

JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)
PERIYAKULAM

INTERNAL QUALITY ASSURANCE CELL

ACTION PLAN 2026–2027

**The IQAC proposes the following Action Plan for the academic year
2026–2027:**

- **June 2026:** To organise the annual Five-Day Professional Development Programme (PDP) for the faculty in June 2026, focusing on quality enhancement, AI and technology-enabled teaching and institutional development, research and training in counselling.
- **August 2026:** To conduct the Planning Committee Meeting in August 2026 to review institutional priorities and streamline academic and developmental strategies for the year.
- **August 2026:** To conduct the Institutional Development Plan (IDP) Review Meeting in August 2026 and assess the progress of the IDP 2024–2029, with particular focus on the priority targets identified for 2026–2027.
- **September/October 2026:** To organise an orientation/capacity-building programme for newly appointed and early-career faculty members (5 years and below) on institutional systems, academic responsibilities, quality processes and documentation.
- **October 2026:** To organise a training programme for administrative and support staff on digital documentation, data management, office procedures and quality compliance.
- **November 2026:** To conduct 2 day FDP with Dean of Research and Research Committee on research guidance and consultancy enhancement.
- **December 2026:** To obtain mid-year review reports from all Departments, Clubs, Cells, Centres and Committees indicating activities completed, targets achieved, pending initiatives, outcomes, documentation status and plans for the remaining part of the academic year.

- **January 2027:** To hold a Workshop in collaboration with the Controller of Examinations on Outcome-Based Education and Examination Reforms, with focus on OBE software, attainment analysis, question-paper design, assessment practices and examination reforms.
- **January 2027:** To compile, verify and submit institutional data for NIRF Ranking 2027 according to the schedule notified by the Ministry of Education.
- **February 2027:** To conduct the annual Internal Academic Audit to review departmental academic processes, curriculum implementation, teaching-learning practices, OBE, student performance, research and documentation.
- **February 2027:** To organise an Academic and Administrative Audit (AAA) with external experts for an independent review of academic and administrative processes.
- **February/March 2027:** To prepare and monitor Action Taken Reports based on the recommendations of the Internal Academic Audit and External Academic and Administrative Audit.
- **March 2027:** To systematically collect and analyse stakeholder feedback from students, faculty, parents, alumnae, employers, Board of Studies members and other relevant stakeholders.
- **March 2027:** To prepare a Feedback Analysis and Action Taken Report and communicate appropriate findings to the concerned departments and institutional bodies.
- **March 2027:** To conduct a session for outgoing students on Graduate Attributes, institutional feedback, alumnae engagement, higher education, placement and their continued role as stakeholders of the institution.
- **April 2027:** To conduct the Evaluation Committee Meeting for a comprehensive review of departmental and institutional performance during the academic year.

Activities to be carried out throughout the year

- To continue institutional preparation for NAAC accreditation in accordance with the latest framework, guidelines and requirements.

- To periodically review institutional data, documents and supporting evidence related to accreditation and quality assurance.
- To publish the scheduled issues of JACNEWS highlighting significant institutional activities and achievements.
- To ensure that all Departments, Clubs, Cells, Centres and Committees maintain systematic documentation and submit required reports within stipulated timelines.
- To strengthen the system of One Event–One Folder / systematic digital documentation and ensure timely submission of activity reports, attendance, feedback, photographs, outcomes and supporting evidence.
- To monitor the implementation of the Institutional Development Plan (IDP) 2024–2029 and follow up on the targets identified for 2026–2027.
- To encourage faculty members to participate in MMTTC programmes, SWAYAM courses, national-level FDPs and other recognised professional development programmes.
- To promote activities related to SDGs, environmental sustainability, social responsibility and community engagement and document their outcomes.
- To strengthen institutional initiatives related to student progression, higher education, placements, competitive examinations, entrepreneurship and alumnae engagement.
- To periodically collect and update institutional data relating to research, results, student progression, placements, extension, collaborations, faculty development and student achievements.
- To monitor the implementation of institutional policies and ensure that relevant policies are periodically reviewed and updated.
- To ensure that IQAC initiatives move beyond activity-based documentation towards measurable outcomes, continuous improvement and demonstrable institutional impact.

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