

**JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)**

**PERIYAKULAM**

**INTERNAL QUALITY ASSURANCE CELL**

**ACTION PLAN - 2024- 2025**

1. To aim for improved clarity and focus in institutional activities for enhancing quality.
2. To conduct more than 4 Faculty/ Professional Development Programmes and workshops.
3. To publish 4 issues of the JACNEWS Letter.
4. To hold a Planning Committee meeting in August 2024.
5. To sensitize students on important concepts such as Indian Knowledge System, Sustainability etc. through Guest lectures and training sessions in August 2024.
6. To organize orientation programme for staff members with experience of 5 years and below in the month of September 2024.
7. To arrange a Training Programme for administrative staff in October 2024.
8. To organize a workshop on Examination Reforms in January 2025.
9. To submit data for NIRF ranking in January 2025.
10. To conduct Internal Academic Audit in February 2025.
11. To organize an Academic and Administrative Audit with a team of experts in February 2025.
12. To coordinate a session for outgoing students on the importance of feedback, satisfaction surveys, and alumnae engagement/contributions in March 2025.

13. To collect Feedback in the month of March from the stakeholders and to analyze the data.
14. To initiate Quality Circles.
15. To conduct Evaluation Committee meeting April.
16. To prepare AQAR for the year 2023 -2024 and to submit it in the month of May, 2025.
17. To apply to NAAC and ICSSR for conducting conference on quality measures.

*Ayhi Sorna.*

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