



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr. Sr. S. Jesurani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9442623205
• Alternate phone No.	9442620352
• Mobile No. (Principal)	6379401972
• Registered e-mail ID (Principal)	principal@annejac.ac.in
• Address	Periyakulam
• City/Town	Theni District
• State/UT	Tamil Nadu
• Pin Code	625601
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	15/10/2004
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr. S. Athisaya Ponmani
• Phone No.	04546231482
• Mobile No:	9865722826
• IQAC e-mail ID	iqac@annejac.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.annejac.ac.in/wp-content/uploads/2023/02/AQAR-2020-2021.pdf">https://www.annejac.ac.in/wp-content/uploads/2023/02/AQAR-2020-2021.pdf</a>
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.annejac.ac.in/wp-content/uploads/2021/10/JAC-HAND-BOOK-2021.pdf">https://www.annejac.ac.in/wp-content/uploads/2021/10/JAC-HAND-BOOK-2021.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	-	2001	05/11/2001	04/11/2006
Cycle 2	A	3.02	2008	16/09/2008	15/09/2013
Cycle 3	A	3.36	2014	05/05/2014	04/05/2019
Cycle 4	A+	3.46	2021	02/02/2021	01/02/2026

**6.Date of Establishment of IQAC**

06/08/2004

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
College	FIST	DST, New Delhi	18/11/2015	7000000

**8.Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
An Eco-friendly campus which proves to be conducive atmosphere for various new species of birds and butterflies was created	
An Online FDP on Discovering Self to Empower Others was organized	
A Faculty Development Programme on Creation of MOOC was arranged	
An Orientation Programme on Promotion of Quality Initiatives for unaided staff was conducted	
An Orientation Programme on Promotion of Quality Initiatives for aided staff was organized	
All faculty members created e-contents to enable flipped classroom experience	
Internal Academic Audit was successfully organized	
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	

Plan of Action	Achievements/Outcomes				
1. In the Planning Committee Meeting, it was decided that the campus should be made more Eco-friendly	Various new species of birds and butterflies have emerged in the campus				
2. To organize Faculty Development and Orientation Programmes	2 Faculty Development and 2 Orientation Programmes were conducted				
3. To publish Quartely issues of IQAC JAC News Letter	4 issues of IQAC JAC NEWS were published				
4. To submit data for NIRF ranking	Institutional Ranking Framework (NIRF) was submitted to MHRD on 2nd February, 2022				
5. To collect Feedback from the stakeholders and to analyze	Feedback from Students, Faculty, Parents and Alumni were collected, consolidated and remedial measures were taken				
6. To encourage creation of e-content	All faculty members created course materials to enable flipped classroom experience				
7. To conduct Internal Academic Audit	Internal Academic Audit was conducted on 26th April, 2022				
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body Meeting</td> <td>19/07/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Governing Body Meeting	19/07/2021
Name of the statutory body	Date of meeting(s)				
Governing Body Meeting	19/07/2021				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					

Year	Date of Submission
2021-2022	14/02/2023

### 15. Multidisciplinary / interdisciplinary

Understanding the positive societal impact of interdisciplinary academic endeavours, efforts were taken to enrich the students with diverse perspectives. Interdisciplinary courses were offered to UG and PG students. Students from Arts disciplines could opt for courses from Science stream and Science students could select courses from Arts disciplines. The courses were deeply collaborative, involving an integration of disciplines. It facilitated the students to choose courses focusing on skill development, entrepreneurship and employability. Interdisciplinary research had led to convergence research, bringing together disciplines. Members of the faculty were engaged in multidisciplinary research.

MoUs with institutions like Liverpool Hope University, Liverpool, UK open vistas for multidisciplinary collaborations.

The Students and staff members complete MOOC on various Indian and International platforms like NPTEL-SWAYAM, Coursera etc.

### 16. Academic bank of credits (ABC):

The credit-based semester system helped to provide flexibility in designing curriculum and to assign credits based on the course content and hours of teaching. It provided a platform in which the students could take up courses of their choice, learn at their own pace, undergo additional courses, acquire more than the required credits, and adopt an interdisciplinary approach to learning. The curriculum had been designed with Self -Study Course and MOOC for UG Programmes and Comprehensive Examination and MOOC for PG Programmes by which students could earn more credits. Thus horizontal movement was ensured.

### 17. Skill development:

Curriculum has been designed for UG Programmes and PG Programmes with courses for skill development. B.Voc. degree programme is offered. Courses such as Soft Skills, Aptitude Building, Capacity Building, Skill Enhancement Compulsory Courses and Ability Enhancement Courses are offered in the first two semesters for UG Programmes. Internship is mandatory for both UG and PG Programmes. Practicals are given importance in Science Programmes. Hands-on Training by SDP under Certificate Courses and Foundation Course are

intended to development skills such as communication skills, problem solving skills, computational skills, technical skills and interview skills. The activities organized by the Start-up Programme in the Departments, Training Programmes by the Entrepreneur Cell, value-added courses such as Diploma in Modern Cosmetics, Computer Application, Desktop Publishing, Office Automation, Health Care, Beauty Culture and Skin Care and Certificate Courses such as *Tamizharin Kalaigal*;, Communicative English, Computer Practical in Accounting Package (Lab.), Mobile Technology, Sericulture, Open Source Web Development with Lamp and Tourism and Travel Management are some courses which promote skill development. Skill development programmes were organized by the Placement & Career Guidance Cell for the outgoing UG students. Skill enhancing certificate courses are offered by all departments.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The promotion of Indian arts and culture is considered very essential and it could be effectively imparted through integrating Indian arts into the main curriculum. The texts prescribed by the Departments uphold the values of the Indian languages and culture. The Department of English, offers courses such as Indian Writing in English at the UG and PG level, Subaltern Literature, Comparative Literature, Translation Studies, Folktales and Myths, Indian Literature in English Translation, Indigenous Literature, Postcolonial Literatures etc that celebrate the Indian spirit and culture. Both Tamil and English departments offer courses in Folk Art and Theatre Art. The Department of History offers B.A. Programme in English and Tamil as medium of education. Courses such as History of India (IV Semesters), Indian Constitution, Freedom Fighters in India etc that hone the patriotic fervour of the students. Regional festivals like Pongal, Deepavali and Onam are celebrated with cultural richness. The Department of Tamil organised a Two- Day International Webinar on Human Values in Tamil Literature. World Mother Language Day was observed and a special lecture was organised.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Curriculum is structured on outcome based education. Special care is given in designing the Programme Outcome (POs), Programme Specific Outcome (PSOs) and Course Outcome (COs) to ensure effectiveness. Bloom's "Mastery Learning" process divides the curriculum material into a number of small distinct units, and students' progress is measured by their mastery of these units. This system ensures high academic standards for all students, focusses on

results and increases student involvement. In order to effectively implement OBE, a Faculty Development Programme was organised for the staff members.

## 20.Distance education/online education:

Technological advancements necessitate digitalization in all fields, including education. Participating in SWAYAM MOOCs is made a part of course requirement and is inculcated into the curriculum. This motivates the students to take up online courses and earn extra credits. Self-Study courses are offered in UG programmes which help them to get extra credits. Faculty members of all departments have applied to create modules of online courses in MOOC platforms. The college is planning to construct Learning Management System that would enable the departments to offer online courses.

## Extended Profile

### 1.Programme

1.1	41
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1	2083
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	732
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	1934
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	1393
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	135
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	135
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	725
4.2 Total number of Classrooms and Seminar halls	79
4.3 Total number of computers on campus for academic purposes	466
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	237
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	



**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college offers UG, PG, M.Phil. and Ph.D. programmes and a Post Graduate Diploma Course under Choice Based Credit System. The curriculum is designed to be relevant to the local and regional needs as well as in the broader global arena by offering Ability Enhancement Compulsory Courses, Skill Enhancement Compulsory Courses, Computer Education, Capacity Building and Environmental Studies. Start-up Courses and Certificate Courses provide hands-on training. The course, Soft Skills is designed so as to develop social, interpersonal, cognitive, ethical, professional and communication skills and to help the students face group discussions and interviews. The course, Aptitude Building develops problem solving. Apart from these courses, most of the courses in UG and PG are designed to make the students think critically, evaluate analytically and apply the acquired knowledge of their discipline in related scenario. JACEP, YRC, Red Ribbon Club, Consumer Club and NSS are the outreach programmes which create social awareness among students. The courses, National Integration, Personality Development, Organization and Health Programme offered by NCC advocate national integration and individual well-being in cognitive, behavioural and emotional levels. Internship provides the training platform to put in practice the knowledge acquired in the classroom and helps students gain valuable work experience.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://www.annejac.ac.in/syllabus/">https://www.annejac.ac.in/syllabus/</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

24

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

735

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

214

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college promotes humanistic values through moral instruction classes. The General English course, English for Communication and Professional English under AECC develop a fair degree of competence in self expression in both writing and speaking. Ability Enhancement Compulsory Course on Environmental Studies creates environmental consciousness. Courses such as Women in India's Freedom Struggle, Human Rights, Women Studies, Human Rights in Literature, Eco Literature, Indigenous Literature, Marginal Writing, Literature and Society, Subaltern Studies, Feminist Writing, Business Environment, Industrial Relations, Organizational Behaviour, Body Language and Interview Skills are offered by various disciplines to promote inclusiveness, enhance awareness towards gender and environmental issues and nurture human values. The courses, National Integration, Personality Development and Organisation and Health Programme by NCC inculcate ethical and human values. The Certificate Course on Gandhian Thought offered by the Department of History provides Gandhian values such as truth, non-violence and Sarvodaya. The course, Soft Skills is designed to develop ethical and professional skills. Foundation Course is offered to inculcate life skills, entrepreneurship and sustainability. Extension activities (JACEP) enable the students to share their knowledge and awareness with the families in the neighbouring villages.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year****16**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****1117**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****474**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_1.4.1_Feedback_Analysis.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_1.4.1_Feedback_Analysis.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_1.4.2.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_1.4.2.pdf</a>
Any additional information	<a href="#">View File</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

725

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

725

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

A One-Week Student Induction Programme was conducted for the freshers with the motive of enriching their communicative English on LSRW. I UG students were classified into four streams namely, A, B, C and D to impart Computer Education according to their diverse needs. General Elective Courses are designed to offer the students the option to explore beyond the choices they make in Core and Discipline Specific Courses. Self-Study courses offered in each UG Programme and the MOOCs enable the students to earn extra credits. Certificate Courses develop multidisciplinary skills among the students. Remedial classes were offered for slow learners and students from underprivileged segments of the society. Special care through mentoring system was provided to guide the students. Advanced learners were trained by special assignments and were motivated to take up funded projects, while slow learners were provided with the strategies to attain academic competency. Projects and Internship were categorised based on their standard of learning. PG students were encouraged to publish articles in journals. Students were motivated to prepare videos for seminars and association activities in virtual platforms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/cia/#1563261512394-b177efa3-e9e9">https://www.annejac.ac.in/cia/#1563261512394-b177efa3-e9e9</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
16/06/2021	2083	135

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Participative learning experience was provided to the students through webinars, group discussions, workshops, departmental practical sessions in various laboratories, improvement of listening skills through Language Lab, Start-up programmes developed by all departments with the objective of 'Earn while Learn' benefitted 81 underprivileged students. Entrepreneur skills were developed with the concept of Lab-to-Land, extension of social contacts was provided through services of NSS and JACEP and acquisition of experience through Internships and training programmes. Class activities such as group discussions, seminars, assignments/term papers, debates and quizzes ensured participative learning. Numerical Methods, Statistics, Linear Programming, Operations Research, Numerical Methods and MATLAB, Mathematical Physics, Optimization Techniques, Stock Market Data Analysis and Accountancy are some problem solving papers included in the curriculum. The courses such as Aptitude Building and Soft Skills offer experiential learning. Ability Enhancement Compulsory Course titled Professional English provides platform to participate in pair work and group work. Skill Enhancement Compulsory Course provides practical sessions for computer education. The Self Study course for final year UG students and Field project/ student project for PG students provide participative learning. The courses in B.Voc. engaged the students in participative learning. Students were taken on field trips and industrial visits to gain practical knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.3.1_Experienced_Learning-Teaching_with_models.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.3.1_Experienced_Learning-Teaching_with_models.pdf</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Google Classrooms and Google Meet were the virtual platforms

utilized for online classes. Wi-Fi connections to access internet facilities were provided in the campus. Computers, Scanners, Web-boards and Web cameras were used to facilitate smooth online teaching. E- resources such as e-books, e-contents and documents available on the internet and e-materials prepared by the course teachers were also used for online teaching. Hands-on-training for practicals through simulation videos available in NPTEL website and software such as MULTISIM were utilized. Department of English developed Deep Google Site to communicate with the students and to share resources. All General English students were regularly taken to the Language Lab and given training in LSRW skills using Lady Hawk Software. Courses like Digital Literature, Writing for the Web and Content Writing introduced students to writing for social media, blogging etc. Video lectures from YouTube were uploaded as secondary sources in GCR. Online assignments and seminars enabled the students to present their skills efficiently. LCD projectors, Interactive pen displays, smart boards and digital visualizer for ICT enabled teaching were used for effective teaching. Evaluation was done effectively through online examinations, online quizzes and quizzes created with the help of Google Forms.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.annejac.ac.in/e-content/">https://www.annejac.ac.in/e-content/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

117

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution



## Academic Calendar

Toward the closure of every educational year, the academic calendar for the forthcoming year is planned and drafted in consultation with the Principal, the Secretary, Vice Principals, Controller of Examinations, IQAC Co-ordinator, Deans, HoDs and Office Superintendent. The college calendar includes rules and regulations, scholarships details, schedule for all the academic activities. Adherence to the time schedule stated in the calendar is ensured.

## Teaching Plans by the Departments

General Time Table was drafted by the Vice Principals in consultation with the HoDs. Based on it, Department time table was prepared. At the beginning of each semester, individual Master Plan was prepared by every staff member as per the personal time table and submitted to the Principal through HoDs. The lesson plan is regularly maintained by the professors. The lesson plan was reviewed and signed by the HoD by the end of each week and by the Principal at the end of every month. Departmental activities were planned in the departments and the action plan was submitted to the IQAC in the beginning of the academic year. At the end of the academic year, the activities were evaluated in the Departments and the action taken report was submitted to IQAC.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

135

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

70

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1324

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

odd semester-12 days, even semester-14 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

5

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

For UG/PG programme, a candidate is declared pass in each course if 40%/50% marks in the semester examination and 40%/50% marks in the CIA is secured. Candidates who fail to secure 40% / 50% marks in CIA will be allowed to appear for semester examination but their results are declared as fail. A chance will be given to appear for the internal tests in the subsequent semester and the results will be announced in the subsequent semesters. The UG/PG student who fails in CIA in VI / IV semester shall appear for Re-CIA along with the supplementary examinations. The CoE office, faculty and students were well trained for online examination system by Video tutorial. Repeated online mock test were conducted by the CoE office and departments. Practical examinations were conducted in offline mode procuring external examiners from other colleges, theory examinations and P.G. Project viva voce were conducted in offline mode. Mark retrieval, result processing and publication was completely online.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.annejac.ac.in/examination-pattern/">https://www.annejac.ac.in/examination-pattern/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes for all the Programmes were designed by the Curriculum Development Cell (CDC) consulting the senior faculties and experts from other institutions. The five units of the syllabus of each course are set to get the impact and outcome of the students

to fulfil the requirements of the Programme Outcomes and Programme Specific Outcomes. The course outcomes for all the courses in Part -I, Part -II and Part -III were put down by the faculty in the respective departments and for the courses in Part - IV and Part -V, after a series of discussions with the senior faculties. They were discussed in the BoS with the external members and finalized. The syllabus of each programme along with the expected outcomes of each course was uploaded in the college website. Each student in the college was provided with the syllabus book which contains the blueprint of her Programme complete with Programme Outcomes, Programme Specific Outcomes and Course Outcomes. The students were regularly made aware of the course outcomes by the respective course teachers. In the assessment process, the faculty ensures the attainment of the course outcomes by evaluating the students accordingly.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.annejac.ac.in/syllabus/">https://www.annejac.ac.in/syllabus/</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The performance of the students was regularly evaluated using class tests, internal and external examinations and the performance of the students in these exams and competitive exams are also used to assess attainment of PSOs. Problem solving, practicals, projects, internships, assignments, term paper, group discussions; quiz, translation assignments, presentations, paraphrasing, storytelling, story writing and summaries were other types of evaluation. Projects, continuous internal assessment and semester examinations check the attainment of understanding, applying, analyzing, comprehending, creating and evaluating levels. Understanding the importance of the attainment of Course Outcome, the college actively works towards it by promoting various holistic values, activities, attitudes, culture and beliefs exhibited by the students and alumnae, employability, entry for higher education, feedback from students and parents and the internal and external academic audits. Activities in JACEP Extension help students assess their contribution to the society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.6.3_Annual_Report_from_CoE.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.6.3_Annual_Report_from_CoE.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

634

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.6.3_Annual_Report_from_CoE.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_2.6.3_Annual_Report_from_CoE.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.annejac.ac.in/wp-content/uploads/2023/02/JAC\\_2021-22\\_2.7.1\\_Student\\_Satisfaction\\_Survey.pdf](https://www.annejac.ac.in/wp-content/uploads/2023/02/JAC_2021-22_2.7.1_Student_Satisfaction_Survey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A new instrumentation centre and separate research laboratories for the Research Centres of Chemistry, Physics and Zoology and research study rooms with Wi-Fi facility for full time Ph.D. scholars were established. A Hi-tech instrument, UV-Visible spectrophotometer was purchased. To promote high quality research and publications, Seed money was distributed to the faculty members and scholars pursuing

Ph.D. A Project Development Officer was deployed to facilitate submission of project proposals and a number of project proposals were submitted to various funding agencies. The faculty members who had completed major/minor research projects, faculty and students who had published research articles in SCOPUS/UGC-CARE listed journals were honoured with medals during the Annual Day celebration. Research Forum for M.Phil. and Ph.D. Scholars created a platform to improve the quality of research. In the central library, research reviews, journals and e-journals are accessible to generate the research spirit. Webinars on "Research Promotion and Proposals -An overview" and "Free Statistical Tool for Research Data Analysis and Research Publication with Special Reference to Citation, Impact Factor and h- Index" were organized. "JACJOSHAM", a bi-annual journal was published by the research committee for original research papers of faculty and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.annejac.ac.in/wp-content/uploads/2022/10/Promotion-of-Research.pdf">https://www.annejac.ac.in/wp-content/uploads/2022/10/Promotion-of-Research.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.85

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

**Nil**

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

**1.2198**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

**5**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.annejac.ac.in/major-research-projects-funded-by-ugc/">https://www.annejac.ac.in/major-research-projects-funded-by-ugc/</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

24

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.2.4_Link_to_Funding_Agency.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.2.4_Link_to_Funding_Agency.pdf</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Entrepreneur Cell and PG and Research Centre of Chemistry provided training in the manufacture of Soap, Phenyl, Candle, Doormat Preparation, Apiary and Mushroom Culture. Various Demonstrations, Sales, Start-up Programmes and Hands on Training were organized by the Entrepreneur Cell. Hands-on Training Programme



on Mushroom Fortified Bakery Products Preparation was organized by Start-up Programme - Mushroom Culture, PG and Research Centre of Zoology. Eco Club, Waste Water Management & Green Campus organized a Training Programme on The Conversion of Biodegradable Waste into Organic Manure by Vermitechnology was conducted for students. Eco Club, Waste Water Management & Green Campus in collaboration with National Service Scheme organised an awareness programme on Banning of Plastic Usage. Bird watching was done by the members of Avian Club 13 times in the College Campus and neighbouring ponds and identified up to 14 species of birds. Seed balls were prepared and sowed by the members of the Avian Club and 35 Saplings were distributed to be planted in the campus. The units, Mushroom cultivation and Apiculture served as incubation centre to provide training for students and the people of the locality. A demo for Honey Preparation was conducted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.3.1_Website_Link.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.3.1_Website_Link.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

17

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

8

File Description	Documents
URL to the research page on HEI website	<a href="https://www.annejac.ac.in/8467-2/">https://www.annejac.ac.in/8467-2/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

57

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

27 / 42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.4.4.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_3.4.4.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

299

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.9967

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

96265

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

JACEP organized Webinars and Awareness Programmes on relevant topics such as Sustainable Management of Natural Resources, Organ Donation, Higher Education etc. In collaboration with NSS and Physical Education, JACEP organized an awareness programme on Organ donation. Joining the government in the battle against COVID-19, four vaccination camps were conducted in the campus. All Important days such as World Environment Day, World Population day, Nature Conservation Day were observed. 13 seminars and webinars were organised to bring awareness on various social issues and a 7 hour webinar was held on Thiruvalluvar Day to inculcate values found in the Thirukural. NSS volunteers carried out a Mega Cleaning in

Sarathupatti. Nature Walks and Plastic Eradication Awareness Rally were taken up. NSS members visited the government hospital and distributed food packets at the Rehabilitation Centre, Government Hospital, Periyakulam. In connection with the celebration of 75th year of Independence Day by the Central Government as "Azadi Ka Amrit Mahotsav", NSS conducted various programmes and competitions. JACEP extended its community service in the adopted villages through different groups such as Education, Health and Hygiene, People Organization and Liaison and Environment. Awareness programme on corona virus, viral fever, contagious diseases and their symptoms was conducted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AOAR_2021_2022/JAC_2021-22_3.6.1_Additional.pdf">https://annejac.ac.in/AOAR_2021_2022/JAC_2021-22_3.6.1_Additional.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

37

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

132

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

264

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

42

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has an excellent infrastructure spread over in 58.74 acres of land with the following facilities: 66 classrooms with comfortable furniture, good ventilation and adequate light and fan facilities, 8 seminar halls and one open auditorium and well-

furnished mini conference hall; For ICT enabled teaching, there are 45 LCD projectors, 11 Interactive pen displays, 2 smart boards and a digital visualizer, 45 Laptops and 5 Overhead projectors for effective teaching; Separate and well established laboratories for UG, PG and M.Phil., programmes; A centralised instrumentation centre funded by UGC and DST-FIST; A Work station to solve Theoretical and Condensed Matter Physics problems; 466 computers including laptops with required software, servers, internet and 39 printers. A secured Wi-Fi with speed of 110 MBPS are available in the campus; Two browsing centers to access the internet; Three computer centers to execute the computer practical; a Language Lab supported with sufficient software to fine-tune language and communication skills; Net card are issued for students to access the internet at free of cost; Two spacious blocks for library house more than 50,000 books and 150 journals

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.1.1_Link.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.1.1_Link.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Fine Arts Club functions with a Music Band. The club has a good collection of stage costumes, props, accessories and gadgets, 4 tape recorders, one CD player and one laptop are available for practice sessions.

The Indoor Auditorium built in 1996 is of 6858 sq.m. and the Open Auditorium built in 1998 with 7598 sq.m., have 20 speakers, six green rooms, proper lighting and sound facilities. The Conference Hall constructed in 2005 is of 1620 sq.m., and has 8 speakers. Infant Jesus Hall was built in 2014 and is of 1620 sq.m. The playground established in 1971 is of 4.5 acres and consists of courts for Badminton (13.4 m. × 6.1 m.), Ball Badminton (24 m. × 12 m.), Basketball (28 m. × 15 m.), Kabaddi (12 m. × 08 m.), Kho-Kho (32 m. × 28 m.), Volley Ball (18 m. × 09 m.) and Track (200 mts.). Two Sports rooms, (10m. × 10m.); Indoor Sports Center (5649 sq.ft.) laid in 2012 have facilities for Carom, Chess, Table Tennis, Basketball, Volley Ball, Badminton, Table Tennis courts, Gym etc. HEPSN mobility device centre ensures physical fitness of the differently abled students and the 100-bedded sports hostel is equipped with a hall

for Yoga practice.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/physical-education/#1563855737863-4859893c-6bb8">https://www.annejac.ac.in/physical-education/#1563855737863-4859893c-6bb8</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

63

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

237

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated through management package NIRMALS for feasible gate entry, Circulation and OPAC.

Name of the ILMS software - NIRMALS

Nature of automation (fully or partially) -Fully



Version - NIRMALSPRO 6.1.0

Year of automation - 2003

NIRMALS- the Library Management Package promotes search of articles in the library; It provides cascading menus, open and close pickup lists, and short-cut equivalent function keys; It offers flexible, powerful search tools/search aids for optimizing the search results with customizable display formats to suit user's requirements; It has inbuilt mechanism for data validation, integrity check and access security at every strategic point; It provides the context sensitive online help for the users to feel at home; It applies bibliographical standards while designing the databases to ensure compatibility and portability of records; The bibliographic input screen-format replicates data worksheet to maximize the input Compliance with Y2K/ International information exchange protocol. Integrated Modules:

The whole gamut of house-keeping operations, patrons' transactions and online access to information get galvanized upon invoking the respective functional modules such as, Acquisitions control system, Bibliographic control system, Circulation control system, Desktop information system, Serials control system, Online public access catalog NIRMALS general utilities and Union public access catalog.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/library/#1562738555390-420ffa9c-339a">https://www.annejac.ac.in/library/#1562738555390-420ffa9c-339a</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

4.5

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year**

66

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

There are 466 computers for academic and administrative purposes, a digital display board for dissemination of information and CCTV with 48 cameras to provide electronic surveillance and safety. The College website is a source of updated information about the activities held in the Institution; Software such as Lady Hawk, Matlab, SPSS, TALLY and SAP promote seamless teaching and learning experience. FLAIR, Hi-Grade and ACME software (Enterprise Resource Planning (ERP)) are used for administrative purposes and are updated regularly. The Library is equipped with internet, OPAC and Bar-coding for gate entry, circulation and stock verification. INFLIBNET provides access to e-resources. Antivirus software is renewed on expiry. Internet, intranet and Wi-Fi facilities are available in the campus. The system administrator, appointed by the management, maintains and updates the systems periodically. Computers are replaced periodically with advanced configurations; Server machines are upgraded with the latest technology; Antivirus and Data security

measures are installed; Antivirus software is renewed on expiry.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.3.1_IT_Facilities.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.3.1_IT_Facilities.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2083	381

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus** A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

195

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Maintenance of the infrastructure is done under the headship of the Secretary of the college, streamlined through the HoDs and the Office Superintendent. Rectification and replacement of furniture and electrical fittings are done periodically. Painting of the buildings once in three years, daily cleaning of the campus and the classrooms, monthly dusting, cleaning of washrooms twice a day, maintenance of green campus by the gardener are supervised by the Secretary. Requirement of equipment is taken to the notice of Principal for replenishment and service. Fire safety equipment are installed in all laboratories and in all the blocks as a precautionary measure.

Lab assistants headed by the system administrator maintain the computer systems and network facilities. Software, Hardware and Power Backups in computer centres are maintained by the respective vendors and service engineers respectively. Library rules are strictly followed to ensure proper maintenance and utilization of library resources. Binding of books is carried out periodically. Fumigation, maintenance of tracks, courts and cleaning are done by the library staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.4.2_Link.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_4.4.2_Link.pdf</a>

**STUDENT SUPPORT AND PROGRESSION**

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year</b>	
784	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year</b>	
218	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.annejac.ac.in/capability-enhancement-schemes/">https://www.annejac.ac.in/capability-enhancement-schemes/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
80	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

**130**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education**

160

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

0

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

College Union nurtures amity, harmony and fellowship among students, leaving no room for ragging in the campus. The Representatives discharge their responsibilities under the guidance of the Dean of Student Affairs. Secretaries and Joint Secretaries of various

associations, clubs and cells are the office bearers of the College Union. College Union Secretary and Joint Secretary are the members of the statutory /non statutory bodies like Campus Amenity, Funding Committee, Anti Ragging Cell. Student representative is included in the BoS of Foundation Course.

The Student Council arranges programmes on important days such as Union Inauguration, Junior's Welcome, St. Anne's Feast Day, Teachers' Day, Christmas Day, Pongal and College Day celebrations and Candle Lighting Ceremony, etc.

The motive of JACSAFA is to mould future leaders. Ministers of various Departments were selected to govern the activities of students in associations, discipline in the campus and buses, cleanliness, online payments and maintenance of charity box. When physical classes ensued after the pandemic, the checking of temperature and sanitization were done by the members of JACSAFA every morning while the students entered the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/joint-secretary/">https://www.annejac.ac.in/joint-secretary/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

32

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College Alumnae association is registered as Jayaraj Annapackiam College for Women, Periyakulam Alumni Association under Tamil Nadu Registration Act 27/1975, with serial number SRG/Periyakulam/48/2019. There is alumnae representation in Board of



Studies of all disciplines as subject expert. They contribute their suggestions in academic affairs and curriculum designing. The alumnae help to raise funds for departmental facilities. Endowment Prizes were created for students who achieve academically. An educational endowment was created to provide scholarship for deserving students from underprivileged background. Suggestions were offered by the alumnae in Alumnae Association meetings for the betterment of the college and the respective departments take these suggestions seriously and work towards implementing them. IQAC is composited with an alumna. The expertise of the alumni is shared to the students through guest lectures and webinars. Alumnae Association organized an International Webinar on balancing career and family. In connection with the Golden Jubilee Celebrations, as an important milestone, JAC NRI Chapter was inaugurated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.annejac.ac.in/alumni-association-2/">https://www.annejac.ac.in/alumni-association-2/</a>

#### 5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Board of Management consisting of Superior General, Sisters of St. Anne of Tiruchirappalli as the President, Provincial as the Vice-President, Secretary and Principal of the College, members from the Congregation and from the Donor's family, sets the goals and objectives mainly to uplift the rural young womenfolk of this area. The Secretary is the Administrative Head and the Principal is the Academic Head of the institution. The Vice-Principals, Controller of Examinations, Deans, IQAC Co-ordinator and Office Superintendent are responsible for the various administrative activities. The staff council consisting of all the Heads of the Departments, Vice-

Principals, Physical Directress and Librarian as the members, finalizes the annual plan of the academic activities. The Principal conducts meetings with the HoDs to review, plan and execute the activities. Departmental activities are planned by the faculty and submitted to the Planning Committee. The statutory bodies, Governing Body, Academic Council, Finance Committee and BoS conduct meetings regarding academic plans. The Co-ordinators of student support services submit their plans to the Principal through the IQAC. Forthcoming events are informed to the students by the Principal in the assembly, through academic calendar, college website and notice boards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.annejac.ac.in/wp-content/uploads/2021/10/JAC-HAND-BOOK-2021.pdf">https://www.annejac.ac.in/wp-content/uploads/2021/10/JAC-HAND-BOOK-2021.pdf</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Vice-Principals deal with the daily attendance, discipline of the students and conduct of internal examinations. In the absence of the Principal, the Vice-Principals co-ordinate all the activities. Dean of students, Dean of Academic Affairs and Dean of Research coordinate the activities of College Union, plan for academic activities and provide the opportunities to promote research in the college respectively.

Case Study:

Project Development

The college has a vibrant Research Committee headed by Dean of Research (DoR), which promotes an enabling environment for research activities in the campus. Project Development Officer (PDO), a vibrant faculty of the committee, kindled the faculty/scholars to apply for projects to various funding agencies such as DBT, TNSCST, SERB & ICHR and motivated the faculty members/ scholars to present/publish research articles. The PDO reviewed and approved the project proposals submitted by the faculty members and recommended applying. Adhering to DoR and PDO, the management has disbursed Rs. 1, 45,000/- and a sum of Rs.95, 000/- to faculty and Ph.D. scholars as seed money for research. MoU was signed between TNSCST,

Government of Tamil Nadu and the College on Rural-Urban Connectivity Centres for Technology Dissemination, Research and Livelihood Sustainability: Mushroom Cultivation and Training.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.1.2.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.1.2.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### Flipped Classroom (FC)

Flipped Classroom is an efficient strategic plan that had been implemented to enhance the students' learning experiences. The objectives of FC teaching were to transform the classroom into an active learning environment and enable the students to learn at their own pace. Teaching was made effective with ICT facilities and blended mode of teaching and learning by using the tools such as Google Classroom and online Quizzes. The instructors were not dependent of their own lectures but also utilized flipped contents with scope for better and wider knowledge transaction. Well-equipped with the ICT tools, E-contents were prepared by the faculty members and uploaded in the GCR and college website. Google Sites, Google Forms, Online resources, and teaching tools such as Insert Learning were utilised. While lectures and learning resources were accessed by the students at the comfort of their homes, online classes and later physical classes were transformed into dynamic interactive learning environment where the students engaged creatively in the subject matter. Teaching, learning and evaluation in FC were well established. It promoted student-centred learning, collaboration among peer group and offered access to lessons at home.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/e-content/">https://www.annejac.ac.in/e-content/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Board of management is the apex body. The Managing Board consists of President, Vice-President of the College, Secretary and Principal, members from the Congregation and the Donor's family. The Governing Body consists of Superior General as the President and Provincial of Madurai Province as the Vice-President. The other members are Vice-Principals, CoE, Dean of Academics, IQAC Co-ordinator, UGC nominee, State Government nominee, University nominee and an Educationist. The major plans of the academic activities are discussed and finalized in the Governing Body. It evaluates the activities and suggests for improvement. The Secretary (Administrative head) and the Principal (Academic head) are the appointing and admitting authorities respectively. The VPs, CoE, Deans, Staff Council, Office Superintendent, the College Union & JACSAFA coordinate the execution of the activities. The Academic Council reviews and approves the recommendations of BoS, the HoDs convene the meeting of the board of studies and the grievances of students are redressed through the Dean of students and the HoDs. The grievances of faculty, administrative and technical staff are represented through the Secretary of the respective staff club to the Principal / Secretary and appropriate measures are taken by them accordingly.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.2.2_JAC_Organogram.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.2.2_JAC_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.2.2_Web_Links.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.2.2_Web_Links.pdf</a>

**6.2.3 - Implementation of e-governance in**

**B. Any three of the above**

**areas of operation: Administration Finance  
and Accounts Student Admission and Support  
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and non-teaching staff have separate staff club. Financial assistance for faculty pursuing research, provision to get personal loan from nationalized banks, Benefit from TPF (Teachers Provident Fund), CPS Contributory Pension Scheme of Provident fund for Self-financing teaching and non-teaching staff, concession for bus fee for non-teaching staff, New Health Insurance Scheme for teaching and non-teaching staff, Staff quarters in the campus, Gifts during festivals, sanction of various types of leaves as per government rules to the aided staff members are the existing welfare schemes for the teaching and non-teaching staff. Maternity Leave and Medical Leave are granted to the self-financing staff members in the structure similar to the aided staff. The staff members have free access to indoor gym. A one day tour was arranged for the administrative staff by the management. Teaching staff are encouraged to involve in research publication and presentations. They are allowed to participate in orientation/ refresher courses and faculty development programmes to widen their expertise and further their career.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.3.1.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.3.1.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

19

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

187

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

**The internal financial audit is carried out by a team of auditors**

headed by the Provincial of Maria Province, Madurai. There is an appointed Chartered Accountant who audits the financial statements of the college. This external auditor completes the statutory audit of the Parent Society at the end of the academic year. The financial statements are certified by the auditor and audit reports are issued every year. The UGC accounts are audited and certified by the chartered accountant and the statement of account and Utilization Certificate are submitted to the funding agency. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme as also audited regularly.

The claim bills for the salary grant to the teaching and non-teaching staff under aided stream, released by the state government are verified by Regional Director of Collegiate Education, Madurai. The financial statements of account comprising of salary, fee collection, scholarship and UGC accounts are submitted every year to the Regional Director of Collegiate Education, Madurai. The income of the Self-financed programmes is audited by the Chartered Accountant every year. The account under Scholarship scheme is also audited regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.4.1_RJDCE_Audited_Statement.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.4.1_RJDCE_Audited_Statement.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3.36

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college taps funds from various resources and funding agencies to accomplish academic activities and to improve the infrastructure facilities of the college. The institution's resource mobilisation includes Grants for UG and PG development, additional grants under special schemes for the college, grant for Community College, grant for major research project from the UGC, creation of endowment by staff and alumnae, establishment of research fund by the management, contribution by alumnae and well-wishers to the college for infrastructure augmentation and academic activities. The consultancy cell generates fund through consultancy services and it is utilized for equipments in BSR Lab. Endowment fund is utilized for prizes and medals. Research fund from the management is distributed to the faculty who are pursuing research. Research grants from UGC are utilized for equipping the research centres and instrumentation centre. Under the scheme, "Earn while you Learn" students earn money and under "Freeships", economically weaker and deserving students are assisted by the faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.annejac.ac.in/wp-content/uploads/2022/12/5.-Resource-Mobilization.pdf">https://www.annejac.ac.in/wp-content/uploads/2022/12/5.-Resource-Mobilization.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC of the college has striven tirelessly towards the sustenance of the quality of the institution and the calibre of the staff members. In efforts to rejuvenate the spirit of the staff and to keep them abreast with the current trends in teaching and evaluation.**

**IQAC organised 2 Faculty Development Programmes and 2 Orientation programmes this academic year. IQAC has continuously kept track of the Teaching- Learning process of the college and suggests and implements modifications wherever required.**

**The IQAC and PG Department of Computer Science organised a Faculty Development Programme on Creation of MOOC and a total of 117 staff**



members benefitted. All staff members created e-content modules from the syllabus and shared with the students to use in flipped classrooms.

Self -Appraisal of Teaching faculty: IQAC collected self-evaluation from faculty members through which the teaching faculty members reviewed their academic activities. This encouraged research publications of the staff and fetched them great acclaim and place of distinction among the Higher Education Institutions. It ensured the professional competence and development of the faculty members and their attainment of mastery in their subjects by carrying collaborative research. Many had served as subject experts and shared their expertise in other institutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.5.1_Earn_while_learn.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_6.5.1_Earn_while_learn.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

#### Academic Audit

Academic Audit is conducted under the guidance of IQAC for all the departments. Internal Academic Audit was conducted on 26th April, 2022 to review the Learning Outcomes, activities under Curriculum and Co-curriculum and the effect of various teaching-learning methods and tools. The various teaching methods and the outcomes were analyzed by the faculty in the departments. The faculty members were motivated to teach using the ICT facilities available in the college. External Audit was conducted on 15th March, 2022.

#### Planning and Evaluation Committee

The IQAC of the college convenes a meeting in the beginning of the academic year to discuss the action plan of the departments and various clubs and cells. The HoDs and the coordinators concerned, present the action plan. The Secretary and the Principal suggest strategies for betterment and implementation. At the end of the academic year, the Action Taken Report is presented in the meeting convened by the IQAC. The IQAC reviewed the action plans and action taken reports submitted by the HoDs and Co-ordinators of clubs and

cells.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.annejac.ac.in/wp-content/uploads/2022/11/External-Audit-21-22.pdf">https://www.annejac.ac.in/wp-content/uploads/2022/11/External-Audit-21-22.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.annejac.ac.in/annual-report/">https://www.annejac.ac.in/annual-report/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Courses like Women's Writing, Feminist Writing, Marginal Literature, Subaltern Studies, Penniyum, Women's Studies etc bring women's issues to the forefront.

International Women's Day was celebrated and competitions were conducted to all the UG and PG students. Entrepreneurship Cell, Institutions Innovation Council and EDII - IEDP Mother Teresa Women's University, Kodaikanal jointly organized a one day Women's

Entrepreneurship Development and Awareness Programme. JACEP organized a webinar on Role of Women in Social Changes. In connection with Red Ribbon Week, a special talk was organized by Red Ribbon Club on the title Women Harassment. NSS & Women Cell conducted a Special Lecture on 'Menstrual Hygiene Management' with the collaboration of Tamil Nadu Corporation for Development of Women Ltd., Chennai.

- Safety and security

Monitoring by surveillance CCTV

ID cards for parents, staff and students

College buses

Gate entry card for hostel students

Trained nurse

- Counselling

Trained counsellors

Orientation for new entrants

Separate counselling room

Placement and Career Guidance Cell

- Common rooms

Health centre

Lunch shed

Separate sports room

100 bedded hostel for sports students

Recreation Hall in Hostel

Common Prayer hall

Breast Feeding Room

**Dressing room for Muslim students**

- Any other

Sanitary napkins manufactured by SARWODEEP in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_7.1.1_Additional.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_7.1.1_Additional.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Solid waste management**

Bio-degradable and non-degradable wastes are separated. Gas produced by processing of degradable waste, gas from night soil and plants are used for cooking purpose in the campus. Sanitary napkins are disposed by using incinerators.

**Liquid waste management**

Waste water is used for gardening and waste water from the RO system is used for hand wash of students. Waste water from the laboratories is properly operated following standard procedures. Proper drainage systems and rain water harvesting system ensure that water is not wasted.

**Biomedical waste management**

An Incinerator machine is used to burn needles. Other biodegradable and nonbiodegradable wastes are segregated and disposed wisely.

#### E-waste management

The outdated computers and peripherals are kept in the Hardware Museum. UPS batteries are exchanged by the suppliers. E-wastes are handed over to the agent of the suppliers of electronic equipments when they fall out of use.

#### Hazardous chemicals and radioactive waste management

Microscale level practicals were conducted in view of reducing chemicals and chemical hazards.

#### Waste recycling system

Waste papers are processed by SARWODEEP, a unit of the college in the campus, to produce boards for files and daily calendars.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for**

B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly**

A. Any 4 or all of the above

**and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

All Important days such as World Environment Day, Yoga Day, World Population day, International Justice Day, Nature Conservation Day, World Youth Day, International day of Peace, National Service Scheme Day and Youth Awakening Day were observed.

Monthly Prayer meetings were conducted by all the departments. Christmas, Deepavali, Pongal and Candle Lighting Ceremony with inter-religious prayer were celebrated. 75th year of Independence day "Azadi Ka Amrit Mahotsav" was grandly celebrated by all the departments and clubs of the college. Counseling and prayer services were conducted for the hostel students by the members of Campus Ministry. The College Union extended its support to the poor students by distributing new dress for Deepavali. The College Union observed the Communal Harmony Day. The College Union and Department of History celebrated the Republic Day. The History Association organized online elocution competition on the title "Poorna Swaraj". On account of National Voter's Day with the aim of creating awareness among public on Systematic Voters Education and Electoral Participation, NSS organized Essay writing competition' titled "Ethical Voting". To commemorate the 119th Birth Anniversary of

Kamaraj, History Association posted a memorial video. National Voter's Day Pledge was taken by the staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College Union, Department of History, NSS and NCC celebrated the Independence Day. The College Union and Department of History celebrated the Republic Day. National Voter's Day Pledge was taken by the staff and students organized by the College Union. NCC took Pledge on Fit India Freedom Run and uploaded the same in Fit India Portal. NSS, JACEP & Physical Education jointly organized an awareness program on Donate Organs and Save Life. Eco Club & Waste Water Management in collaboration with NSS organized an awareness programme on Banning of Plastic Usage. Seed balls were prepared and sowed by the members of the Avian Club and 35 Saplings were distributed to plant in the campus. The Zoology Association conducted competitions based on the title, Conserve the Eco System. Eco Club, Waste Water Management and Green Campus conducted competitions based on the title "Green House effect". JACSAFA organized a guest lecture to the students on "Leadership Quality".

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the**

**B. Any 3 of the above**



Code of Conduct are organized	
File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>On 21st June, 2021, International Yoga Day was celebrated by all the NSS Units. 75th Independence Day was celebrated in the college campus on 15th August, 2021. National Flag was hoisted and an impressive Independence Day message was delivered. The celebration was held based on the adherence of government guidelines towards COVID-19. The College Union and Department of History celebrated the Republic Day. The History Association organized online elocution competition on the title "Poorna Swaraj". NSS, NCC and College Union celebrated this function. Teachers' Day was celebrated by the various Departments. International Women's Day was celebrated by the Women Cell on 8th March, 2022 with the message on Majesty of Women. In connection with International Women's Day celebration. All important days such as World Environment Day, Yoga Day, World Population day, International Justice Day, Nature Conservation Day, World Youth Day, International day of Peace, National Service Scheme Day and Youth Awakening Day were observed. NSS organised a One-day, 7 hours Webinar on 'Thiruvalluvar Day' to inculcate the values found in Thirukkural. Regional festivals like Pongal and Onam are celebrated with cultural richness.</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. Title of the Practice

Eco Club, Waste Water Management and Green Campus

### 2. Objectives of the Practice

- To engage in dialogue with ecological issues that threaten biodiversity.
- To fashioning a plastic free and smoke free campus.

### 3. The Context

The need for an effective environmental management system aiming towards sustainability was identified resulting in the creation of Eco Club, Waste Water Management and Green Campus initiatives.

### 4. The Practice

The members keep a check on environmental pollution and monitor overuse of energy resources. A training programme was given to students. Green Audit was conducted in the campus.

- Green Audit has declared the campus as Green Campus with clean and oxygen- enriched air. 20.9% is monitored as the oxygen level.
- To maintain healthy environment, automobiles are not allowed inside the campus.
- Usage of polythene bags are banned in the campus.

### 5. Evidence of Success

- Bio diversity conservation was maintained by in situ conservation method.
- Promoted wise disposal of garbage.
- Ground water level had increased in the campus due to rainwater harvesting.
- The college prides in hosting a profusion of butterflies.

### 6. Problems Encountered and Resources Required

- More resources and equipment are needed to provide a more

effective implementation of these schemes.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.annejac.ac.in/wp-content/uploads/2023/05/JAC_2021-22_7.2.1_Best_Practice_Web_site.pdf">https://www.annejac.ac.in/wp-content/uploads/2023/05/JAC_2021-22_7.2.1_Best_Practice_Web_site.pdf</a>
Any other relevant information	<a href="https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_7.2.1_Best_Practice.pdf">https://annejac.ac.in/AQAR_2021_2022/JAC_2021-22_7.2.1_Best_Practice.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Women Empowerment

Since the time of its inception, striving tirelessly towards perfection in realizing the institution's vision and mission, the college has been significantly contributing to the mission of empowering the marginalized, rural and economically weaker young women through quality education. Training in Mushroom cultivation by Start-up Programme, NET/SET coaching by Minority Coaching Cell, development of leadership qualities by JACSAFA and outreach programmes by NCC, NSS, JACEP and YRC in the adopted and nearby villages were noteworthy. St. Anne's Vocational Training Centre functioning in the campus is an approved training provider under Tamil Nadu Skill Development Corporation which imparts skill training to the students and the rural women in Zardozi Work, Hand Embroidery, Tailoring and Book Binding. St. Anne's Rural Women Development Education and Empowerment Programme (SARWODEEP) in the campus extended its service to the underprivileged in the community. It had helped in the creation of more than 100 Self Help Groups. It focuses on women empowerment, adult literacy and skill development training through Computer Training for the Rural Women and Sanitary Napkin Making. By the joint efforts of SARWODEEP and Khadi and Village Industries Commission, Madurai (KVIC), NABARD gave free earthenware making machines to 40 potters.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.annejac.ac.in/wp-content/uploads/2023/05/JAC_2021-22_7.3.1_Institutional_Distinctiveness.pdf">https://www.annejac.ac.in/wp-content/uploads/2023/05/JAC_2021-22_7.3.1_Institutional_Distinctiveness.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To get MoU for Internship / Project exchange programmes for students with various colleges. To collaborate with Dr. Mohan Mushrooms, Madurai, in the preparation of medicinally important and commercial mushrooms. To establish research and training on handling the Laboratory experiments with major research institutes. Arrange Guest Lectures and Workshops with eminent scientist from Madurai Kamaraj University, Madurai. To establish the research in DNA Isolation Sequencing and DNA amplification with Tritech Lab, Trichy. To assist in the deposition of sequences in the databases.