

JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)

**A Unit of the Sisters of St. Anne of Tiruchirappalli
Accredited with 'A+' Grade (Cycle 4) by NAAC
DST FIST Supported College
Affiliated to Mother Teresa Women's University,
Kodaikanal**

**PERIYAKULAM – 625 601, THENI DT.
TAMIL NADU.**



**B.COM. (ACCOUNTING AND FINANCE)
(2025 - 2028)**

DEPARTMENT OF COMMERCE

B. Com. (Accounting and Finance)

PROGRAMME OUTCOMES - U.G

PO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO
1.	Gain theoretical knowledge and apply the expertise in different fields.
2.	Acquire Industry specific skills and can emerge as entrepreneurs.
3.	Develop critical and rational thinking to solve societal issues.
4.	Explore the knowledge and acclimatize it in the ever changing work environment.
5.	Evolve theories and develop innovative discipline specific ideas.
6.	Comprehend the nuances and develop innovative, discipline-specific ideas.

PROGRAMME SPECIFIC OUTCOMES - U.G.

PSO. NO.	UPON COMPLETION OF THIS PROGRAMME THE STUDENTS WILL BE ABLE TO	PO MAPPED
1.	Develop a strong foundation in accounting and financial principles, investment strategies, and risk management to make business decisions.	PO-1
2.	Apply appropriate problem-solving techniques in emerging business areas.	PO-2
3.	Become business professional by equipping with managerial skills.	PO-5
4.	Enhance employability through practical exposure, financial modeling, accounting standards and entrepreneurship development, preparing students for dynamic career opportunities.	PO-3
5.	To create innovative financial strategies using modern tools and technology in accounting, taxation and finance.	PO-4 PO-6

UG COURSE PATTERN - 2025 - 2028 (UGC/ TANSCH/ MTU)

Sem.	Part	Code	Title of the Course	Hours	Credit
I	I	25GT1GS01/ 25GH1GS01	Tamil-I/ Hindi-I	6	3
	II	25GE1GS01	English-I	4	3
	III	25CF1MC01	Financial Accounting - I	6	5
		25CF1MC02	Principles of Management	5	4
		25CF1AC1A 25CF1AC1B	Indian Economic Development Business Communication	5	4
	IV	25AE1PE01	Ability Enhancement Course -1 (AEC-1): Professional English #	2	2
		25CF1FC01	Foundation Course: Fundamental Concepts of Accounting and Commerce #	2	2
	V	25STPNS01/ 25STPPE01/ 25STPCC01/ 25STPRR01/ 25STPRC01/	Students Training Programme: National Service Scheme/ Physical Education/ Consumer Club/ Red Ribbon Club/ Youth Red Cross	-	-
			Total	30	23
II	I	25GT2GS02/ 25GH2GS02	Tamil-II/ Hindi-II	6	3
	II	25GE2GS02	English-II	4	3
	III	25CF2MC03	Financial Accounting -II	6	5
		25CF2MC04	Business Law	5	4
		25CF2AC2A 25CF2AC2B	Human Resource Management International Trade	5	4
	IV	25AE2VE02	Ability Enhancement Course-2 (AEC- 2) Sustainability Life Skills #	2	2
		25SE2CE02	Skill Enhancement Course - 1 (SEC- 1) Soft Skills #	2	2
	V	25STPNS01/ 25STPPE01/ 25STPCC01/ 25STPRR01/ 25STPRC01/	Students Training Programme: National Service Scheme/ Physical Education/ Consumer Club/ Red Ribbon Club/ Youth Red Cross	-	-
			Total	30	23

Sem.	Part	Code	Title of the Course	Hours	Credit
III	I	25GT3GS03/ 25GH3GS03	Tamil-III/ Hindi-III	6	3
	II	25GE3GS03	English – III	4	3
	III	25CF3MC05	Corporate Accounting - I	5	4
		25CF3MC06	Business Mathematics & Statistics	5	4
		25CF3AC3A 25CF3AC3B	Fundamentals of Investment Financial Services	5	4
	IV	25SE3CF03	Skill Enhancement Course-2 (SEC- 2) (Entrepreneurial Based) (Hands on Training) Business Fundamentals for Entrepreneurs	1	1
		25CF3GE01	GE- 1 (Arts to Arts and Science to Science) Practical Auditing	2	2
		25AE3ES03	Ability Enhancement Course-3 (AEC-3) Environmental Studies	2	2
	V	25STPNS01/ 25STPPE01/ 25STPCC01/ 25STPRR01/ 25STPRC01	Students Training Programme: National Service Scheme/ Physical Education/ Consumer Club/ Red Ribbon Club/ Youth Red Cross	-	-
			Total	30	23
IV	I	25GT4GS04/ 25GH4GS04	Tamil-IV/ Hindi-IV	6	3
	II	25GE4GS04	English –IV	4	3
	III	25CF4MC07	Corporate Accounting-II	5	5
		25CF4MC08	Company Law	4	4
		25CF4AC4A 25CF4AC4B	Financial Derivatives Management Information System	5	4
	IV	25SE4OA4B	Skill Enhancement Course-3 (SEC- 3) Office Fundamentals	3	2
		25CF4GE02	GE - 2 (Arts to Science and Science to Arts) Principles of Accounting	2	2
		25AE4CB04	Ability Enhancement Course-4 (AEC-4) Capacity Building	1	1
	V	25STPNS01/ 25STPPE01/ 25STPCC01/ 25STPRR01/ 25STPRC01/	Students Training Programme: National Service Scheme/ Physical Education/ Consumer Club/ Red Ribbon Club/ Youth Red Cross	-	1*
			Total	30	24+1*

Sem.	Part	Code	Title of the Course	Hours	Credit
V	III	25CF5MC09	Cost Accounting- I	6	5
		25CF5MC10	Banking Law and Practice	6	5
		25CF5MC11	Income Tax Law and Practice -I	5	3
		25CF5MC12	Auditing and Corporate Governance	5	3
		25CF5DE1A/ 25CF5DE1B/ 25CF5DE1C	Discipline Specific Elective -1 Financial Management / Financial Reporting Investment Analysis & Portfolio Management	4	3
	IV	25CF5DE2A/ 25CF5DE2B/ 25CF5DE2C	Discipline Specific Elective -2 Merchant Banking / Financial Services/ Business Legislations Laws	4	3
		25CF5IN01/ 25CF5IT01	Internship/Industrial Training (Carried out in II Year Summer Vacation)(30 hours) atleast 6 days (IV Sem)	-	2
	V	25SLPEX01	Service-Learning Programme Extension (JACEP)	-	-
			Total	30	24
VI	III	25CF6MC13	Cost Accounting -II	5	4
		25CF6MC14	Management Accounting	4	3
		25CF6MC15	Income Tax Law and Practice - II	4	3
		25CF6CP01	Accounting Software (Tally)	6	5
		25CF6PR01	Project *	4	3
	III	25CF6DE3A/ 25CF6DE3B/ 25CF6DE3C	Discipline Specific Elective - 3 Indian Accounting Standards/ Indirect Taxation/ Computer Application in Business	3	2
	IV	25SE6CF04	Skill Enhancement Course- 4 (SEC-4) (Domain Specific Skill Course) Women Entrepreneurship	4	2
	V	25CF6SS01/ 25CF6SS02/ 25CF6SS03/ 25CF6SS04/ 25CF6SM01	Self Study Course: Merchant Banking and Financial Services/ Business Organization/ Rural Development/ Corporate Social Responsibility/ MOOCs	-	2*
	V	25SLPEX01	Service- Learning Programme Extension (JACEP)	-	1
			Total	30	23+2*
			Total	180	140+3*

* Extra Credits - Self Study Paper, MOOCs

* Group Project

Fully Internal Paper

CERTIFICATE COURSE ON GANDHIAN THOUGHT

Code	Title of the Course	Hours	Credit
CCHYGT01	Life of Mahatma Gandhi	60	2
CCHYGT02	Non Violence and Sarvodaya		

CONTINUOUS INTERNAL ASSESSMENT COMPONENT (CIA)

CIA Practical components can be decided by the respective Departments.

Passing Minimum in the Continuous Internal Assessment is Compulsory for appearing the External Semester Examination

Theory:

Component	Marks	Marks
Internal test I	40	Converted to 25
Internal test II	40	
Quiz	10	
Assignment	5	
Attendance	5	
Total	100	25

PRACTICAL:

Continuous Internal Assessment (CIA) - 40 Marks

External Practical Exam - 60 Marks

PROJECT WORK (UG)

The ratio of marks for Internal and External Examination is 50:50. The Internal Components of Project Work are given below:

THE INTERNAL COMPONENTS OF PROJECT

Components	Marks
First Review	10
Second Review	10
Final Review (Internal Viva Voce)	30
Total	50

EXTERNAL VALUATION OF PROJECT WORK

Components	Marks
Project Report	25
External Viva Voce	25
Total	50

INTERNSHIP (UG)

Components	Marks
Internal	50 Marks
External	50 Marks
Total	100 Marks

INTERNAL COMPONENTS:

Components	Marks
Report Submission	25 Marks
Presentation and viva (internal)	25 Marks
External (Awarded by the Respective Guide / Intern site)	50 Marks

PASSING MINIMUM FOR EXTERNAL SEMESTER EXAMINATION -UG

Semester Examination		
Theory	40% out of 75 Marks (i.e. 30 Marks)	40% out of 100 Marks (i.e. 40 Marks)
Practical	40% out of 60 Marks (i.e. 24 Marks)	

**SELF STUDY PAPER
QUESTION PATTERN****Time: 3 Hours****Max. Marks: 100**

SECTION-A

5x20=100

INTERNAL QUESTION PATTERN - UG

Max. Marks - 40

Duration - 2 Hours

Section	Bloom's level	Course Outcome	Questions
A MCQs (10×1=10)	K1	CO1	1.
		CO1	2.
		CO1	3.
		CO1	4.
		CO1	5.
		CO1	6.
		CO1	7.
		CO1	8.
		CO1	9.
		CO1	10.
B Answer all the Questions (2×5=10)	K2	CO2	11. a) (or) 11. b)
	K3	CO3	12. a) (or) 12. b)
	K4	CO4	13. a) (or) 13. b)
	K5	CO5	14. a) (or) 14. b)

INTERNAL QUESTION PATTERN (Fully Internal Papers) - UG

Max. Marks – 40

Duration -1 $\frac{1}{2}$ Hours

Section	Bloom's level	Course Outcome	Questions
A MCQs (10×1=10)	K1	CO1	1.
		CO1	2.
		CO1	3.
		CO1	4.
		CO1	5.
		CO1	6.
		CO1	7.
		CO1	8.
		CO1	9.
		CO1	10.
B Answer all the Questions (2×5=10)	K2	CO2	11. a) (or) 11. b)
	K3	CO3	12. a) (or) 12. b)
	K4	CO4	13. a) (or) 13. b)
	K5	CO5	14. a) (or) 14. b)

UG - EXTERNAL QUESTION PATTERN

For Credits 5 and above

Sections	Bloom's level	Course Outcome	Questions
A MCQs $15 \times 1 = 15$	K1	CO1	1
			2
			3
			4
			5
			6
			7
			8
			9
			10
			11
			12
			13
			14
			15
B Answer All the Questions $5 \times 2 = 10$	K2	CO2	16
			17
			18
			19
			20
C Answer ALL the Questions $5 \times 5 = 25$	K1	CO1	21. a)
			Or
			21. b)
	K2	CO2	22. a)
			Or
			22. b)
	K3	CO3	23. a)
			Or
			23. b)
	K4	CO4	24. a)
			Or
			24. b)
	K5	CO5	25. a)
			Or
			25. b)

D Answer All the Questions 5×10=50	K1	CO1	26. a)
			Or
			26. b)
	K2	CO2	27. a)
			Or
			27. b)
	K3	CO3	28. a)
			Or
			28. b)
	K4	CO4	29. a)
			Or
			29. b)
	K5	CO5	30. a)
			Or
			30. b)

UG - EXTERNAL QUESTION PATTERN

For Below 5Credits

Sections	Bloom's level	Course Outcome	Questions
A MCQs 15×1=15	K1	CO1	1
			2
			3
			4
			5
			6
			7
			8
			9
			10
			11
			12
			13
			14
			15
B Answer ALL the Questions 5×6=30	K1	CO1	16. a)
			Or
			16. b)
	K2	CO2	17. a)
			Or
			17. b)
	K3	CO3	18. a)
			Or
			18. b)
	K4	CO4	19. a)
			Or
			19. b)
	K5	CO5	20. a)
			Or
			20. b)
C Answer All the Questions 3×10=30	K2	CO2	21. a)
			Or
			21. b)
	K3	CO3	22. a)
			Or
			22. b)
	K4	CO4	23. a)
			Or
			23. b)

பொதுத்தமிழ் - 1
(பிற துறை மாணவிகளுக்கு மட்டும்)

பருவம்: ஒன்று

குறியீடு: 25GT1GS01

COURSE OUTCOMES:

நேரம்: 6

புள்ளி: 3

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	பாரதியார் காலந்தொட்டு தற்காலப் புதுக்கவிதைகள் வரை கவிதை இலக்கியம் அறிமுகப்படுத்தப்படுவதால் படைப்பாற்றல் திறன் அறிந்து கொள்வர்.	PSO-1	K1
CO 2	புதுக்கவிதை வரலாற்றினை புரிந்து கொள்வார்.	PSO-5	K2
CO 3	இக்கால இலக்கிய வகையினைக் கற்பதன் மூலம் படைப்பாக்கத் திறனைப் பெறுவர்.	PSO-2	K3
CO 4	இக்கால இலக்கிய மொழியறிவோடு சிந்தனைத் திறன் அடையும் ஆற்றலை உணர்வர்.	PSO-3	K4
CO 5	நவீன இலக்கிய உத்திகளைப் பயன்படுத்தி தமிழ் மொழியைப் பிழையின்றி எழுதவும், புதிய கலைச்சொற்களை உருவாக்கும் திறன் பெறுவர்.	PSO-4	K5

K1- நினைவு கூர்தல் **K2-** புரிதல், **K3-** பயன்படுத்துதல், **K4** - பகுத்தல், **K5** - மதிப்பீடு

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		பொதுத்தமிழ் - 1										Hours: 6
Code : 25GT1GS01		(பிற துறை மாணவிகளுக்கு மட்டும்)										Credit: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO 1	3	5	2	3	3	3	5	3	2	3	3	3.18
CO 2	4	3	3	5	3	3	3	3	3	4	5	3.55
CO 3	3	4	3	3	5	5	4	5	3	3	3	3.73
CO 4	3	4	5	3	3	3	4	3	5	3	3	3.55
CO 5	5	3	3	3	3	3	3	3	3	5	3	3.36
Overall Mean Score												3.47

Result: The score for this course is 3.47 (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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அலகு 1: மரபுக் கவிதை

- | | | |
|-------------------|---|--|
| 1. பெ. சுந்தரனார் | - | தமிழ்த் தெய்வ வணக்கம் |
| 2. பாரதிதாசன் | - | சிறுத்தையே வெளியில் வா |
| 3. கவிமணி | - | புத்தரும் சிறுவனும் |
| 4. முடியரசன் | - | மொழி உணர்ச்சி |
| 5. கண்ணதாசன் | - | ஆட்டனத்தி ஆதிமந்தி (ஆதிமந்தி புலம்பல்) |
| 6. சுரதா | - | துறைமுகம் |
| 7. தமிழ் ஒளி | - | கடல் |

18 Hours**அலகு 2: புதுக்கவிதை**

- | | | |
|-----------------------|---|--|
| 1. அப்துல் ரகுமான் | - | வீட்டுக்கொரு மரம் வளர்ப்போம் |
| 2. ஈரோடு தமிழன்பன் | - | ஒரு வண்டி சென்ரியூ கவிதைகள் -
(ஐந்து மட்டும்) |
| 3. வைரமுத்து | - | வேறென்ன வேண்டும் |
| 4. மு. மேத்தா | - | வாழைமரத்தின் சபதம் |
| 5. அறிவுமதி | - | வள்ளுவம் பத்து |
| 6. நா. முத்துக்குமார் | - | ஆனந்த யாழை மீட்டுகிறாய் |
| 7. சுகிர்தராணி | - | சபிக்கப்பட்ட முத்தம் |
| 8. இளம்பிறை | - | நீ எழுத மறுக்கும் எனது அழகு |

18 Hours**அலகு 3: சிறுகதைகள்**

- | | | |
|------------------------|---|---|
| 1. ஜெயகாந்தன் | - | வாய்ச்சொற்கள் |
| 2. புதுமைப்பித்தன் | - | கடிதம் |
| 3. உமா மகேஸ்வரி | - | கரு |
| 4. தி. ஜானகிராமன் | - | முள்முடி |
| 5. விழி பா. இதயவேந்தன் | - | சிதறல்கள் |
| 6. சு. சமுத்திரம் | - | காகிதஉறவு |
| 7. அம்பை | - | வீட்டின் மூலையில் சமையல் அறை |
| 8. மலையாளச் சிறுகதைகள் | - | செப்புமொழிபதினெட்டுடையாள் - (மொழிபெயர்ப்புக்
கதை) தந்தையும் மகனும் |

18 Hours**அலகு 4: பாடம் சார்ந்த இலக்கிய வரலாறு****18 Hours****அலகு 5: மொழித்திறன் போட்டித் தேர்வு**

1. பொருள் பொதிந்த சொற்றொடர் அமைத்தல்
2. ஓர் எழுத்து ஒரு மொழி
3. வேற்றுமை - உருபுகள்
4. திணை, பால், எண், இடம்
5. கலைச்சொல்லாக்கம், மொழிபெயர்ப்பு

18 Hours

(குறிப்பு: அலகு 4, 5 ஆகியன போட்டித் தேர்வு நோக்கில் நடத்தப்பட வேண்டும்)

பாட நூல்கள்

1. தமிழ்த்துறை வெளியீடு (தொகுப்பு) - பொதுத்தமிழ் - 1
ஜெயராஜ் அன்னபாக்கியம் மகளிர் கல்லூரி
(தன்னாட்சி), பெரியகுளம்.
2. முனைவர் சி. பாலசுப்பிரமணியன் - தமிழ் இலக்கிய வாலாறு,
பாவை பப்ளிகேஷன்ஸ், சென்னை - 60
இரண்டாம் பதிப்பு - 2016.

பார்வை நூல்கள்:

1. பெ. சுந்தரனார் - மனோன்மனியம்
நியூ செஞ்சுரி புக் ஹவுஸ்
சென்னை.
2. முடியரசன் - முடியரசன் கவிதைகள்,
பாரிநிலையம்,
சென்னை.
3. பாரதிதாசன் - பாரதிதாசன் கவிதைகள்,
மணிவாசகர் பதிப்பகம்,
சென்னை
4. கவிமணி - ஆசிய ஜோதி
பாவை பப்ளிகேஷன்ஸ்
சென்னை.
5. கண்ணதாசன் கவிதைகள் - ஆட்டனத்தி ஆதிமந்தி
வானதி பதிப்பகம்,
சென்னை.
6. வைரமுத்து - வைரமுத்து கவிதைகள்
திருமகள் நிலையம்,
சென்னை.
7. மு. மேத்தா - மு. மேத்தா கவிதைகள்,
கவிதா வெளியீடு,
சென்னை.
8. கவிஞர் சிற்பி - சிற்பியின் கவிதை வானம்,
மணிவாசகர் பதிப்பகம்,
சென்னை.
9. நா. முத்துக்குமார் - ஆனந்த யாழை மீட்டுகிறாய்
இணையவழி தகவல் திரட்டு
10. சுகிர்தாராணி - சபிக்கப்பட்ட முத்தம்
இணையவழி தகவல் திரட்டு
11. ஜெயகாந்தன் - ஜெயகாந்தன் சிறுகதைகள்,
கவிதா பப்ளிகேஷன்ஸ், சென்னை.
12. ச. சுபாஷ் சந்திரபோஸ்
(தொகுப்பாசிரியர்) - புதுமைப்பித்தன் சிறுகதைகள்,
பாவை பப்ளிகேஷன்ஸ், சென்னை.
13. தி. ஜானகிராமன் - தி. ஜானகிராமன் படைப்புகள்,
ஐந்திணைப் பதிப்பகம், சென்னை.
14. சு. சமுத்திரம் - சு. சமுத்திரம் கதைகள்,
ராஜராஜன் பதிப்பகம், சென்னை.

15. தமிழாக்கம் கோ. பிச்சை - செப்புமொழி பதினெட்டுடையாள், நியூசெஞ்சுரி புக் ஹவுஸ், சென்னை.
16. சி. பாலசுப்பிரமணியன், - தமிழ் இலக்கிய வரலாறு பாவை பப்ளிகேஷன்ஸ், சென்னை - 600 014.
17. புலவர் குழந்தை - மாணவர் அடிப்படைத் தமிழ் இலக்கணம், சாரதா பதிப்பகம், சென்னை - 600 014.
18. எ.பி. பாக்கியமேரி - வகைமை நோக்கில் தமிழ் இலக்கிய வரலாறு நியூசெஞ்சுரி புக் ஹவுஸ், சென்னை.

COMMUNICATIVE ENGLISH -I

Semester: I

Hours: 4

Code : 25GE1GS01

Credit: 3

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO 1	Discover a fair degree of competence in self-expression in both writing and speaking	PSO-5	K1
CO 2	Comprehend by reading texts	PSO-2	K2
CO 3	Articulate academic resources	PSO-4	K3
CO 4	Focus on independent learning	PSO-3	K4
CO 5	Estimate critical and analytical thinking	PSO-1	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		COMMUNICATIVE ENGLISH -I										Hours: 4
Code : 25GE1GS01												Credit: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO 1	4	5	3	3	3	5	4	3	3	3	5	3.73
CO 2	4	3	3	5	4	3	4	5	3	4	3	3.73
CO 3	4	3	3	3	5	3	4	3	3	5	3	3.55
CO 4	3	3	5	3	4	3	3	3	5	4	3	3.55
CO 5	5	3	4	3	4	3	5	3	4	4	3	3.73
Overall Mean Score												3.65

Result: The score for this course is **3.65** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I**12 Hours**

1. Listening and Speaking
 - a. Introducing self and others
 - b. Listening for Information
 - c. Pronunciation (without phonetic symbols)
 - i. Essentials of pronunciation
 - ii. American and British pronunciation
2. Reading and Writing
 - a. Reading short articles - newspaper reports / fact-based articles
 - i. Skimming and scanning
 - ii. Diction and tone
 - iii. Identifying topic sentences
 - b. Reading aloud: Reading an article/report
 - c. Journal (Diary) Writing
 - d. Using dictionaries, encyclopaedias, thesaurus

UNIT II**12 Hours**

1. Listening and Speaking
 - a. Listening with a Purpose
 - b. Effective Listening
 - c. Tonal Variation
 - d. Listening for specific information
 - e. Asking for Information
 - f. Giving Information
2. Reading and Writing
 - a. Types of Reading: Extensive and Intensive Reading
 - b. Reading a Prose Passage
 - c. Reading a Poem
 - d. Reading a Short Story
3. Paragraphs: Structure and types
 - a. What is a Paragraph?
 - b. Paragraph Structure
 - c. Topic Structure
 - d. Unity
 - e. Coherence
 - f. Connections between Ideas: Using Transitional words and expressions
 - g. Types of Paragraphs

Using the internet as a resource

- a. Online search
- b. Know the keyword
- c. Refine your search
- d. Guidelines for using the Resources
- e. E-Learning resources of Government of India
- f. Terms to know

UNIT III

12 Hours

1. Listening and Speaking
 - a. Giving and following instructions
 - b. Asking for and giving directions
 - c. Continuing discussions with connecting ideas
2. Reading and writing
 - a. Reading feature articles (from newspapers and magazines)
 - b. Reading to identify points of view and perspective
(opinion pieces, editorials etc.)
 - c. Descriptive writing - writing a short descriptive essay of two to three paragraphs

UNIT IV

12 Hours

1. Listening and Speaking
 - a. Giving and responding to opinions
2. Reading and writing
 - a. Note-taking
 - b. Narrative writing - writing narrative essays of two to three paragraphs

UNIT V

12 Hours

1. Grammar in Context
 - Naming and Describing
 - a. Nouns and Pronouns
 - b. Adjectives
 - Involving Action- I
 - a. Verbs
 - b. Concord
 - Involving Action- II
 - a. Verbal- Gerund, Participle, Infinitive
 - b. Modals
 - Tense
 - a. Present
 - b. Past
 - c. Future

COURSE BOOKS:

- ❖ Communicative English (For Students of Arts and Science Colleges) Tamilnadu State Council for Higher Education (TANSCHE)
- ❖ Savarimuttu, Rohan J. S, and G. Petricia Alphine Nirmala, *English Grammar and Usage - An Ideal Companion for Advanced Learners*. New Century Book House (P) Ltd, 2016.

BOOKS FOR REFERENCE:

1. Kumar, Manoj. *English Communication: Theory and Practice*. Scholar.Tech Press, 2018.
2. Nachmuthu, Cambridge. *Advanced Communication English*. Cambridge Publishers, 2011.
3. Hema K. *Current English Usage*. Shanlax Publications, 2016.

WEB SOURCES

<https://www.youtube.com/watch?v=Y94s85-Crew>

<https://www.esolcourses.com/content/topicsmenu/listening.html>

FINANCIAL ACCOUNTING-I

Semester: I

Hours: 6

Code : 25CF1MC01

Credit: 5

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Remember the concept of rectification of errors and Bank reconciliation statements	PSO-5	K1
CO2	Apply the knowledge in preparing detailed accounts of sole trading concerns	PSO-1	K2
CO3	Analyse the various methods of providing depreciation	PSO-2	K3
CO4	Evaluate the methods of calculation of profit	PSO-3	K4
CO5	Determine the royalty accounting treatment and claims from insurance companies in case of loss of stock.	PSO-4	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		FINANCIAL ACCOUNTING-I										Hours: 6
Code : 25CF1MC01												Credit: 5
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	4	3	4	5	2	5	4	3	2	4	5	3.73
CO2	5	2	2	4	3	4	5	2	3	2	4	3.27
CO3	2	5	3	4	4	4	2	5	4	3	4	3.64
CO4	4	4	4	3	5	3	4	4	5	4	3	3.91
CO5	4	3	5	2	2	2	4	3	2	5	2	3.09
Overall Mean Score												3.53

Result: The score for this course is **3.53**(High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs= $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Financial Accounting - Meaning, Definition, Objectives, Basic Accounting Concepts and Conventions - Journal, Ledger Accounts- Subsidiary Books -- Trial Balance - Classification of Errors - Rectification of Errors - Preparation of Suspense Account - Need and Preparation - Bank Reconciliation Statement. **(18 Hours)**

UNIT II

Final Accounts of Sole Trading Concern- Capital and Revenue Expenditure and Receipts - Preparation of Trading, Profit and Loss Account and Balance Sheet with Adjustments. **(18 Hours)**

UNIT III

Depreciation - Meaning - Objectives - Accounting Treatments - Types - Straight Line Method - Diminishing Balance method - Conversion method. Annuity Method - Depreciation Fund Method - Insurance Policy Method - Revaluation Method - Depletion Method - Sum of Digits Method - Machine Hour Rate Method. Bills of Exchange - Definition - Specimens - Discounting of Bills - Endorsement of Bill - Collection - Noting - Renewal - Retirement of Bill under rebate - Insolvency of Acceptor - Accommodation. **(18 Hours)**

UNIT IV

Accounts of Incomplete Records -Meaning and Features - Limitations - Difference between Incomplete Records and Double Entry System - Methods of Calculation of Profit - Statement of Affairs Method - Preparation of final statements by Conversion method, Average Due Date and Account Current. **(18 Hours)**

UNIT V

Meaning - Minimum Rent - Short Working - Recoupment of Short Working - Lessor and Lessee - Sublease - Accounting Treatment. **(18 Hours)**

COURSE BOOKS:

1. S. P. Jain and K. L. Narang Financial Accounting- I, Kalyani Publishers, New Delhi.
2. S.N. Maheswari, Financial Accounting, Vikas Publications, Noida.
3. ShuklaGrewal and Gupta, "Advanced Accounts", Volume 1, S.Chand and Sons, New Delhi.
4. Radhaswamy and R.L. Gupta: Advanced Accounting, Sultan Chand, New Delhi.
5. R.L.Gupta and V.K.Gupta, "Financial Accounting", Sultan Chand, New Delhi.

BOOKS FOR REFERENCE:

1. Dr. Arulanandan and Raman: Advanced Accountancy, Himalaya Publications, Mumbai.
2. Tulsian, Advanced Accounting, Tata McGraw Hills, Noida.
3. Charumathi and Vinayagam, Financial Accounting, S.Chand and Sons, New Delhi.
4. Goyal and Tiwari, Financial Accounting, Taxmann Publications, New Delhi.
5. Robert N Anthony, David Hawkins, Kenneth A. Merchant, Accounting: Text and Cases. McGraw-Hill Education, Noida.

WEB RESOURCES:

1. <https://www.slideshare.net/mcsharmal/accounting-for-depreciation-1>
2. <https://www.slideshare.net/ramusakha/basics-of-financial-accounting>
3. <https://www.accountingtools.com/articles/what-is-a-single-entry-system.html>

PRINCIPLES OF MANAGEMENT

Semester: I

Hours: 5

Code : 25CF1MC02

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Demonstrate the importance of principles of management.	PSO-1	K1
CO2	Paraphrase the importance of planning and decision making in an organization.	PSO-4	K2
CO3	Comprehend the concept of various authorizes and responsibilities of an organization.	PSO-2	K3
CO4	Enumerate the various methods of Performance appraisal	PSO-3	K4
CO5	Demonstrate the notion of directing, co-ordination and control in the management.	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		PRINCIPLES OF MANAGEMENT										Hours: 5
Code : 25CF1MC02												Credit: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	2	4	2	3	2	5	2	3	4	2	3.09
CO2	4	2	5	4	3	4	4	2	3	5	4	3.64
CO3	4	5	3	4	2	4	4	5	2	3	4	3.64
CO4	3	2	2	3	5	3	3	2	5	2	3	3.00
CO5	4	2	2	5	4	5	4	2	4	2	5	3.55
Overall Mean Score												3.38

Result: The Score for this course is **3.38**(High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Meaning- Definitions - Nature and Scope - Levels of Management - Importance - Management Vs. Administration - Management: Science or Art -Evolution of Management Thoughts - F. W. Taylor, Henry Fayol, Peter F. Drucker, Elton Mayo - Functions of Management - Trends and Challenges of Management. Managers - Qualification - Duties & Responsibilities. **(15 Hours)**

UNIT II

Planning - Meaning - Definitions - Nature - Scope and Functions - Importance and Elements of Planning - Types - Planning Process - Tools and Techniques of Planning - Management by Objective (MBO).Decision Making: Meaning - Characteristics - Types - Steps in Decision Making - Forecasting **(15 Hours)**

UNIT III

Meaning - Definitions - Nature and Scope - Characteristics - Importance - Types - Formal and Informal Organization - Organization Chart - Organization Structure: Meaning and Types - Departmentalization- Authority and Responsibility - Centralization and Decentralization - Span of Management. **(15 Hours)**

UNIT IV

Introduction - Concept of Staffing- Staffing Process - Recruitment - Sources of Recruitment - Modern Recruitment Methods - Selection Procedure - Test-Interview- Training: Need - Types- Promotion -Management Games - Performance Appraisal - Meaning and Methods - 360 Performance Appraisal - Work From Home - Managing Work From Home [WFH]. **(15 Hours)**

UNIT V

Motivation -Meaning - Theories - Communication - Types - Barriers to Communications - Measures to Overcome the Barriers. Leadership - Nature - Types and Theories of Leadership - Styles of Leadership - Qualities of a Good Leader - Successful Women Leaders. Supervision. Co-ordination - Meaning - Techniques of Co-ordination. Control - Characteristics - Importance - Stages in the Control Process - Requisites of Effective Control and Controlling Techniques - Management by Exception [MBE]. **(15 Hours)**

COURSE BOOKS:

1. Gupta.C.B, -Principles of Management - L.M. Prasad, S. Chand & Sons Co. Ltd, New Delhi.
2. Dinkar Pagare, Principles of Management, Sultan Chand & Sons Publications, New Delhi.
3. P.C.Tripathi & P.N Reddy, Principles of Management. Tata McGraw, Hill, Noida.
4. L.M. Prasad, Principles of Management, S.Chand & Sons Co. Ltd, New Delhi.
5. R.K. Sharma, Shashi K. Gupta, Rahul Sharma, Business Management, Kalyani Publications, New Delhi.

BOOKS FOR REFERENCE:

1. K Sundhar, Principles of Management, Vijay Nichole Imprints Limited, Chennai
2. Harold Koontz, Heinz Weirich, Essentials of Management, McGraw Hill, Sultan Chand and Sons, New Delhi.
3. Griffin, Management principles and applications, Cengage learning, India.
4. Goyal and Tiwari, Financial Accounting, Taxmann Publications, New Delhi.
5. H.Mintzberg - The Nature of Managerial Work, Harper & Row, New York. McGraw-Hill Education, Noida.
6. Eccles, R. G. &Nohria, N. Beyond the Hype: Rediscovering the Essence of Management. Boston The Harvard Business School Press, India.

WEB RESOURCES:

1. <http://www.universityofcalicut.info/syl/management>
2. <https://www.managementstudyguide.com/manpower-planning.htm>
3. <https://www.businessmanagementideas.com/notes/management-notes/coordination/coordination/21392>

INDIAN ECONOMIC DEVELOPMENT

Semester: I

Hours: 5

Code : 25CF1AC1A

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Elaborate the role of State and Market in Economic Development	PSO-1	K1
CO2	Explain the Sectorial contribution to National Income	PSO-4	K2
CO3	Illustrate and Compare National Income at constant and current prices.	PSO-2	K3
CO4	Describe the canons of public expenditure	PSO-5	K4
CO5	Understand the theories of money and supply	PSO-3	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		INDIAN ECONOMIC DEVELOPMENT										Hours: 5
Code : 25CF1AC1A												Credit: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	2	3	4	4	4	5	2	4	3	4	3.64
CO2	3	2	5	2	2	2	3	2	2	5	2	2.73
CO3	3	5	2	3	4	3	3	5	4	2	3	3.36
CO4	4	4	4	5	2	5	4	4	2	4	5	3.91
CO5	3	4	2	2	5	2	3	4	5	2	2	3.09
Overall Mean Score												3.35

Result: The score for this course is **3.35** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Concepts of Economic Growth and Development. Measurement of Economic Development: Per Capita Income, Basic Needs, Physical Quality of Life Index, Human Development Index and Gender Empowerment Measure. **(15 Hours)**

UNIT II

Factors affecting Economic Development - Characteristics of Developing Countries- Population and Economic Development- Theories of Demographic Transition. Human Resource Development and Economic Development. **(15 Hours)**

UNIT III

Meaning, Importance, National Product-Concept, types of measurement, Comparison of National Income at Constant and Current Prices. Sectorial Contribution to National Income. National Income and Economic Welfare.

(15 Hours)

UNIT IV

Meaning, Importance, Role of Public Finance in Economic Development, Public Revenue-Sources, Direct and Indirect taxes, Impact and Incidence of Taxation, Public Expenditure-Classification and Cannons of Public Expenditure, Public Debt-Need, Sources and Importance, Budget-Importance, Types of Deficit-Revenue, Budgetary, Primary and Fiscal, Deficit Financing. **(15 Hours)**

UNIT V

Theories of Money and Its Supply, Types of Money-Broad, Narrow and High Power, Concepts of M1, M2 and M3 - Inflation and Deflation -Types, Causes and Impact - Price Index- CPI and WPI, Role of Fiscal Policy in Controlling Money supply.

(15 Hours)

COURSE BOOKS:

1. Dutt and Sundaram, Indian Economy, S.Chand, New Delhi.
2. V.K. Puri, S.K. Mishra, Indian Economy, Himalaya Publishing house, Mumbai.
3. Remesh Singh, Indian Economy, McGraw Hill, Noida.
4. NitinSinghania, Indian Economy, McGraw Hill, Noida.
5. Sanjeverma, The Indian Economy, unique publication, Shimla.

BOOKS FOR REFERENCE:

1. Ghatak Subrata : Introduction to Development Economics, Routledge Publications, New Delhi.
2. Sukumoy Chakravathy: Development Planning - Indian Experience, OUP, New Delhi.
3. Ramesh Singh, Indian Economy, McGraw Hill, Noida.
4. Mier, Gerald, M: Leading issues in Economic Development, OUP, New Delhi.
5. Todaro, Micheal P: Economic Development in the third world, Orient Longman, Hyderabad

WEB RESOURCES:

1. <http://www.jstor.org>
2. <http://www.indiastat.com>
3. <http://www.epw.in>

BUSINESS COMMUNICATION

Semester: I

Hours: 5

Code : 25CF1AC1B

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Acquire the basic concept of business communication.	PSO-1	K1
CO2	Exposed to effective business letter	PSO-2	K2
CO3	Paraphrase the concept of various correspondences.	PSO-3	K3
CO4	Prepare Secretarial Correspondence like agenda, minutes and various business reports.	PSO-4	K4
CO5	Acquire the skill of preparing an effective resume	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		BUSINESS COMMUNICATION										Hours: 5
Code : 25CF1AC1B												Credit: 4
Course Outcomes	Programme Outcomes (POs)						Programme Specific Outcomes (PSOs)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	3	4	3	4	3	5	3	4	4	3	3.73
CO2	4	5	4	3	2	3	4	5	2	4	3	3.45
CO3	3	3	3	4	5	4	3	3	5	3	4	3.64
CO4	2	4	5	3	3	3	2	4	3	5	3	3.36
CO5	3	4	3	5	3	5	3	4	3	3	5	3.82
Overall Mean Score												3.60

Result: The score for this course is **3.60** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Definition - Meaning - Importance of Effective Communication - Modern Communication Methods - Barriers to Communication - E-Communication - Business Letters: Need - Functions - Essentials of Effective Business Letters - Layout. **(15 Hours)**

UNIT II

Trade Enquiries - Orders and their Execution - Credit and Status Enquiries - Complaints and Adjustments - Collection Letters - Sales Letters - Circular Letters. **(15 Hours)**

UNIT III

Banking Correspondence - Types - Structure of Banking Correspondence - Elements of a Good Banking Correspondence - Insurance - Meaning and Types - Insurance Correspondence - Difference between Life and General Insurance - Meaning of Fire Insurance - Kinds - Correspondence Relating to Marine Insurance - Agency Correspondence - Introduction - Kinds - Stages of Agent Correspondence - Terms of Agency Correspondence. **(15 Hours)**

UNIT IV

Company Secretarial Correspondence - Introduction - Duties of Secretary - Classification of Secretarial Correspondence - Specimen letters - Agenda and Minutes of Report writing - Introduction - Types of Reports - Preparation of Report Writing. **(15 Hours)**

UNIT V

Application Letters - Preparation of Resume - Interview: Meaning - Objectives and Techniques of Various Types of Interviews - Public Speech - Characteristics of a Good Speech. **(15 Hours)**

COURSE BOOKS:

1. Rajendra Pal & J.S. Korlahalli, Essentials of Business Communication-Sultan Chand & Sons - New Delhi.
2. Gupta and Jain, Business Communication, Sahityabahvan, Publication, New Delhi.
3. K.P. Singha, Business Communication, Taxmann, New Delhi.
4. R. S. N. Pillai and Bhagavathi. S, Commercial Correspondence, Chand Publications, New Delhi.
5. M. S. Ramesh and R. Pattenshetty, Effective Business English and Correspondence, S. Chand & Co, Publishers, New Delhi.

BOOKS FOR REFERENCE:

1. V.K. Jain and Om Prakash, Business communication, S.Chand, New Delhi.
2. Rithika Motwani, Business communication, Taxmann, New Delhi.
3. Shirley Taylor, Communication for Business-Pearson Publications - New Delhi.
4. Bovee, Thill, Schatzman, Business Communication Today - Pearson Education, Private Ltd- NewDelhi.
5. Penrose, Rasbery, Myers, Advanced Business Communication, Bangalore.

WEB RESOURCES:

1. <https://accountingseekho.com/>
2. <https://www.testpreptraining.com/business-communications-practice-exam-questions>
3. <https://bachelors.online.nmims.edu/degree-programs>

PROFESSIONAL ENGLISH #**Semester: I****Code : 25AE1PE01****Hours: 2****Credit: 2****COURSE OUTCOMES:**

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO - 1	Reproduce simple sentences without committing errors in spelling	PSO-1	K1
CO - 2	Associate language skills by using domain-specific registers	PSO-2	K2
CO - 3	Administer unfamiliar texts with comprehensive skill	PSO-3	K3
CO - 4	Appraise lexical, grammatical and socio-linguistic competence in professional contexts	PSO-4	K4
CO - 5	Discriminate vocabulary which are relevant to their profession	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME-SPECIFIC OUTCOMES

Semester: I		PROFESSIONAL ENGLISH #										Hours: 2
Code : 25AE1PE01												Credit: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of COs
	1	2	3	4	5	6	1	2	3	4	5	
CO - 1	4	4	4	4	4	4	5	3	4	4	4	3.90
CO - 2	3	4	4	4	4	4	4	5	4	4	4	3.81
CO - 3	4	3	3	3	4	4	4	4	5	3	4	3.63
CO - 4	3	4	4	3	4	4	4	3	3	5	4	3.54
CO - 5	3	4	3	3	3	3	3	4	4	4	5	3.45
Overall Mean Score												3.68

Result: The score for this course is **3.68** (High Relationship)**Note:**

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$

Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$

UNIT I **6 Hours**

Know about Marie Curie (1867-1934)

What is Internet of Things?

UNIT II **6 Hours**

The Indian Scientist who found why the sea is blue.

Tipu Sultan - The Original Rocket Man of India

UNIT III **6 Hours**

History of Saccharin and its side effects.

The Invention of Vaseline

Boolean Algebra - New Words and Concepts

UNIT IV **6 Hours**

Reading Excerpt from 'Hard Times' Written by Charles Dickens

An Angel in Disguise - T.S. Arthur

UNIT V **6 Hours**

APJ Abdul Kalam's speech at IIT Madras 2010

Note Taking and Note Making - Formats for Notes, PowerPoint Preparation and Summary Writing

COURSE BOOK:

- ❖ Course materials will be provided by the Department of English.

BOOKS FOR REFERENCE:

- ❖ English for Physical Sciences (TANSCHÉ) -2023
- ❖ English for Arts and Social Sciences (TANSCHÉ) -2023

CIA Component	Marks
Test I	40
Test II	40
Quiz	10
Assignment	5
Attendance	5
Total	100

INTERNAL QUESTION PATTERN
PROFESSIONAL ENGLISH- 25AE1PE01

Class: I UG

Time: 2 Hours

Date:

Max. Marks: 40

Course Outcome	Bloom's K-level	Q. No	SECTION - A Answer All Questions (From all Units)	40x1=40
CO1-CO5	K1-K5	1-40	New Words and Concepts – One marks Questions	

FUNDAMENTAL CONCEPTS OF ACCOUNTING AND COMMERCE

Semester: I

Hours: 2

Code : 25CF1FC01

Credit: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Remember the concept of rectification of errors and bank reconciliation statements	PSO - 1	K1
CO2	Discuss the knowledge in preparing detailed accounts of sole trading concerns	PSO - 2	K2
CO3	Apply the various methods of providing depreciation.	PSO - 3	K3
CO4	Develop the methods of calculation of profit.	PSO - 4	K4
CO5	Evaluate the royalty accounting treatment and claims from insurance companies in case of loss of stock.	PSO - 5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: I		FUNDAMENTAL CONCEPTS OF ACCOUNTING AND COMMERCE #										Hours: 2
Code : 25CF1FC01												Credit: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	4	3	4	4	4	5	4	4	3	4	4.00
CO2	4	5	3	4	4	4	4	5	4	3	4	4.00
CO3	3	4	3	4	5	4	3	4	5	3	4	3.82
CO4	4	4	5	3	3	3	4	4	3	5	3	3.73
CO5	4	3	4	5	3	5	4	3	3	4	5	3.91
Overall Mean Score												3.89

Result: The score for this course is **3.89** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Definition - systems of accounting - Functions of accounting - Basis of Accounting - Classification of Accounts - Golden Rules of Accounting - Examples - Books of Accounts- Manual Vs Software. **(6 Hours)**

UNIT II

Financial Statements -Meaning and contents - Reporting - Different types of accounting - introductions to corporate accounting management - Skills for an Entrepreneur - qualities of an entrepreneur`r. **(6 Hours)**

UNIT III

Overview of Business laws - Company Law - Commercial Law- Industrial Law. **(6 Hours)**

UNIT IV

Communication - meaning - definition - types - process - Barriers to Communication. **(6 Hours)**

UNIT V

Management - definition - types - functions of business management - Skills for an Entrepreneur - qualities of an entrepreneur. **(6 Hours)**

COURSEBOOK:

1. T.S. Reddy & Dr. E. Moorthy, Financial Accounting, Margham Publications, Chennai.
2. S. Thothadri & S. Nafeesa, Financial Accounting, MC Graw Hill Education, New Delhi.
3. M.V. Nagarajan Financial Accounting, Vidhya Publications.
4. N. Premavathi, Principles of Management - Sri Vishnu Publication - Chennai.
5. J. Jayasankar, Business Management Margham Publications, Chennai.
6. Elements of Mercantile law- N.D. Kapoor

BOOKS FOR REFERENCE:

1. S.P. Jain & N.L. Narang, S.P. Jain & N.L.NarangFinancial Accounting, Kalyani Publishers, New Delhi.
2. M.C. Shukla, T.S. Grewal, S.C. Gupta - Advanced Accounting, S. Chand & Co, New Delhi.
3. C.B. Guptha, Management Theory & Practice - Sulthan Chand & Sons - New Delhi,
4. L.M. Prasad, Principles & Practice of Management Sulthan Chand & Sons - New Delhi.
5. Human Resource Management - V.S.P. Rao
6. Human Resource Management- Ashwathappa

WEB SOURCES

1. www.accountingcoach.com
2. www.accountingstudyguide.com
3. www.futureaccountant.com
4. <http://www.managmentstudyguide.com/>

பொதுத்தமிழ் - 2
(பிறதுறை மாணவிகளுக்கு மட்டும்)

பருவம்: இரண்டு

குறியீடு: 25GT2GS02

COURSE OUTCOMES:

நேரம்: 6

புள்ளி: 3

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	பக்தி இலக்கியங்கள், சிற்றிலக்கியங்கள் கற்பதன் மூலம் பக்தி நெறியினையும், இலக்கியச் சுவையினையும் அறிவர்.	PSO-4	K1
CO2	தமிழ்ச் சமூகப் பண்பாட்டு வரலாற்றினை இலக்கியங்கள் வாயிலாகப் புரிந்து கொள்வர்.	PSO-3	K2
CO3	பக்தி, சிற்றிலக்கியங்களின் வழி சமய நல்லணக்கத்தையும் பண்பாட்டு நெறிகளையும் தெரிந்து அவற்றைப் பின்பற்றப்படவேண்டிய அறிவினையும் பெறுவர்.	PSO-5	K3
CO4	பட்டப் படிப்பினைப் படிக்கும் போதே பெரும்பான்மையான தமிழ் இலக்கியங்கள், இலக்கணங்கள் குறித்த அறிவினைப் பெறும் திறன் பெறுவர்.	PSO-2	K4
CO5	போட்டித் தேர்வுகளில் வெற்றி பெறுவதற்குத் தமிழ்ப் பாடத்தின் முக்கியத்துவத்தை உணர்ந்து பயன்கொள்ளும் வகையில் ஏற்ற மொழித்திறன் பயிற்சி பெறுவர்.	PSO-1	K5

K1-நினைவு கூர்தல் K2-புரிதல், K3- பயன்படுத்துதல், K4 -பகுத்தல், K5 -மதிப்பீடு

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		பொதுத்தமிழ் - 2										Hours: 6
Code : 25GT2GS02		(பிற துறை மாணவிகளுக்கு மட்டும்)										Credit: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	4	2	4	3	3	4	3	2	5	4	3.55
CO2	4	4	5	4	4	4	4	4	5	4	4	4.18
CO3	3	3	3	5	4	4	3	4	3	3	5	3.64
CO4	3	4	3	4	5	5	4	5	3	3	4	3.91
CO5	3	5	3	3	2	2	5	2	3	3	3	3.09
Overall Mean Score												3.68

Result: The score for this course is **3.68** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of Cos = $\frac{\text{Total of Values}}{\text{Total No. of Pos \& PSOs}}$	Mean Overall Score for Cos= $\frac{\text{Total of Mean Scores}}{\text{Total No. of Cos}}$
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அலகு1

திருநாவுக்கரசர் தேவாரம் - நாமார்க்கும் குடியல்லோம் எனத் தொடங்கும் பதிகம் (10 பாடல்கள்)
ஆண்டாள் திருப்பாவை - (முதல் 10 பாசுரங்கள்) **(18 Hours)**

அலகு2

வள்ளலார்-அருள் விளக்கமாலை (முதல் 10 பாடல்கள்)
எச்.ஏ.கிருட்டிணப்பிள்ளை - இரட்சணியமனோகரம் - பால்ய பிராத்தனை
குணங்குடி மஸ்தான் சாகிபு-பராபரக்கண்ணி (முதல் 10 கண்ணி) **(18 Hours)**

அலகு3

தமிழ்விடு தாது - (முதல் 20 கண்ணி)
திருக்குற்றாலக் குறவஞ்சி-குறத்தி மலைவளம் கூறுதல்
முக்கூடற்பள்ளு-நாட்டுவளம் **(18 Hours)**

அலகு4

பக்தி இலக்கியம் சிற்றிலக்கியம் தொடர்பான இலக்கியவரலாறு (பல்லவர்காலம், நாயக்கர் காலம்) **(18 Hours)**

அலகு5

மொழித்திறன் / போட்டித் தேர்வுத் திறன்

1. தொடர் வகைகள்,
2. மரபுத்தொடர்,
3. பழமொழிகள்,
4. பிறமொழிச் சொற்களைக் களைதல்,
5. வழுச் சொற்கள் நீக்குதல்,
6. இலக்கணக் குறிப்பு அறிதல்.

(18 Hours)

(குறிப்பு: அலகு4, 5 ஆகியன போட்டித் தேர்வு நோக்கில் நடத்தப்பட வேண்டும்)

பாடநூல்கள்

1. தமிழ்த்துறைவெளியீடு (தொகுப்பு) -
2. முனைவர்சி. பாலசுப்பிரமணியன் -

பொதுத்தமிழ் - 2
ஜெயராஜ் அன்னபாக்கியம் மகளிர் கல்லூரி
(தன்னாட்சி),பெரியகுளம்.
தமிழ் இலக்கியவாலாறு,
புவை பப்ளிகேஷன்ஸ்,சென்னை- 60
இரண்டாம் பதிப்பு - 2016.

பார்வை நூல்கள்

1. புலவர் பி.ரா.நடராசன் (உ.ஆ) -
2. எம்.நாராயணவேலுப் பிள்ளை -
(உ.ஆ)
3. திருவருட்பிரகாசவள்ளலார் -
4. சுந்தரராசன் (உ.ஆ) -

திருநாவுக்கரசு சுவாமிகள் தேவாரம்,
உமாபதிப்பகம், சென்னை - 600 001,
முதல் பதிப்பு - ஏப்ரல் 2003.
நாலாயிர திவ்யப் பிரபந்தம்,
முல்லை நிலையம்,சென்னை - 600 017,
முதல் பதிப்பு - செப்டம்பர் 2000.

திருவருட்பா,கலைஞன் பதிப்பகம்,
சென்னை - 600017,
இரண்டாம் பதிப்பு - 1885.
இரட்சணியமனோகரம், முல்லை நிலையம்,

5. கவிக்கோ அப்துல் ரகுமான் - சென்னை-600 017, முதல் பதிப்பு - 2001.
குணங்குடியார் பாடற்கோவை,
நேஷனல் பப்ளிஷர்ஸ், சென்னை-600 017,
முதல் பதிப்பு - டிசம்பர் 2008.
6. பேரா. சே.இராதாகிருஷ்ணன் - தமிழ்விடு தூது, முல்லை நிலையம்,
சென்னை-600 017.
7. புலியூர்க் கேசிகன் - இரண்டாம் பதிப்பு - 2008.
திருக்குற்றாலக் குறவஞ்சி,
பாவைப்பள்ளிகேஷன்ஸ், சென்னை-600 014.
8. புலியூர்க் கேசிகன் - இரண்டாம் பதிப்பு - ஜூலை 2014.
முக்கூடற் பள்ளு, பாரி நிலையம்,
சென்னை-16,
ஐந்தாம் பதிப்பு - செப்டம்பர் 1993.
9. முனைவர் கோ. பெரியண்ணன் - அடிப்படைஎளியதமிழ் இலக்கணம்,
வனிதா பதிப்பகம், சென்னை - 600 017.
முதல் பதிப்பு - 2003.
10. தமிழ் வேந்தன் - பிழையின்றிதமிழ் எழுத பேச,
அருவி வெளியீடு, சென்னை - 600 078,
முதல் பதிப்பு ஏப்ரல், 2003.

COMMUNICATIVE ENGLISH - II

Semester: II

Hours: 4

Code : 25GE2GS02

Credit: 3

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	State their thoughts by writing in English without grammatical mistakes	PSO-1	K1
CO2	Demonstrate the text with comprehension	PSO-2	K2
CO3	Utilise website resources	PSO-3	K3
CO4	Experiment with independent learning in writing and speaking	PSO-4	K4
CO5	Criticise analytical skills in a wide range	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME-SPECIFIC OUTCOMES

Semester: II		COMMUNICATIVE ENGLISH - II										Hours: 4
Code : 25GE2GS02												Credit: 3
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of COs
	1	2	3	4	5	6	1	2	3	4	5	
CO1	3	5	3	3	3	3	3	4	5	3	4	3.54
CO2	4	5	4	3	3	4	3	4	4	3	5	3.81
CO3	4	4	3	3	5	4	3	4	3	3	5	3.72
CO4	3	4	3	4	3	4	3	3	5	3	5	3.63
CO5	4	4	3	3	4	4	3	4	5	4	5	3.90
Overall Mean Score												3.72

Result: The score for this course is **3.72** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I**12 Hours**

1. Listening and Speaking
 - a. Listening and responding to complaints (Formal situation)
 - b. Listening to problems and offering solutions (Informal)
2. Reading and writing
 - a. Reading aloud (Brief motivational anecdotes)
 - b. Writing a paragraph on a proverbial expression/motivational idea.
3. Word Power/Vocabulary
Synonyms & Antonyms

UNIT II**12 Hours**

1. Listening and Speaking
 - a. Listening to famous speeches and poems
 - b. Making short speeches- Formal: welcome speech and vote of thanks.
Informal occasions- Farewell party, graduation speech
2. Reading and Writing
 - a. Writing opinion pieces (On travel, food, film /book reviews or any contemporary topic)
 - b. Reading poetry
 - i. Reading aloud: (Intonation and Voice Modulation)
 - ii. Identifying and using figures of speech -simile, metaphor, personification etc.
3. Word Power
 - a. Idioms & Phrases

UNIT III**12 Hours**

1. Listening and Speaking
 - a. Listening to Ted talks
 - b. Making short presentations - Formal presentation with PPT, analytical presentation of graphs and reports of multiple kinds
 - c. Interactions during and after the presentations
2. Reading and writing
 - a. Writing emails of complaint
 - b. Reading aloud famous speeches
3. Word Power
 - a. One Word Substitution

UNIT IV**12 Hours**

1. Listening and Speaking
 - a. Informal interview for feature writing
 - b. Listening and responding to questions at a formal interview
2. Reading and Writing
 - a. Writing letters of application
 - b. Readers' Theatre (Script Reading)
 - c. Dramatizing everyday situations/social issues through skits. (writing scripts and performing)
3. Word Power
Collocation

UNIT V**12 Hours**

Grammar in Context

1. Adverbs & Prepositions usage of prepositions in the context
2. Conjunctions & Interjections
3. Sentence Patterns
4. Working with Clauses

COURSE BOOKS:

- ❖ Communicative English (For Students of Arts and Science Colleges) Tamilnadu State Council for Higher Education (TANSCH)
- ❖ Savarimuttu, Rohan J. S, and G. Petricia Alphine Nirmala, *English Grammar and Usage - An Ideal Companion for Advanced Learners*. New Century Book House (P) Ltd, 2016.

Books for Reference:

1. Kumar, Manoj. *English Communication: Theory and Practice*. Scholar.Tech Press, 2018.
2. Nachmuthu, Cambridge. *Advanced Communication English*. Cambridge Publishers, 2011.
3. Frederick T. Wood. *Current English Usage: A Concise Dictionary*. Papermac Publisher, 1981

WEB RESOURCES:

<https://www.youtube.com/watch?v=xZbKHDPPrcc>

<https://www.youtube.com/watch?v=TRcIEMgppK8>

https://youtube.com/playlist?list=PLZ-F4pjbka7EIKKAwh83RDqi7Vp0q_DQp

<https://www.scripts.com/script/the-chronicles-of-narnia-the-lion-the-witch-and-the-wardrobe-5540>

FINANCIAL ACCOUNTING - II

Semester: II

Hours: 6

Code : 25CF2MC03

Credit: 5

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Evaluate the Hire purchase accounts and Instalment systems	PSO-2	K1
CO2	Prepare Branch accounts and Departmental Accounts	PSO-1	K2
CO3	Understand the accounting treatment for admission and retirement in partnership	PSO-3	K3
CO4	Know Settlement of accounts at the time of dissolution of a firm.	PSO-5	K4
CO5	Elaborate the role of IFRS	PSO-4	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		FINANCIAL ACCOUNTING-II										Hours: 6
Code : 25CF2MC03												Credit: 5
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	4	5	4	3	3	3	4	5	3	4	3	3.73
CO2	5	4	3	2	2	2	5	4	2	3	2	3.09
CO3	2	3	4	3	5	3	2	3	5	4	3	3.36
CO4	3	2	2	5	3	5	3	2	3	2	5	3.18
CO5	4	4	5	2	2	2	4	4	2	5	2	3.27
Overall Mean Score												3.33

Result: The score for this course is **3.33** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Hire Purchase System - Accounting Treatment - Calculation of Interest - Default and Repossession - Hire Purchase Trading Account Instalment System - Calculation of Profit. **(18 Hours)**

UNIT II

Branch - Dependent Branches : Accounting Aspects - Debtors system - Stock and Debtors system - Distinction between Wholesale Profit and Retail Profit - Independent Branches (Foreign Branches excluded) - Departmental Accounts: Basis of Allocation of Expenses - Inter- Departmental Transfer at Cost or Selling Price. **(18 Hours)**

UNIT III

Partnership Accounts:-Admission of a Partner - Treatment of Goodwill - Calculation of Hidden Goodwill -Retirement of a Partner - Death of a Partner. **(18 Hours)**

UNIT IV

Dissolution of Partnership - Methods - Settlement of Accounts Regarding Losses and Assets - Realization account - Treatment of Goodwill - Preparation of Balance Sheet - Insolvency of a Partner - One or more Partners insolvent - All Partners insolvent - Garner Vs Murray - Accounting Treatment - Piecemeal Distribution - Surplus Capital Method - Maximum Loss Method. **(18 Hours)**

UNIT V

Objectives and Uses of Financial Statements for Users-Role of Accounting Standards - Development of Accounting Standards in India- Requirements of International Accounting Standards - Role of Developing IFRS- IFRS Adoption or Convergence in India- Implementation Plan in India- Ind AS- An Introduction - Difference between Ind AS and IFRS. **(18 Hours)**

COURSE BOOKS:

1. Radhaswamy and R.L. Gupta: Advanced Accounting , Sultan Chand, New Delhi.
2. M.C. Shukla T.S. Grewal& S.C. Gupta, Advance Accounts, S Chand Publishing, New Delhi.
3. R.L. Gupta and V.K. Gupta, "Financial Accounting", Sultan Chand, New Delhi.
4. S P Jain and K. L. Narang: Financial Accounting- I, Kalyani Publishers, New Delhi.
5. T.S. Reddy& A. Murthy, Financial Accounting, Margham Publishers, Chennai.

BOOKS FOR REFERENCE:

1. Dr. S.N. Maheswari: Financial Accounting, Vikas Publications, Noida.
2. Dr. Venkataraman & others (7 lecturers): Financial Accounting, VBH, Chennai.
3. Dr. Arulanandan and Raman: Advanced Accountancy, Himalaya publications, Mumbai.
4. Tulsian, Advanced Accounting, Tata MC. Graw hills, India.
5. Charumathi and Vinayagam, Financial Accounting, S.Chand and sons, New Delhi.

WEB RESOURCES:

1. <https://www.slideshare.net/mcsharma1/accounting-for-depreciation-1>
2. <https://www.slideshare.net/ramusakha/basics-of-financial-accounting>
3. <https://www.accountingtools.com/articles/what-is-a-single-entry-system.html>

BUSINESS LAW

Semester: II

Hours: 5

Code : 25CF2MC04

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Explain the Objectives and significance of Mercantile law	PSO-2	K1
CO2	Understand the clauses and exceptions of Indian Contract Act.	PSO-3	K2
CO3	Explain concepts on performance, breach and discharge of contract.	PSO-4	K3
CO4	Outline the contract of indemnity and guarantee	PSO-1	K4
CO5	Explain the various provisions of Sale of Goods Act 1930	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		BUSINESS LAW										Hours: 5
Code : 25CF2MC04												Credit: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	4	5	2	4	4	4	4	5	4	2	4	3.82
CO2	2	4	3	2	5	2	2	4	5	3	2	3.09
CO3	3	2	5	3	4	3	3	2	4	5	3	3.36
CO4	5	4	4	2	3	2	5	4	3	4	2	3.45
CO5	3	3	2	5	4	5	3	3	4	2	5	3.55
Overall Mean Score												3.45

Result: The score for this course is **3.45** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

An introduction - Definition - Objectives of Law - Law: Meaning and its Significance, Mercantile Law: Meaning, Definition, Nature, Objectives, Sources, Problems of Mercantile Law. **(15 Hours)**

UNIT II

Definition of Contract, Essentials of Valid Contract, Classification of Contract, Offer and Acceptance - Consideration - Capacity of Contract - Free Consent - Legality of Object - Contingent Contracts. **(15 Hours)**

UNIT III

Meaning of Performance, Offer to Perform, Devolution of Joint liabilities & Rights, Time and Place of Performance, Reciprocal Promises, Assignment of Contracts - Remedies for Breach of contract - Termination and Discharge of Contract - Quasi Contract. **(15 Hours)**

UNIT IV

Contract of Indemnity and Contract of Guarantee - Extent of Surety's Liability, Kinds of Guarantee, Rights of Surety, Discharge of Surety - Bailment and Pledge - Bailment - Concept - Essentials and Kind - Classification of Bailments, Duties and Rights of Bailor and Bailee - Law of Pledge - Meaning - Essentials of Valid Pledge, Pledge and Lien, Rights of Pawner and Pawnee. **(15 Hours)**

UNIT V

Definition of Contract of Sale - Formation - Essentials of Contract of Sale - Conditions and Warranties - Transfer of Property - Contracts involving Sea Routes - Sale by Non-owners - Rights and duties of buyer - Rights of an Unpaid Seller. **(15 Hours)**

COURSE BOOKS:

1. N.D. Kapoor, Business Laws, Sultan Chand and Sons, New Delhi.
2. R.S.N. Pillai, Business Law, S.Chand, New Delhi.
3. M C Kuchhal & Vivek Kuchhal, Business law, S Chand Publishing, New Delhi.
4. M.V. Dhandapani, Business Laws, Sultan Chand and Sons, New Delhi.
5. Shusma Aurora, Business Law, Taxmann, New Delhi.

BOOKS FOR REFERENCE:

1. Preethi Agarwal, Business Law, CA foundation study material, Chennai
2. Business Law by Saravanavel, Sumathi, Anu, Himalaya Publications, Mumbai.
3. 3 Kavya and Vidhyasagar, Business Law, Nithya Publication, New Delhi.
4. Tulsian, Advanced Accounting, Tata MC. Graw hills, India.
5. D.Geet, Business Law NiraliPrakashan Publication, Pune.

WEB RESOURCES:

1. www.cramerz.com www.digitalbusinesslawgroup.com
2. <http://swcu.libguides.com/buslaw>
3. <http://libguides.slu.edu/businesslaw>

HUMAN RESOURCE MANAGEMENT

Semester: II

Hours: 5

Code : 25CF2AC2A

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Remember and recall concepts of Human resource management	PSO-1	K1
CO2	Choose appropriate strategies for human resource management	PSO-2	K2
CO3	Compare and contrast various industrial relations policy.	PSO-3	K3
CO4	Determine appropriate organisation culture.	PSO-4	K4
CO5	Formulate strategies for employee welfare.	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		HUMAN RESOURCE MANAGEMENT										Hours: 5
Code : 25CF2AC2A												Credit: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	4	3	4	4	4	5	4	4	3	4	4.00
CO2	4	5	3	4	4	4	4	5	4	3	4	4.00
CO3	3	4	3	4	5	4	3	4	5	3	4	3.82
CO4	4	4	5	3	3	3	4	4	3	5	3	3.73
CO5	4	3	4	5	3	5	4	3	3	4	5	3.91
Overall Mean Score												3.89

Result: The score for this course is **3.89** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Definition of HRM, Objectives – Importance – Nature- Scope, Role and Qualities of a HR Manager - Human Resource Planning - Meaning, Definition, Importance, Factors Affecting HRP, Process Involved in Human Resource Planning. Human Resource Information System (HRIS) - Job Analysis, Need for Job Analysis, Steps in Job Analysis, Job Description and Specification. **(15 Hours)**

UNIT II

Definition of Strategy, Strategic Human Resource Management (SHRM), Importance of SHRM, Difference between Traditional and Strategic Human Resource Management, “Best Fit” Approach Vs. Best Practices of SHRM, Role of HR Strategy & Practices in National, Sectorial and Organizational Context, Investment Perspective of SHRM, Porter’s 5 Ps Model. **(15 Hours)**

UNIT III

Introduction to Industrial Relations - Employee Grievances Concept, Causes & Grievance Redressal Mechanism Discipline- Concept, Aspects of Discipline & Disciplinary Procedure - Trade Unions Act 1926 - Industrial Disputes Act 1947. **(15 Hours)**

UNIT IV

Organisation Climate – Organization Change – Organisational Development: Definition, Meaning of Organizational Development. -Collective Bargaining- Essentials of Effective Collective Bargaining. **(15 Hours)**

UNIT V

Employee Welfare: Meaning, Objectives, Philosophy, Scope, Limitations, Types of Employee Welfare, Statutory and Non-Statutory Welfare Measures, and Labour Welfare Theories- Social Security, Health, Retirement & Other Benefits. **(15 Hours)**

COURSE BOOKS:

1. Ashwathappa, Human Resource Management, Tata McGraw-Hill Education, Noida.
2. Mamoria, C.B. and Gaonkar, S.V, Personnel Management, Himalaya Publishing House, Mumbai.
3. Sunil Lalla and NehaShukla, Human Resource Management, NiraliPrakashan Publishers, Pune.
4. P.SubbaRao, Personnel and Human Resource Management, Himalaya Publishing House, Mumbai.

BOOKS FOR REFERENCE:

1. L.M. Prasad, Human Resource Management, Sultan and chand sons Publications, New Delhi.
2. DeCenzo, D.A. and Robbins, S.P Human Resource Management, Wiley, India.
3. Dr.K.Sundar and Dr.J.Srinivasan, Human Resource Development, Margham Publications, Chennai.
4. Jane Weightman, Human Resource Management, VMP Publishers, Mumbai.

WEB RESOURCES:

1. <https://hr.university/shrm/strategic-human-resource-management/>
2. <https://www.investopedia.com/terms/c/collective-bargaining.asp>
3. <https://www.yourarticlelibrary.com/human-resource-management-2/employee-welfare/employee-welfare/99778>

INTERNATIONAL TRADE

Semester: II

Code : 25CF2AC2B

Hours: 5

Credit: 4

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Distinguish between the concept of internal and international trade.	PSO - 1	K1
CO2	Define the various theories of international trade.	PSO - 5	K2
CO3	Examine the balance of trade and exchange rates	PSO - 2	K3
CO4	Appraise the role of IMF and IBRD.	PSO - 4	K4
CO5	Define the workings of WTO and with special reference to India.	PSO - 3	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		INTERNATIONAL TRADE										Hours: 5
Code : 25CF2AC2B												Credit: 4
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (POS)					Mean Scores of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	5	2	4	2	3	2	5	2	3	4	2	3.1
CO2	4	3	3	5	2	5	4	3	2	3	5	3.5
CO3	3	5	4	2	2	2	3	5	2	4	2	3.1
CO4	4	3	5	3	2	3	4	3	2	5	3	3.4
CO5	3	2	3	4	5	4	3	2	5	3	4	3.5
Overall Mean Score												3.30

Result: The score for this course is **3.30** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Introduction to International Trade – Meaning – Definition - Difference between Internal and International Trade – Importance of International Trade in the Global context. **(15 Hours)**

UNIT II

Theories of International trade: Classical theories - Adam Smith's theory of Absolute Advantage – Ricardo's Comparative cost theory - Modern theories of International Trade - Haberler's Opportunity Cost theory – Heckscher –Ohlin's Modern theory – International trade and Factor Mobility Theory – Leontiff's Paradox - International trade and economic growth theory - Immiserizing growth theory. **(15 Hours)**

UNIT III

Balance of Payments – Components of Balance of Payments - Current account, Capital account & Official settlement accounts - Disequilibrium in BOP - Methods of correcting Disequilibrium - Balance of Payment adjustment Theories - Marshall Lerner Mechanism. Balance of Trade – Terms of Trade – Meaning – Definition – Difference between BOP and BOT. **(15 Hours)**

UNIT IV

International Economic Institutions - International Monetary System - Bretton Woods Conference – IMF - Objectives, Organizational structure – Membership – Quotas – Borrowing and Lending Programme of IMF – SDRs – India and IMF -World Bank and UNCTAD. **(15 Hours)**

UNIT V

World Trade Organisation (WTO) – Functions and Objectives – Agricultural Agreements – GATS - TRIPS – TRIMS. **(15 Hours)**

COURSE BOOKS:

1. Francis Cherunilam, International Trade and Export Management – Himalaya Publishing House - Mumbai – 04.
2. Paul.R.Krugman and Maurice Obstfeld, International Economics (Theory and Policy) - Robert J.Carbaugh, International Economics - Thomson Information Publishing Group.
3. Wadsworth Publishing Company - California.
4. H.G. Mannur, International Economics – Vikas Publishing House (P) Ltd – New Delhi-14.
5. BimalJaiswal & Richa Banerjee, Introduction To International Business, Himalaya Publication, Mumbai

BOOKS FOR REFERENCE:

1. Dr. T. Aryamala, Vijay Nicole, International Trade, Chennai
2. Avadhani, V.A. International Financial Management, Himalaya Publications, Mumbai
3. Punam Agarwal And Jatinder Kaur, International Business, Kalyani Publications, New Delhi
4. S Sankaran , International Trade, Margham Publication, Chennai
5. C B Gupta, International Business, S Chand Publishing, New Delhi

WEB RESOURCES:

1. <https://opentext.wsu.edu/cpim/chapter/2-1-international-trade/>
2. <https://www.economicsdiscussion.net/balance-of-payment/balance-of-payments-international-trade-economics/30644>
3. https://www.wto.org/english/thewto_e/countries_e/india_e.htm

SUSTAINABILITY LIFE SKILLS

Semester: II

Code : 25AE2VE02

Hours: 2

Credit: 2

COURSE OUTCOMES:

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Realise the importance of physical health, emotional well-being, and stressmanagement.	PSO-1	K1
CO2	Apply the features of team work and strive to become good leaders.	PSO-2,4	K2
CO3	Enhance their awareness on social media and e- learning.	PSO-3	K3
CO4	Develop interactive skills in online trade, and become value based professionals.	PSO-4	K4
CO5	Imbibe awareness about Sustainable Development Goals and become better citizen of the world.	PSO-5	K5

RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOMES

Semester: II		SUSTAINABILITY LIFE SKILLS #										Hours: 2
Code : 25AE2VE02												Credit: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	4	4	4	4	4	3	4	4	3	4	4	3.88
CO2	4	4	3	4	4	3	4	4	4	4	4	3.81
CO3	4	3	4	4	4	3	4	4	4	4	4	3.81
CO4	4	4	4	4	4	3	4	4	3	4	3	3.72
CO5	4	4	3	4	4	3	3	4	4	4	4	3.72
Overall Mean Score												3.78

Result: The score for this course is **3.78** (High Relationship)

Note:

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs= $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

Self - Awareness - Empathy - Sympathy - Self-management - Stress Management- Interpersonal Relationship-Accepting Criticism- Problem Solving. **(6 Hours)**

UNIT II

Lateral thinking-Reasoning-motivation and goal setting- Critical thinking-leadership qualities- Social Etiquettes- Positive attitude- Creativity and components of creativity. **(6 Hours)**

UNIT III

Entrepreneurial Skills- Money Management-Time Management-Communication- Digital Marketing, Questioning, Observing, Networking. **(6 Hours)**

UNIT IV

Safe Usage of social media- Gender Sensitivity-Inclusiveness-Morphing - Cyber Bulling- some useful apps- mPassport Seva- mParivahan- epathshala -epariksh- Aarogya sethu- Indian Police at your call- mAadhaar- GST Rate Finder-Umang- Sarkari Naukri-SWAYAM. **(6 Hours)**

UNIT V

Sustainable Development Goals.

1. No Poverty, 2. Zero Hunger 3. Good Health and Well-being 4. Quality Education 5. Gender Equality 6. Clean Water and Sanitation 7. Affordable and Clean Energy 8. Decent Work and Economic Growth 9. Industry, Innovation and Infrastructure 10. Reduced Inequality 11. Sustainable Cities and Communities 12. Responsible Consumption and Production 13. Climate Action 14. Life Below Water 15. Life on Land 16. Peace, Justice and Strong Institutions 17. Partnerships for the Goal. **(6 Hours)**

COURSE TEXT:

❖ Prepared by the members of Foundation Course.

BOOKS FOR REFERENCE:

1. Pearson, Mark. *Emotional Healing & Self-Esteem*, Australian Educational Research, 1998.
2. Kemp. Sid. *Project Management for Small Business Made Easy*, Entrepreneur Press, 2006.
3. Oxley, Alan. *Security Risks in Social Media Technologies. Safe Practices in Public Service Applications*, Chandos Publishing, 2013.
4. Bigg, Tom & Mohammed Valli Moosa, editors. *Survival for a Small Planet: The Sustainable Development Agenda*, Earthscan Publications Ltd, 2004.

WEB-SOURCES

<https://www.skillsyouneed.com/rhubarb/core-life-skills.html>

<http://www.linkedin.com/pulse/what-makes-positive-attitude-10-components-gary>

<http://ifflab.org/how-to-prevent-cyber-bullying-anti-cyber-bullying-law-in-india/>

[http://www.sciencedaily.com/terms/morphing.htm#:text=Morphing%20is%20special %effect,little%20 instruction%20 from%20the %20 user.](http://www.sciencedaily.com/terms/morphing.htm#:text=Morphing%20is%20special%20effect,little%20instruction%20from%20the%20user.)

<https://apps.gov.in/apps>

<https://sdgs.un.org/goals>

<https://www.indeed.com/career-advice/career-development/entrepreneurial-skills>

SOFT SKILLS #**Semester: II****Hours: 2****Code : 25SE2CE02****Credit: 2****COURSE OUTCOMES:**

CO. NO.	UPON COMPLETION OF THIS COURSE THE STUDENTS WILL BE ABLE TO	PSO ADDRESSED	COGNITIVE LEVEL
CO1	Relate the importance of soft skills for personal and professional success.	PSO-1	K1
CO2	Identify the value of time and management.	PSO-5	K2
CO3	Inculcate a positive attitude	PSO-4	K3
CO4	Classify the differences between Active and Passive	PSO-2	K4
CO5	Evaluate how to get along with people by practising good manners.	PSO-3	K5

**RELATIONSHIP MATRIX FOR COURSE OUTCOMES, PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOMES**

Semester: II		SOFT SKILLS #										Hours: 2
Code : 25SE2CE02												Credit: 2
Course Outcomes	Programme Outcomes (PO)						Programme Specific Outcomes (PSO)					Mean Score of CO's
	1	2	3	4	5	6	1	2	3	4	5	
CO1	4	2	2	5	2	4	5	2	2	2	4	3.09
CO2	5	4	4	3	4	5	3	4	4	4	5	4.09
CO3	4	2	5	2	2	4	2	2	2	5	4	3.09
CO4	4	2	2	2	5	4	2	5	2	2	4	3.09
CO5	4	5	3	2	2	4	2	2	5	3	4	3.27
Overall Mean Score												3.33

Result: The score for this course is **3.33** (High Relationship)**Note:**

Mapping	1-20%	21 - 40%	41 - 60%	61 - 80%	81 - 100%
Scale	1	2	3	4	5
Relation	0.0 - 1.0	1.1 - 2.0	2.1 - 3.0	3.1 - 4.0	4.1 - 5.0
Quality	Very Poor	Poor	Moderate	High	Very High

Values Scaling:

Mean Score of COs = $\frac{\text{Total of Values}}{\text{Total No. of POs \& PSOs}}$	Mean Overall Score for COs = $\frac{\text{Total of Mean Scores}}{\text{Total No. of COs}}$
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UNIT I

What are soft skills? - Importance of Soft Skills-Practising soft skills

Top sixty soft skills

Self-Discovery-SWOC Analysis

(6 Hours)

UNIT II

What is Attitude? - Formation of attitudes-Positive and Negative attitudes - The

Power of Positive Attitude

(6 Hours)

UNIT III

Value of Time - Sense of Time management - Five steps to successful Time

Management - Effective scheduling

(6 Hours)

UNIT IV

Listening - Listening and Hearing- Active and Passive Listening Advantages of

active listening - Listening tips

(6 Hours)

UNIT V

Etiquette Introduction- Benefits of etiquette - Practicing good manners-Mind your

mobile manners

(6 Hours)

COURSE BOOK:

- ❖ Alex, K. *Soft Skills*. S Chand & Co Ltd., Chennai: 2009.

BOOKS FOR REFERENCE:

1. Butterfield, Jeff et.al. *Soft Skills for Everyone*. Cengage India, New Delhi: 2022.
2. Hariharan, S., N. Sundararajan, S.P. Shanmugapriya. *Soft Skills*. Gauvra Books, Chennai:2020
3. Sharma, Prashant. *Soft Skills: Personality Development for Success*. BPB Publications, Bengaluru: 2019.

WEB SOURCES:

<https://baou.edu.in/assets/pdf/BBAATR-304.pdf>

<https://www.sirc-icai.org/images/cabf/Soft Skills & Personality>