

## Minutes of the Planning Committee Meeting held on 12-08-21

IQAC organized the Planning Committee meeting on 12<sup>th</sup> August, 2021. The objective was to let the HoDs to present the Action Plan of their Departments for the academic year 2021-2022. The meeting was started around 10:00 a.m. with the prayer lead by Mrs. J. Emagulate Rani, Assistant Professor of English. The IQAC Co-ordinator welcomed the gathering and gave an introductory speech. All the HoDs presented their Action Plan prepared as per the criteria of NAAC. The Secretary, Rev. Sr. Dr. B. J. Queensly Jeyanthi and the Principal, Rev. Sr. S. Jesusani analyzed the action plans presented by the HoDs of the departments and provided suggestions for further modifications of the action plans and execution of the plans. They appreciated all the HoDs, especially Dr. C. Petrosia Alphine Nirmala, Head, Dept. of English, Dr. A. Jacqueline Regina Mary, Head, Dept. of Physics and Dr. A. Mary Imelda Jayaseeli, Head, Dept. of Chemistry since they inserted necessary actions in all the criteria. Principal asked the HoDs to rewrite the plans in the order of the NAAC Criteria. Both the Secretary and the Principal insisted the following:


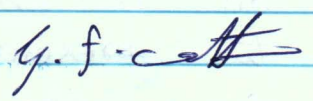

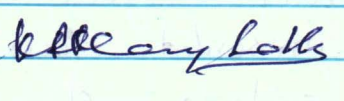
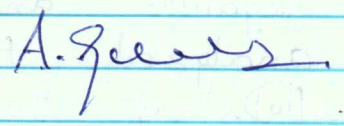
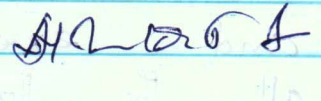
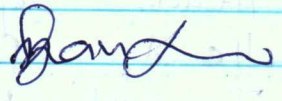
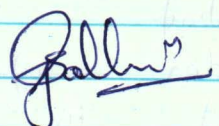

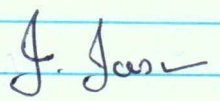
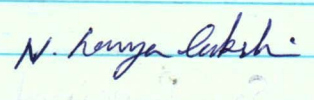
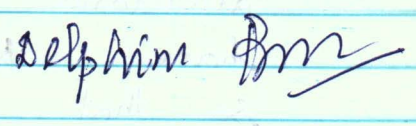
1. To apply and get sanctioned projects
2. To upload e-content for MOOCs.
3. To publish more articles in journals with high index.
4. To Concentrate on Start-ups
5. To do innovative research for Patent recognition.

So, Principal asked the HoDs to have regular attendance for full-time Ph.D. scholars and to have the best practice in the Department so that one among them may be practiced in the College and Sr. Secretary instructed the HoDs to execute their plans promptly. The meeting came to an end with the proposal of vote of thanks by the IQAC Co-ordinator.

S. Anjali Ponni  
IQAC Co-ordinator.

M. Ravi  
Principal



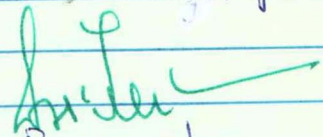
1. Dr. Sr. B.J. Queensly Jayanthi - Secretary - 
2. Dr. G. Francis Catherine - Head, Dept. of Tamil - 
3. Dr. G. Petricia Alphine Nirmala - Head, Dept. of English - 
4. Dr. K.F. Mary Latha, - Head, Dept. of Mathematics - 
5. Dr. A. Jacqueline Regina Mary, - Head, Dept. of Physics - 
6. Dr. A. Mary Smelda Jayaseeli - Head, Dept. of Chemistry - 
7. Dr. V. Shanthi - Head, Dept. of Zoology - 
8. Sr. Jothi - Head - in - charge, Dept. of Computer Science - 
9. Dr. J. Mary Suganthi Bai, - Head, Dept. of Commerce - 
10. Mrs. J. Jasmine Selvapackiam - Head, Dept. of Business Administration - 
11. Dr. N. Lavanya Lakshmi - Head, Dept. of Commerce with Computer Applications - 
12. Dr. Mrs. J. Delphine Poema Dhanaaseeli - Head, Dept. of History - 

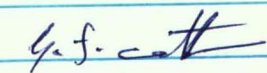
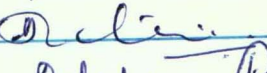
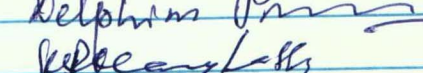
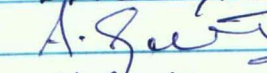

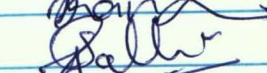



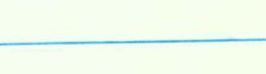



Minutes of the meeting held on 22.10.2021

A meeting was convened to the HoDs by the IQAC to discuss about the preparation and submission of the Annual Quality Assurance Report (AQAR) for the year 2020-2021. The format for the AQAR is revised by the NAAC, with effect from the academic year 2020-'21. The IQAC Co-ordinator read out the guidelines provided by NAAC to prepare the AQAR. For recognition in NIRF ranking and NAAC Accreditation process, faculty members have to publish the research articles in UGC CARE List-II, Scopus/ Web of Science Indexed Journals. The Principal instructed the HoDs to submit the data for AQAR and NIRF ranking on time when it is required. The IQAC Co-ordinator explained the need of ID in Google Scholar/ORCID/Scopus/ Web of Science to get more points in perception with regard to NIRF ranking:

P. Ange Ponmani  
IQAC Co-ordinator

  
Principal

- |                                     |   |
|-------------------------------------|---|
| 1. Dr. G. Francis Cathrine          |  |
| 2. Dr. G. Patricia Alphine Nirmala  |  |
| 3. Dr. J. Delphine Prema Dhanaseeli |  |
| 4. Dr. K. F. Mary Latha             |  |
| 5. Dr. A. Jacqueline Regina Mary    |  |
| 6. Dr. A. Mary Imelda Jayaseeli     |  |
| 7. Dr. V. Shanthi                   |  |
| 8. S. Jothi                         |  |
| 9. Dr. J. Mary Suganthi Bai         |  |
| 10. Mrs. J. Jasmine Selvapackiam    |  |
| 11. Dr. N. Lavanya Lakshmi          |  |

**Jayaraj Annapackiam College for Women (Autonomous), Periyakulam**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the meeting:**

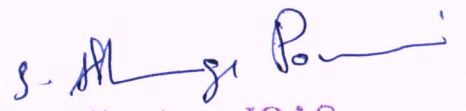
IQAC Meeting was held on 2<sup>nd</sup> September, 2021 for the members. Dr. S. Athisaya Ponmani, IQAC Co-ordinator, discussed the following and instructed the members to collect the data on time.

- Revision of the format to collect the data from the Department
- Collection of data from the Clubs and Cells

To collect soft copy of the Self Evaluation by the faculty and submit the soft copy to the IQAC on or before 30<sup>th</sup> September, 2021

The pending documents for the year 2020-2021 are to be submitted on or before 13<sup>th</sup> September, 2021

The IQAC Co-ordinator instructed the members to submit the data in GCR without delay, communicate matters to the IQAC properly with evidence, photos in Geo Tag and to have the submitted details in the Departments for reference.

  
Co-ordinator - IQAC  
Jayaraj Annapackiam College  
for Women (Autonomous)  
Thamaraikulam, Periyakulam-625 601  
Theni District Tamil Nadu