Programme Specific Outcomes and Programme Outcomes. The attainment of the course outcomes are observed by the values, activities, attitudes, culture and beliefs exhibited by the students and alumnae, the employability, entry for higher education, feedback from students and parents

and the internal and external academic audits.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/programme-outcomes/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

763

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://annejac.ac.in/AOAR_2020_2021/JAC_2.6.3_Annual_Report_from_CoE.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://annejac.ac.in/AOAR_2020_2021/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A new instrumentation centre and separate research laboratories for the Research Centres of Chemistry, Physics and Zoology and research study rooms with Wi-Fi facility for full time Ph.D. scholars were established. Hi-tech instrument - UV-Visible spectrophotometer is purchased. Distribution of seed money for the faculty and scholars pursuing Ph.D. promotes the eminence of

research among the faculty. Deployment of Project Development Officer to facilitate submission of project proposals to various funding agencies produced a number of project proposals submitted to various funding agencies. The faculty members who completed major/minor research projects, faculty and students who published research articles in UGC-CARE list journals were honoured with medals during the annual day celebration. Separate Research Forum for M. Phil. and Ph. D. Scholars, created a platform to improve the quality of research. In the central library, research reviews, journals and e-journals are accessible to regenerate the research spirit. Webinars on "Research Promotion and Proposals -An overview" and "Free Statistical Tool for Research Data Analysis and Research Publication with Special Reference to Citation, Impact Factor and h- Index" were organized. "JACJOSHAM" is a bi-annual journal published by the research committee for original research papers of faculty and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://annejac.ac.in/wp-content/uploads/2019/10/Research-promotion-policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.45

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.85968

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/major-research-projects-funded-by-ugc/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.ugc.ac.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Avian Club inaugurated the cultivation of Azolla Spirulina, a filamentous cyano-bacteria, KOI fish cultured was fed by this multi-cellular bacteria, watched the Avi Fauna in campus, and observed that the campus is adoptable for around 21 species of birds and seeds for hundred Palm trees were sown by the members

in the campus. The Department of Chemistry provides facility to train the students in Phenyl, Soap oil, Cleaning and Washing powder preparation and the Entrepreneurship Cell offered training to the students on Preparation of Doormat, making Candle, Paper Bag, Woolen thread items and Soap. The units, Mushroom cultivation and Apiculture serve as incubation centre to provide training for students and the people of the locality. A Demo for Honey Preparation was conducted to fulfil the requirements of the course Capacity Building. The National Webinar organized Entrepreneurship Cell on Women in Entrepreneurship created awareness in Sapling Plantation, Segregation of waste material and Clean Environment. Waste papers are recycled by SARWODEEP, a unit of the college in the campus, to produce files and daily calendars. Eco club conducted a guest lecture on 'It's Time for Nature' and organized various competitions on the topic 'Conserve the Nature'.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/entrepreneur-cell/#1565245083854-dd3581f5-0dff

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

18

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through

B. Any 3 of the above

authenticated software	
File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File
3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year	
3.4.2.1 - Number of PhD students registered during the year	
7	
File Description	Documents
URL to the research page on HEI website	https://www.annejac.ac.in/scholars-pursuing-ph-d/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
0.3	
File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
13	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2020_2021/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

29

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

26

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.98

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

55000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

JACEP extended its community service in the adopted villages through different groups such as Education, Health and Hygiene, People Organization and Liaison and Environment. 'Building mental aptitude through the audio visual aids', 'Awareness programme on corona virus, viral fever, contagious diseases and their symptoms', 'Awareness programme on benefits of self-help groups' and 'awareness on education loans' and cultural activities entitled, Save Water, Made in India and Vetrumail Otrumai' were the activities conducted. JACEP organized an awareness programme in collaboration with National Destitute of Aid Foundation on 'Organic Farming' to the farmers of Vadugapatty. Details of 37

differently abled individuals' were collected and submitted to the District Differently Abled Officer, Theni for Unique ID by NSS. The physical, mental and intellectual impairments of these PWD induced and uplifted the self esteem of the pupils to march forward in their life journey. Under Swachh Bharat Mission Grameen- Gandagi Mukh Bharat Campaign, the NSS volunteers and NCC cadets planted saplings in their villages. A one day medical camp at Chakaraipatti and awareness programmes on 'COVID 19' and 'AIDS' were organized in Seerangapuram, Ammakulam, and Vadugapatti. Empowerment and Social Responsibility, Students Contribution towards Transformative Community Development were some lectures arranged.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/nss/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

30

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

715	
File Description	Documents
Reports of the events	View File
Any additional information	View File
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
59	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
19	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
The College has an excellent infrastructure spread over in 58.74 acres of land with the following facilities. 66 classrooms with comfortable furniture, good ventilation and adequate light and fan facilities, 8 seminar halls and one open auditorium and well-	

furnished mini conference hall; For ICT enabled teaching: 45 LCD projectors, 11 Interactive pen displays, 2 smart boards and a digital visualize; Availability of Wi-Fi facilities; 45 Laptops and 5 Over Head projectors for effective teaching; Separate and well established laboratories for UG, PG and M.Phil., programmes; A centralised instrumentation centre funded by UGC and DST-FIST; A Work station to solve Theoretical and Condensed Matter Physics problems; 466 computers including laptops with required software, servers, internet and 39 printers A secured Wi-Fi with speed of 110 MBPS are available in the campus; Two browsing centers to access the internet; Three computer centers to execute the computer practical; Language Lab supported with sufficient software to fine-tune language and communication skills; Net card for students to access the internet at free of cost; Two blocks for library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/media/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Fine Arts Club functions with a Musical Band Troop comprised of clarinet, bamboos, drums and cymbals; a good collection of stage costumes and accessories like keyboard, tambourin, cupass and cymbals, 4 tape recorders, one CD player and one laptop for practice. Costumes and equipments for Bharatham, Oyilattam, Thevarattam, Karagam, Kolattam and Peacock Dance.

Indoor Auditorium of 6858 sq.m.in 1996, Open Auditorium of 7598 sq.m., in 1998 with 20 speakers, six green rooms, proper lighting and sound facilities, Conference Hall of 1620 sq.m., with 8 speakers in 2005 and Infant Jesus Hall of 1620 sq.m.in 2014. A playground with 4.5 acres, established in 1990, consists of courts for Badminton (13.4 m. × 6.1 m.); Ball Badminton (24 m. × 12 m.); Basket Ball (28 m. × 15 m.); Kabaddi (12 m. × 08 m.); Kho-Kho (32 m. × 28 m.); Volley Ball (18 m. × 09 m.).Track (200 mts.); Two Sports rooms, (10m.× 10m.); Indoor Sports Center (5649 sq.ft.) laid in 2012 with separate rooms for Carom, Chess, Table Tennis, Basket Ball, Volley Ball, Badminton, Table Tennis courts, Gym with tread mill, air bike, HEPSN mobility device centre for differently abled students, the 100 bedded sports hostel with

hall for Yoga practice.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/physical-education/#1563857624116-7c2ebd2f-302f

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

65

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1820

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated through management package NIRMALS for feasible gate entry,

Circulation and OPAC.

Name of the ILMS software - NIRMALS

Nature of automation (fully or partially) -Fully

Version - NIRMALSPRO 6.1.0

Year of automation - 2003

NIRMALS- the Library Management Package promotes search of articles in the library; It provides cascading menus, open and close pickup lists, and short-cut equivalent function keys; It offers flexible, powerful search tools/search aids for optimizing the search results with customizable display formats to suit user's requirements; It has inbuilt mechanism for data validation, integrity check and access security at every strategic point; It provides throughout the context sensitive online help for the users to feel at home; It applies bibliographical standards while designing the databases to ensure compatibility and portability of records; The bibliographic input screen-format replicates data worksheet to maximize the input Compliance with Y2K / International information exchange protocol. Integrated Modules:

The whole gamut of house-keeping operations, patrons' transactions and online access to information gets galvanized upon invoking the respective functional modules: Acquisitions control system, Bibliographic control system, Circulation control system, Desktop information system, Serials control system, Online public access catalog NIRMALS general utilities, Union public access catalog.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/library/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.6

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

200

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

466 computers for academic and administrative purposes; A Digital display board for dissemination of information; CCTV with 48 cameras to provide electronic surveillance and safety. The College website is a source of updated information about the activities held in the Institution; Lady Hawk, Matlab, SPSS, TALLY and SAP software for teaching and learning

FLAIR, Hi-Grade and ACME softwares (Enterprise Resource Planning

(ERP)) for administrative

purposes are updated regularly. Library is equipped with internet, OPAC and Bar-coding for gate entry, circulation and stock verification INFLIBNET to access e-resources. Antivirus software is renewed on expiry. Internet, intranet and Wi-Fi facilities in the campus. The system administrator, appointed by the management, maintains and updates the systems periodically. Computers are replaced periodically with advanced configurations; Server machines are upgraded with the latest technology; Antivirus and Data security measures are installed; Antivirus software is renewed on expiry.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR 2020 2021/JAC 4 .3.1 IT Facilities.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2297	381

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture

E. None of the above

Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

33.92

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Maintenance of the infrastructure under the headship of the Secretary of the college, streamlined through the HoDs and the Office Superintendent. Rectification and replacement of furniture and electrical fittings are done periodically. Painting the buildings once in three years, daily cleaning of the campus and the class rooms, dusting in a month, cleaning of washrooms twice a day, maintenance of green campus by the gardener are supervised by the Secretary. Requirement of equipments are taken to the notice of Principal for replenishment and service. Fire safety equipment is installed in all laboratories and in all the blocks as a precautionary measure.

Lab. assistants headed by the system administrator maintain the computer systems and net work facilities. The Software, Hardware and Power Backups in computer centres are maintained by the respective vendors and service engineers respectively. Library rules are strictly followed to ensure proper maintenance and utilization of library resources. Binding of books is carried out periodically, if needed. A damaged or lost book is replaced by

the person concerned with. Fumigation, maintenance of tracks, courts and cleaning are discharged by the library staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR_2020_2021/4.4.2_Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

918

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

228

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.annejac.ac.in/capability-enhancement-schemes/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

106

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
27	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
114	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
1	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College Union nurtures amity, harmony and fellowship among students, leaving no room for ragging in the campus. The representatives discharge their responsibilities under the guidance of the Dean of Student Affairs. Secretaries and Joint Secretaries of various associations, clubs and cells are the office bearers of the College Union. College Union Secretary and Joint Secretary are the members of the statutory /non statutory bodies like Campus Amenity, Funding Committee, Anti Ragging Cell. Student representative is included in the BoS of Foundation Course.

The Student Council arranges programmes on important days such as Union Inauguration, Junior's Welcome, St. Anne's Feast Day, Teachers' Day, Christmas Day, Pongal and College Day celebrations and Candle Lighting Ceremony, etc.

The motive of JACSAFA is to mould future leaders. Ministers of various Departments were selected to govern the activities of students in associations, discipline in the campus and buses, cleanliness, online payments and maintenance of charity box. Checking of temperature and sanitization were done by the members of JACSAFA, while the students enter into the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/joint-secretary/# https://www.annejac.ac.in/placement-photos/#1563879028300-45f64b3b-237f

5.3.3 - Number of sports and cultural events / competitions organised by the institution

19

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

College Alumnae association is registered as Jayaraj Annapackiam College for Women

Periyakulam Alumni Association under Tamil Nadu Registration Act 27/1975, with serial number SRG/Periyakulam/48/2019. There is alumni representation in Board of Studies of all disciplines as subject expert and contributes their suggestions in academic affairs and curriculum designing. They contribute funds to raise departmental facilities. Endowment Prizes were created for students who achieve academically. The Golden Jubilee Commemorative Lunch Shed was constructed for students in St. Joseph's Block. The suggestions offered by the alumni in meetings of the Alumni Association for the betterment of the college and the respective departments were taken into account. IQAC is composited with an alumna. The expertise of the alumni is shared to the students through guest lectures and webinars.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/alumni-association-2/

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Board of Management consists of Superior General, Sisters of St. Anne of Tiruchirappalli, as the President, Provincial as the Vice-President, Secretary and Principal of the College, members from the Congregation and from the Donor's family, sets the goals and objectives mainly to uplift the rural young womenfolk of this area. The Secretary is the Administrative Head and the Principal is the Academic Head of the institution. The Vice-Principals, Controller of Examinations, Deans, IQAC Co-ordinator and Office Superintendent are responsible for the various administrative activities. The staff council consists of all the Heads of the Departments, Vice-Principals, Physical Directress and Librarian as the members, finalizes the annual plan of the academic activities. The Principal conducts meetings with the HoDs to review, plan and execute the activities. Departmental activities are planned by the faculty and submitted to the Planning Committee. The statutory bodies, Governing Body, Academic Council, Finance Committee and BoS conduct meetings regarding academic plans. The co-ordinators of student support services submit their plans to the Principal through the IQAC. The forthcoming events are informed to the students by the Principal in the assembly, academic calendar, college website and notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/wp-content/uploads/2021/04/JAC-hand-book-2020-2021.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Vice-Principals deal with the daily attendance and discipline of the students and conduct of internal examinations. In the absence of the Principal, the Vice-Principals co-ordinate all the activities. Dean of students, Dean of Academic Affairs and Dean of Research coordinate the activities of College Union, plan for academic activities and provide the opportunities to promote

research in the college respectively.

Case Study:

Project Development

The college has a vibrant Research Committee headed by Dean of Research (DoR), which promotes an enabling environment for research activities in the campus. Project Development Officer(PDO), a senior faculty of the committee, kindled the faculty/scholars to apply for projects to various funding agencies such as DBT, TNSCST, SERB & ICHR and motivated the faculty members/ scholars to present/publish research articles. The PDO approved project proposals proposed by a faculty and recommend applying. Adhering to DoR and PDO, the management has disbursed Rs. 1, 45,000/- and a sum of Rs. 40, 202/- to faculty and Ph. D. scholars as seed money for research. A MoU was signed between TNSCST, Government of Tamilnadu and the College on Rural -Urban Connectivity Centres for Technology Dissemination, Research and Livelihood Sustainability: Mushroom Cultivation and Training.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/wp-content/uploads/2019/12/STRATEGIC-PLANS-AND-PERSPECTIVES.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Flipped Classroom (FC)

Teaching in Flipped Classroom enhances students' learning experiences. The objectives of FC teaching are to transform the classroom into an active learning environment and enable the students to learn at their own rate. Due to the Pandemic Covid - 2019, the faculty shifted themselves from class room teaching with ICT facilities to blended mode of teaching and learning by

using the tools Google Classroom and Quizzes. The instructors were not dependent of their own lectures but also utilization of flipped contents with scope for better wide knowledge transaction. As it was required to be well equipped with the ICT tools, E-contents were prepared by the faculty and uploaded in GCR and college website. Teaching, learning and evaluation in FC were well established. It promoted student-centred learning and collaboration and offered access to lessons at home.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://annejac.ac.in/wp-content/uploads/2019/12/STRATEGIC-PLANS-AND-PERSPECTIVES.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Board of management is the apex body. The Managing Board consists of President, Vice-President of the College, Secretary and Principal, members from the Congregation and from the Donor's family. The Governing Body consists of Superior General as the President and Provincial of Madurai Province as the Vice-President. The other members are Vice-Principals, CoE, Dean of Academics, IQAC Co-ordinator, UGC nominee, State Government nominee, University nominee and an Educationist. The major plans of the academic activities are discussed and finalized in the Governing Body. It evaluates the activities and suggests for improvement. The Secretary (Administrative head) and the Principal (Academic head) are the appointing and admitting authorities respectively. The VPs, CoE, Deans, Staff Council, Office Superintendent, the College Union & JACSAFA coordinate the execution of the activities. The Academic Council reviews and approves the recommendations of BoS, the HoDs convene the meeting of the board of studies and the grievances of students are redressed through the Dean of students and the HoDs. The grievances of faculty, administrative and technical staff are represented through the Secretary of the respective staff club to the Principal / Secretary and measures are taken by them accordingly.

File Description	Documents
Paste link to Organogram on the institution webpage	https://annejac.ac.in/wp-content/uploads/2019/12/JAC_6.2.2_OLM_JAC_Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2020_2021/JAC_6.2.2_Web_Links.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and non-teaching staff have separate staff club. Financial assistance for faculty pursuing research, special loans to the needed staff members by the management, provision to get personal loan from nationalized banks, Benefit from TPF (Teachers Provident Fund), CPS Contributory Pension Scheme of Provident fund for Self-financing teaching and nonteaching staff, concession for bus fee for non-teaching staff, New Health Insurance Scheme for teaching and non-teaching staff, Staff quarters in the campus, Gifts during festivals, sanction of various types of leaves as per government rules to the aided staff members are the existing welfare schemes for the teaching and non-teaching staff. Maternity Leave and Medical Leave are granted to the self-financing staff members on par with the aided staff. Provision for free access to indoor gym is remarkable.

Arranging a one day tour for the administrative staff by the management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR_2020_2021/6.3.1_Link.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

35

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

124

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal financial audit is carried out by a team of auditors headed by the Provincial of Maria Province, Madurai. There is an appointed Chartered Accountant who audits the financial statements of the college. This external auditor completes the statutory audit of the Parent Society at the end of the academic year. The financial statements are certified by the auditor and audit reports are issued every year. The UGC accounts are audited and certified by the chartered accountant and the statement of account and Utilization Certificate are submitted to the funding agency. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme as also audited regularly.

The claim bills for the salary grant to the teaching and non-teaching staff under aided stream, released by the state government are verified by Regional Director of Collegiate Education, Madurai. The financial statements of account comprising of salary, fee collection, scholarship and UGC accounts are submitted every year to the Regional Director of Collegiate Education, Madurai. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme is also audited regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR_2020_2021/JAC_6_4.1_RJDCE_Audited_Statement.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

573.47	
File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college taps funds from various resources and funding agencies to accomplish academic activities and to improve the infrastructure facilities of the college. The institution's resource mobilisation includes Grants for UG and PG development, additional grants under special schemes for the college, grant for Community College, grant for major research project from the UGC, creation of endowment by staff and alumni, establishment of research fund by the management, contribution by alumni and well-wishers to the college for infrastructure augmentation and academic activities. The consultancy cell generates fund through consultancy services and it is utilized for equipments in BSR Lab. Endowment fund is utilized for prizes and medals, research fund from the management is distributed to the faculty who are pursuing research. Research grants from UGC are utilized for equipping the research centres and instrumentation centre. The fund generated by the alumnae was utilized for construction of Lunch Shed in the management block. Under the scheme, "Earn while you Learn" students earn money and under "Freeships", economically weaker and deserving students are assisted by the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/wp-content/uploads/2019/12/FUNDRAISING-POLICY-AND-PROCEDURES.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Self Appraisal of Teaching faculty

IQAC collects the self evaluation from the faculty through which the teaching faculty members are reviewing their academic activities. As a result, research publications of the staff fetched them a great acclaim and carved a place of distinction among the Higher Education Institutions. Active participation and presentation of research papers have strengthened networking with fellow teachers to exchange the topic related issues in all aspects. It ensures the professional competence and development of the faculty members and their attainment of mastery in their subjects by carrying collaborative research and serving as subject experts.

1. Earn while you Learn -Scheme

The start-up programmes like Bouquet Making, Making of Phenyl and Washing Powder, Candle Making, Soap Making, Mushroom Culture propelled the students to venture out their entrepreneur skills. The Entrepreneur Cell of the college initiated 'Earn while you Learn' scheme and provides training on making Soap, Phenyl, Candle, Mask, Hand Wash, Hand Sanitizer, Doormat Preparation. A webinar on 'Women in Entrepreneurship' and a workshop on 'Earn While Learn' were organized. Students of B.Voc. earned money by part-time appointment for bridal make up and Central Library of the college provides opportunities to earn during the course.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AOAR 2020 2021/JAC 6 .5.1.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic Audit

Internal Academic Audit was conducted on 25th and 26th January, 2021 to review the Learning Outcomes, activities under Curriculum

and Co-curriculum and the effect of various teaching-learning methods and tools. The various teaching methods and the outcomes were analyzed by the faculty in the departments. The faculty was motivated to teach using the ICT facilities available in the college. Due to the Pandemic, faculty was self motivated to take classes in virtual platform. External Audit was conducted on 23rd January, 2021 and NAAC PEER Team visited the college on 28th and 29th January, 2021.

Planning and Evaluation Committee

The IQAC of the college convenes a meeting in the beginning of the academic year to discuss the action plan of the departments and various clubs and cells. The HoDs and the coordinators concerned, present the action plan. The Secretary and the Principal suggest strategies for betterment and implementation. At the end of the academic year, the Action Taken Report is presented in the meeting convened by the IQAC. Due to the COVID Pandemic, the IQAC reviewed the action plans and the action taken reports were submitted by the HoDs and the co-coordinators of clubs and cells.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/wp-content/uploads/2021/11/ACADEMIC-ADMINISTRATIVE-AUDIT-2020-21-scaled.jpg

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.annejac.ac.in/wp-content/uploads/2021/10/Annual-Report-2020-2021.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Cell celebrated International Women's Day, a lecture on the topic, Pen Sakthi Perum Sakthi was delivered. Competitions on Essay - Penne Unnal Uyarthathu Ulagam, Verse writing - Penne Nee Karaiyalla Kaviyam and Drawing- Pengal Nettrum Endrum Nalaiyum were conducted. Webinars on "Cyber Awareness for Women", Pattimandram titled, Who are the biggest contributors to community development- Working Women or Women at Home?, "Way to Greatness for Wonder Women" by the Department of Tamil, "Women Entrepreneurship" by Entrepreneur Cell, "Women and Human Rights", "Women Empowerment and Social Responsibility" by JACEP, " Women in Social Development" by YRC and JACEP and a guest lecture on "Women and Education" by college union were organized.

- Safety and security

Monitoring by surveillance CCTV

ID cards for parents, staff and students

College buses

Gate entry card for hostel students

Trained nurse

- Counselling

Trained counsellors

Orientation for new entrants

Separate counselling room

Placement and Career Guidance Cell

- Common rooms

Health centre

Lunch shed

Separate sports room

100 bedded hostel for sports students

Recreation Hall in Hostel

Common Prayer hall

Breast Feeding Room

Dressing room for Muslim students

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2020_2021/7.1.1_Additional.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management

Bio-degradable and non-degradable wastes are separated. Gas produced by processing of degradable waste and gas from night soil plants are used for cooking purpose in the campus. Sanitary napkins are disposed by using incinerators.

Liquid waste management

Waste water is used for gardening and waste water from the RO system is used for hand wash of students. Waste water from the laboratories is properly operated following standard procedures. Proper drainage systems and rain water harvesting system prevent by arresting runoff.

Biomedical waste management

Incinerator, a machine is used to burn needles. Other biodegradable and nonbiodegradable wastes are segregated.

E-waste management

The outdated computers and peripherals are kept in the Hardware Museum. UPS batteries are exchanged by the suppliers. E-wastes are handed over to the agent of the suppliers of electronic equipments when they fall out of use.

Hazardous chemicals and radioactive waste management

Microscale level practicals were conducted in view of reducing chemicals and chemical hazards.

Waste recycling system

Waste papers are processed by SARWODEEP, a unit of the college in the campus, to produce boards for files and daily calendars.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="102 689 547 757">File Description</th> <th data-bbox="547 689 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 547 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 757 1437 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 898 547 1003">Certification by the auditing agency</td> <td data-bbox="547 898 1437 1003" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1003 547 1108">Certificates of the awards received</td> <td data-bbox="547 1003 1437 1108" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1108 547 1169">Any other relevant information</td> <td data-bbox="547 1108 1437 1169" style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>B. Any 3 of the above</p>										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Prayer meetings were conducted in all the departments at least once in a month. Christmas, Deepavali and Pongal, Candle Lighting Ceremony with inter-religious prayer were celebrated. Counseling and inner healing prayer services were conducted for the hostel students by the members of Campus Ministry. The college union extended its support to the poor students by distributing new dress for Deepavali. Students participated in short film competition on 'Be kind with everyone and love your neighbors like you' conducted by the AIACHE. The College Union and NSS jointly observed the Communal Harmony Day, NSS volunteers were addressed on the Significance of Communal Harmony and 'Communal Harmony Day' oath was administered. Department of History celebrated Republic Day, National Voter's Day and Martyr's Day. Department of English organized a virtual celebration in commemoration of Independence Day. Speech and Verse Reading on Independence Day and Importance of Freedom, playing of pre-recorded videos about the unknown and forgotten women freedom fighters of Indian Freedom Struggle were conducted. The History Association organized an Online Essay Competition in commemoration of the Birth Anniversary of Pandit Jawaharlal Nehru. Uniformity in dress code for two days creates inclusive environment among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college union celebrated Independence Day and Department of History celebrated Republic Day, National Voter's Day and Martyr's Day through which the patriotism is instilled in the employees and students. Faculty members talked to the NSS volunteers on the topics, 'To Save Life, Save Environment', 'Pollution Control', 'Tree Plantation' in Zoom meeting. Swachh Bharat Mission Grameen - Gandagi Mukta Bharat Campaign was commemorated by the NSS volunteers of the college through awareness programme regarding clean India. A cadet of NCC participated in six day National level online EBSB Camp (National Integration Camp) and presented a speech on the topic, "National Integration" in the month of August. A guest lecture on 'Student Contribution Towards Nation Building' to JACEP students was delivered by a faculty. Constitutional Day was celebrated by NCC. Zoology Association organized competitions on the topic, Wild Life Conservation. Enactment of drama rekindled the environmental consciousness of students and faculties. A five day online workshop on "Role of Youth in Nation Building" and an International workshop on "Human Rights" were organized.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 21st June, 2020, International Yoga Day was celebrated by all the NSS Units under the theme "Yoga at Home, Yoga with Family". 74th Independence Day was celebrated in the college campus on 15th August, 2020. National Flag was hoisted and an impressive Independence Day message was delivered. The celebration was held based on the adherence of government guidelines towards COVID-19. NSS volunteers participated in this function. Teachers' Day was celebrated in virtual platform by the Department of Chemistry and the Department of English. In connection with International Volunteers day, NSS organized a one day special programme on "volunteerism" for NSS volunteers through online mode. In connection with the Republic Day celebration, the History Association organized a competition on Identification of the Personalities. The History Association celebrated National Voters Day, organized an essay competition in connection with the Martyr's Day and conducted E-Quiz on 151st - Birth day of Mahatma Gandhi. International Women's Day was celebrated by the Women Cell on 8th March, 2021 with the message Pen Sakthi Perum Sakthi.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

Entrepreneurship

2. Objectives of the Practice

1. To produce student Entrepreneurs
2. To produce women Entrepreneurs in the locality

3. The Context

The awareness on dignity of womanhood and challenges to be faced in the globalized world there is a need for self earning for women by developing entrepreneur skills.

4. The Practice

Entrepreneurship Cell offered training on Preparation of Doormat, Candle, Paper Bag, Woolen thread items and Soap. Training for mushroom cultivation, apiculture and a demo were conducted for students/ people of the locality. Type Writing, Tailoring Units and Start-ups provide opportunities to develop entrepreneur skills.

5. Evidence of Success

Around 100 students were trained by Entrepreneurship Cell and made Doormat, Candle, Paper Bag, Woolen thread items and Soap.

6. Problems Encountered and Resources Required

Due to the COVID pandemic, there were practical difficulties to conduct more training programmes and to get raw materials.

7. Notes (Optional)

The preparation of hand sanitizers following WHO formulation is noteworthy intending to decline the spread of disease. Hand sanitizers were distributed to the staff and students of JAC in order to take precautionary measures as a part of prevention during the pandemic.

File Description	Documents
Best practices in the Institutional website	https://www.annejac.ac.in/wp-content/uploads/2022/02/Best-Practice-converted.pdf
Any other relevant information	https://annejac.ac.in/AOAR_2020_2021/7.2.1_Best_Practice.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Women Empowerment

Since the time of its inception, striving tirelessly towards perfection in realizing the institution's vision and mission under the banner of its motto "Serve with love", the college has been significantly contributing to the mission of empowering the marginalized, rural, economically weaker young women through quality education. NCC, NSS, JACEP and YRC conducted outreach programmes in the adopted and nearby villages. Minority Coaching Cell organized a one week Crash Course for UGC-NET Paper 1 where the questions of past five years for UGC NET Paper 1 were discussed. St. Anne's Vocational Training Centre functioning in the campus is an approved training provider under Tamil Nadu Skill Development Corporation and it imparts skill training to the students and the rural women in Jardosi Work, Hand Embroidery, Tailoring, Garment making and Book Binding. St. Anne's Rural Women Development Education and Empowerment Programme (SARWODEEP) in the campus extended its service to the least in the community. It has 126 Self Help Groups in which 8 are exclusively formed for the differently abled. It focuses on women empowerment, adult literacy and skill development training programmes in Type Writing, Tailoring, Embroidery and Garment Making, Sanitary Napkin Making and Computer Training for the Rural Women and School Dropouts. By the joint efforts taken by SARWODEEP, Khadi and Village Industries Commission, Madurai (KVIC), NABARD gave free earthenware making machines to 40 potters.

File Description	Documents
Appropriate link in the institutional website	https://www.annejac.ac.in/wp-content/uploads/2022/02/Institutional-Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To establish Virtual DEEP Theatre, Reading DESK to enhance language skills; To get signed with more Linkage Programmes and MOU for Internships/Projects/Exchange Programmes for staff and students; To inculcate the values of heritage among the students, arranging National and International Tours after the pandemic situation; To publish books and articles in various UGC Care List Journals, Web of Science/ Scopus and high impact factor journals; To develop E-content for MOOCs; To arrange an online short term Training Course on X-ray Diffraction; To collaborate with India based Neutrino observatory, Inter Institutional Centre for High Energy Physics (IICHEP) for an Outreach program at Madurai campus; To visit Indian Institute of Astrophysics (IIA), Kodaikanal; To arrange Energy Awareness program in collaboration with Petroleum Conservation Research Association (PCRA); To motivate the Physics students to undertake "National Graduate Physics Examination- NGPE -22" conducted by Indian Association of Physics Teachers (IAPT, Kanpur); To organize an outreach program in collaboration with India - based Neutrino observatory, Inter Institutional Centre for High Energy Physics (IICHEP), to familiarize with INO Experiments on Madurai campus and Pottipuram site; To adopt Microscale level Practicals in view of reducing chemicals and chemical hazards.